

**Leyden Selectboard  
Leyden Town Hall  
Minutes  
November 9, 2016**

**Selectboard Members Present:** Jeff Neipp, Bill Glabach, Lance Fritz.

**Others Present:** Bob Hardesty, Bob DePalma, Ken Spatcher, Bob Ryan, Roxanne Zimmerman, Mike Quinlivan.

Call to order 6:45pm

**Minutes**

**MOTION:** Lance moved to accept the minutes of October 27 as written. Unanimous.

**Meeting with Bernardston Selectboard**

The Board discussed the Bernardston Selectboard's invitation to join them in a discussion about the PVRSD FY17 budget. After discussion, the Board decided that they would like to meet with them and the other district Town Selectboards to discuss the school budget.

**Assistant Town Clerk Appointment**

Bob reported that only Mary Lou Barton expressed interest in being appointed to fill the Town Clerk vacancy. Discussion.

**MOTION:** Bill moved to appoint Mary Lou Barton to the position of Assistant Town Clerk so that she can start learning the office procedures. Unanimous.

The Board further discussed compensation for the Assistant Town Clerk position. It was decided that there would be no compensation for the position. The learning process is voluntary. When appointed to the full Clerk position, Mary Lou will assume the Town Clerk salary approved at Town Meeting.

**New DOR Software for Assessors**

Mike Quinlivan discussed the new DOR Assessors software to be up and running by 2019. He said that Mass IT and the MA Dept. of Local Services have determined that the current CAMA software has come to end-of-life and should be replaced. The original thought was to replace CAMA with a cloud based product. This product turned out to be too expensive and very user friendly. The new software that they have decided to procure, through the bidding process, is iasWorld, produced by Tyler Technologies. Mike has reviewed the software and found the applications to be positive and user friendly. The State has set aside about \$1.2 million for the conversion. This money will be used for customizing and subsidizing town memberships. The memberships will be subsidized for three years. Contracts will be held by the towns instead of CSC (Community Software Consortium). After further discussion, the Assessors and the Selectboard agreed to sign the Memorandum of Understanding. This MOU is not the actual contract, but, instead, an understanding that the Town will consider the new software.

**Broadband Buildout Accounting Procedures**

Bob Ryan explained the financing of the broadband project and the differences between an Enterprise Fund and an MLP. After speaking with DOR, he realized that an Enterprise Fund would be easier for the Town to work with. He then called MIIA and found that they can insure

most of the equipment, but they cannot insure the actual lines more than 1,000 feet from the hut. He also asked MIIA to look for other sources of insurance. Discussion.

**MOTION:** Jeff moved to accept and approve the Treasurer's letter describing the accounting procedures for funding the Broadband project. Unanimous.

After further discussion, the Board sign additional papers for bond counsel. They also accepted and approved the figures for the Certificate of Municipal Electric Lighting Plant Debt.

**Small Town Environmental Partnership**

The Board discussed the Small Town Environmental Partnership program announced by the Department of Environmental Protection and decided not to participate in the program.

**ADJOURNMENT**

**MOTION:** Jeff moved to adjourn. Unanimous. Meeting adjourned at 8:25pm.

Respectfully Submitted,

Robert Hardesty