

Leyden Selectboard Emergency Meeting
Leyden Town Hall
Minutes
December 22, 2016

Selectboard Members Present: Jeff Neipp, Bill Glabach, Lance Fritz.

Others Present: Bob Hardesty.

Call to order 9:15am.

Town Clerk Position Discussion

The Board discussed filling the Town Clerk position. After lengthy discussion, the Board decided on three options: (1) Appoint Bob Hardesty to the position if he considers; (2) Appoint Bob Hardesty the position until they can find someone else to fill the position; (3) Bill will consider accepting the position.

Lance added that if Bob is appointed, since he would be doing the Town a favor, he should not be expected to spend more than his usual 32 hours a week doing both jobs. He suggested that he spend 28 hours as Municipal Assistant, and 4 hours as Town Clerk. He would be paid for his normal Municipal Assistant hours plus the Town Clerk salary.

They will meet again on December 29 to discuss this further.

Town Computer Passwords

Lance suggested that passwords for all Town Computers be known to Municipal Assistant in case of any personnel emergency. These passwords would be in a folder and locked in the PERSONNEL drawer of the locked files in the Dining Hall. All agreed.

MOTION: Lance moved to have all Town computer passwords registered and locked in the Personnel drawer for use in case of any personnel emergency. Unanimous.

ADJOURNMENT

MOTION: Jeff moved to adjourn. Unanimous. Meeting adjourned at 10:40am.

Respectfully Submitted,

Robert Hardesty