Leyden BOH meeting, Select board's Office, 9am

Attending: Kathie Benson, Ellen White, Glen Ayers

## Commenced at 9:10am

- 1. Read and approved October minutes.
- 2. BOH reviewed the CPHS (Cooperative Public Health Services) short term rental/bed and breakfast regulation checklist and state regulations. CPHS is working on a regional policy so there is consistency from town to town.
- 3. BOH discussed updates after Glen & Kathie did a housing code inspection back in October at 294 River Road. There were numerous code violations & BOH issued an order to correct. All was to be completed by 12/15/17 and Glen & the building inspector will do a re-inspection.
- 4. Police contacted BOH with concern for a senior citizen's living conditions discovered during a visit after the resident called 911. Kathie will follow up with the police.
- 5. Police contacted BOH about a trailer in the middle of the woods off of West Leyden Road. Kathie will forward this report to the zoning board because no evidence of sanitary code violations was presented.
- 6. The COG is currently working on an "Abandoned, Distressed & Derelict Property Tool Kit" that will help develop a framework to be used so issues such as these can be systematically addressed from town to town. A workshop will be scheduled for training purposes at a later date.
- 7. Went through mail.
- 8. BOH discussed a meeting schedule for 2018: first Wednesday in March, June, Sept & Dec & additional meetings will be scheduled as needed.
- 9. Next meeting is on Wed, 3/7/18, at 9am in the police station.
- 10. Adjourned at 10:15am
  Submitted by Ellen White, 12/20/17