

**Leyden Selectboard
Pearl Rhodes Elementary School
Regular Session Minutes
September 30, 2019
7:00pm**

Selectboard Members Present: Jeff Neipp, Bill Glabach, Lance Fritz

Others Present: Michele Giarusso, Paul O'Neil

Meeting Called to Order at 7:00 pm

Minutes

Selectboard members reviewed the mail and meeting minutes, signed the warrant and letter to Secretary Theoharides

Motion: Lance moved to accept the September 26, 2019 meeting minutes as printed. Unanimous.

Discussion

Paul O'Neil present to accept the appointment as Leyden's Representative to the Mohawk Trail Woodland Partnership Board (MTWPB). He said he would be delighted as he thinks it is a great opportunity to serve the town in this capacity and believes in keeping our forests healthy.

Motion: Jeff moved to appoint Paul O'Neil to the (MTWPB). Bill 2nd. Unanimous.

Discussed possible dates for auction of town owned property will be either Nov. 13th or Nov, 20th in the late afternoon. Michele will contact attorney Bloom and Susan Bobe to see if either of those dates work for both of them. Discussed how many properties to auction off and setting a minimum amount for each property. A \$5,000 surety bond will probably be required for anyone bidding.

Intergovernmental Agreement (IMA) with PVRSD. Reviewed the latest version back from the district. Bill would like it stated somewhere in the document what the \$11,300 is for. He stated if this is setting precedent for further school closures then it should say somewhere how they arrived at this amount and the way it is worded it does not. He would like added in #1 after "Said amount *representing 50% of prior year's operating expense*". Also, #2 of the document should be taken out.

Motion: Lance moved the IMA with Bill's added wording and deleting #2. Unanimous.

Municipal Assistant Update:

Michele would like the petty cash policy adopted.

Motion: Lance moved the petty cash policy as printed with minor changes. Inserted \$200 as the amount for now. Unanimous. Michele thinks it would be a good idea to adopt a code of conduct policy as other towns have posted. An example from another town was presented. Board would like to table for now. Discussed file cabinets in office that an assessor stated were lined with asbestos and would like someone to look into to see if they were safe. Jeff stated several years ago this was brought up and Dan Galvis looked into it. He stated they were fine. PRES-Crocker is estimating between \$700-800 to run new internet cable at school for front desk, tone and test. Mark Smith will also be there to label the cables to the switch. Still waiting on how much switches, hardware, wireless boxes, and battery backup will cost. Copier machine does not have to be moved by Aztec. If we want Aztec to move it will cost \$150. They can network copier to everyone's computer remotely.

MIIA Insurance and beneficiary forms-Michele received paperwork for fire and police employees to fill out. She cannot find that this was ever done before. Selectboard stated they never heard of it. Michele will follow through with dept. heads to have employees fill out and keep in file in town office.

Outstanding taxes for town owned property. Treasurer gave the amount owed in back taxes on town owned property. Jeff questioned if the information was correct from Treasurer as he

remembers higher amounts being quoted. Michele will follow up to see if the amount is correct with Treasurer.

Adjournment:

Motion: Jeff moved to adjourn at 9:05pm. Unanimous.

Respectfully Submitted,
Michele Giarusso