

**Leyden Selectboard  
Leyden Town Offices Building  
Regular Session Minutes  
January 27, 2020  
7:00pm**

**Selectboard Members Present:** Jeff Neipp, Lance Fritz, Bill Glabach

**Others Present:** Michele Giarusso, Nicole Glabach, Robert Snow, Nanette Rolstad  
Meeting Called to Order at 7:00 pm

**Minutes**

Selectboard members reviewed the mail and meeting minutes. In the mail was the grant from Department of Local Services (DLS) which needed to be signed and sent back.

**Motion:** Lance moved that Jeff as chair sign the grant. Bill seconded. Unanimous.

Jeff composed a letter to Commissioner Riley of the Department of Elementary and Secondary Education (DESE) supporting the vote of the PVRSD School Committee to close Warwick Elementary School that he would like to send.

**Motion:** Lance moved the approval of the letter. Unanimous.

**Motion:** Lance moved the January 13, 2020 minutes as printed. Jeff suggested the minutes be amended to reflect what the special warrant was for. Unanimous.

**Discussion**

**Surplus equipment** – Jeff declared surplus 4 wheel drive Mercedes Military equipment with Backhoe. Unanimous.

**Bids for Surplus freezer**-Michele received 3 sealed bids. Jeff stated he was withdrawing his bid as a resident mentioned he may have known the actual price. Jeff stated he did not as it was the PVRSD's freezer. Jeff opened the 2 remaining. Highest bidder was Andrew Baker of East Hill Road for \$151.50. second bid Robin Creamer for \$75.00. Bid awarded to Andrew Baker.

**Municipal Assistant Update**

Michele shared her experience at the MMA conference. She stated she learned of some Open Meeting law changes that were enacted. Agendas have to be more specific as to what would be discussed at the meeting and the minutes reflect more detail for someone who was not at the meeting to understand. For example acronyms had to be spelled out. No abbreviations without stating somewhere in the body of the minutes. Also, a selectboard member could be designated to approve the board's minutes. Board has to vote on it. "Meeting" does not include attendance at a public meeting or social event as long as you do not deliberate a matter or discuss a matter. Email can violate open meeting law by replying to all. Try to avoid email and social media discussions. During an Executive Session you must have a roll call vote. Unanimous is unacceptable.

**Motion:** Jeff moved to adjourn meeting at 8:10pm. Unanimous.

Respectfully Submitted,  
Michele Giarusso