Town of Leyden, MA Planning Board Minutes of Meeting: 12/9/20 Attendees: Jim Brodeur, Art Baker, Warren Facey, Emily Yazwinski Absent: David Curtis

Call To Order: Chairman Brodeur called the meeting to order @ 7:00pm.

<u>Approval of Previous Meeting Minutes</u>: Minutes of the last meeting held on 11/18/20 were passed out and read. Emily made a motion to accept the minutes as read. Warren seconded. No discussion occurred. Motion passed 4-0.

<u>Review Correspondence</u>: Chairman read the correspondence that included 1 notice of public hearings from the Town of Greenfield on 10/10/20 & Greenfield special permit for 7 Legion Avenue.

<u>Notice of Decisions:</u> In the future, after the Planning Board clerk emails the notice of decision to the Planning Board Chairman & the Town Clerk, the Planning Board chairman will execute the document with the Town Clerk in order to commence the 20 day appeal process.

Green Communities: A brief discussion was had with no update.

<u>Other Business Not Reasonably anticipated</u>: Elizabeth requested that the Town get the website updated with the minutes of this Board. Art explained that he includes both the Town Clerk & the Town Administrator on all emails that include both DRAFT & FINAL minutes. Jim said he would talk to Michelle about the best way to keep that updated.

<u>Next Regular Meeting:</u> Wednesday, January 13, 2021 @ 7:00pm @ the New Town Hall/old Pearl Rhodes School on Brattleboro Road.

<u>Adjournment:</u> A motion was made by Art and seconded by Warren to adjourn at 7:31pm and a unanimous affirmative vote followed.

Respectively Submitted, Art Baker, Clerk