



MEETING NOTICE AND AGENDA

Select Board Meeting

Regular In person Session

Town Hall -Masks are mandatory

January 3, 2022

6:00pm

AGENDA: (Topics that the Chair reasonably anticipates to be discussed.) *

- 6:00: Review mail, sign FY 22 warrants, approve meeting minutes of 11/22/21, 12/6/21, 12/13/21, 12/15/21,12/20/21,12/23/21
- 6:25: Appoint Lew Becker to Cultural Council
Appoint Mike Morgan and Donald Sadowsky to Conservation Committee
- 6:30: Adopt new form for citizens interested on being on a town committee or board when there is a vacancy
- 6:35: Board to make recommendations on establishing downstairs room in Town Office building as primary location for Emergency Operations Center. Emergency Management Director would occupy room for training, radio communications, storage of Emergency material. Former location was old Police station at 16 West Leyden Road. This would remain Leyden's permanent sight registered with the state, 2 sights are required.
- 6:40: Update from Lt. Mike Aiken on Leyden Police Department, Confirmation that Dan Galvis has returned passwords for his former desk computer and CJIS. Do we need to change password to CJIS?
- 7:00: Complaint from BOH Chair Beth Kuzdeba that COA is not handing out lunches to Elders in January and February but scheduled foot clinic in February.
- 7:15: Conflict of Interest training as mandated by state, complete list of outstanding names to Select board chair by January 21, 2022.
- 7:20: Town website needs major updating for 2022.
- 7:30: Set date for Strap grant road project for East Hill Road, residents to be notified by mail, possible date at Town Hall February 28 at 6:00pm.
- 7:35: Set date for STM for February 23 to replenish a few accounts that

need funding for fiscal 2022 budget year, identify accounts and possible revenue that would be needed.

7:40: Public Comments and other business not reasonably anticipated by the Chair 48 hours in advance of the meeting

7:50: Municipal Assistant update and projects working on for 2022

1. Coates Road Culver grant project has gone out to bid. Construction of steel culvert hopefully will begin soon. All reporting requirements up to date.
2. Community Compact grant for job descriptions, classification and compensation plan, final 3 ring binder received from Don Jacobs Consulting Services. He was waiting on select board approval or feedback to change, when he did not hear back, he sent final plan. Policy and Procedure draft manual has been given to select board for review need to decide when to send to town counsel for review. Municipal assistant will need to write a report to Dept. of Local Services on the outcome of this grant, where money was spent and when consultants work was adopted.
3. East Hill Road MassWorks Grant-I have two survey quotes. I have to give a report to the state this week on what we have been working on so far.
4. Municipal Vulnerability Program grant kickoff now January 18th at 4pm. I will be inviting department heads such as highway, fire, BOH, Con. Comm., Planning. Several residents are interested also.
5. Green Communities grant-this is still an ongoing discussion that the select board should be aware of
6. Electric Charging station grant-Eversource ran some electrical work on Dec. 28. Grant for actual chargers submitted.
7. IT Community Compact Grant-Jeff signed grant last week I sent to state, waiting to get the final approval back to begin process for tax collector software.
8. ARPA funds-more information coming from state making it clearer where money can be spent as well as reporting requirements. I attend as many webinars from the state as I can.

Old Business:

Return of Military Equipment

Approve Compensation Plan

Revised Town Hall Policy

DLS Technical Review

Executive Session If Required

Adjourn *Please note – all times are for planning purposes

Posted 12/30/21

