

**Town of Leyden
Commonwealth of Massachusetts**

**Annual Town Meeting
Warrant**

**Tuesday, June 21, 2022
6:15 PM**

To either of the Constables in the Town of Leyden, in the County of Franklin,
GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs to meet at the **LEYDEN TOWN HALL on 16 West Leyden Road, on Tuesday, June 21, 2022 at 6:15 PM**, then and there to act on the following articles:

ARTICLE 1-

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum or sums in accordance with the proposed budget to defray the operating expenses of the town for the fiscal year ending June 30, 2023, or take any action related thereto.

SUBMITTED BY THE SELECT BOARD
SELECT BOARD RECOMMENDS APPROVAL
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 2-

To see if the Town will vote to set the stipend compensation for all elected officials of the town (Select board, Town Clerk, Moderator and Constable (or whatever elected officials receive compensation from the Town) as provided by M.G.L. c. 41, section 108 to be made effective from July 1, 2022 as contained in the budget or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD
SELECT BOARD RECOMMENDS APPROVAL
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 3-

To see if the Town will vote to authorize the Treasurer to enter into compensating balance agreements during Fiscal 2023 as permitted by M.G.L. c. 44, section 53F, or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD

SELECT BOARD RECOMMENDS APPROVAL
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 4-

To see if the Town will vote to authorize all town Departments, boards, and committees to apply for any new state or federal grants and authorize the Select board to accept such grants. Any grant requiring matching funds will be subject to a Town Meeting appropriation.

SUBMITTED BY THE SELECT BOARD
SELECT BOARD RECOMMENDS APPROVAL
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 5-

To see if the Town will vote to accept the Library Incentive Grant, Municipal Equalization Grant, and the Non-Resident Circulation Grant (state aid award) and to transfer those sums to the Robertson Memorial Library budget or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD
SELECT BOARD RECOMMENDS APPROVAL
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 6-

To see if the Town will vote to accept any sum of money that may be granted by the Quintus Allen Trust Fund, and to appropriate such funds for equipment, activities and supplies for the benefit of Leyden children, or take any vote or votes in relation thereto.

Quintus Allen was an original trustee of the Greenfield Savings Bank. Upon his death in 1884, he established a trust fund to be used for education-related expenses in Colrain, Gill, Leyden, and Shelburne. The interest earned by the Trust is distributed to those towns each year.

SUBMITTED BY THE SELECT BOARD
SELECT BOARD RECOMMENDS APPROVAL
FINANCE COMMITTEE RECOMMEND APPROVAL

ARTICLE 7-

To see if the Town will vote to accept and expend any sum of money that may be available under the provisions of Chapter 90 of the Massachusetts General Laws and authorize the Select board to enter into a contract with the Massachusetts Highway Department, and to authorize the Treasurer with the approval of the Select board, to borrow in anticipation of 100% reimbursement of said amount or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD
SELECT BOARD RECOMMENDS APPROVAL
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 8-

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$2,000 to the Assessors Reevaluation account, or take any vote or votes in relation thereto.

SUBMITTED BY SELECT BOARD
SELECT BOARD RECOMMENDS APPROVAL
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 9-

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$2,000 to the Audit Fund, to be administered by the Select board for town audits or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD
SELECT BOARD RECOMMENDS APPROVAL
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 10-

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$1,500 to the Land Acquisition account or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD
SELECT BOARD RECOMMENDS APPROVAL
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 11-

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$3,000 to pay for the annual fee for the Pioneer Valley Mosquito Control District or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD
SELECT BOARD RECOMMENDS APPROVAL
FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 12-

To see if the Town will vote to transfer \$4,500 from the Assessors Stabilization Fund for the purpose of updating Assessors Mapping; or pass any vote or votes in relation thereto.

SUBMITTED BY BOARD OF ASSESSORS
SELECT BOARD RECOMMENDS APPROVAL
FINANCE COMMITTEE RECOMMENDS APPROVAL

Requires 2/3 majority vote for passage

General By-laws Amendment to Establish and Authorize Revolving Funds

ARTICLE 13-

To see if the Town will vote to amend the general by-laws of the Town of Leyden by adding a new section to establish and authorize revolving funds for use by certain Town departments, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, Section 53E1/2, or take any other action relative thereto.

DEPARTMENTAL REVOLVING FUNDS

1. Purpose. This by-law establishes and authorizes revolving funds for use by Town departments, boards, committees, agencies, or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by Massachusetts General Laws Chapter 44, Section 53E1/2.

2. Expenditure Limitations. An authorized department or agency head, board, committee, or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following limitations:

- A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund (except for those employed as school bus drivers.)
- B. No liability shall be incurred in excess of the available balance of the fund.
- C. The total amount spent during a fiscal year shall not exceed the amount authorized by this by-law or Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Selectboard and Finance Committee.

3. Interest. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.

4. Procedures and Reports. Except as provided in Massachusetts General Laws Chapter 44, Section 53E1/2 and this by-law, the laws, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of Town monies and the expenditure and payment of Town funds shall apply to the use of a revolving fund established and authorized by this by-law. The Town Accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure. In the regular

report the Town Accountant provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds. The Table establishes:

- A. Each revolving fund authorized for use by a Town department, board, committee, agency or officer.
- B. The department or agency head, board, committee, or officer authorized to spend from each fund.
- C. The fees, charges and other monies charged and received by the department, board committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the Town Accountant.
- D. The expenses of the program or activity for which each fund may be used.
- E. Any restrictions or conditions on expenditures from each fund.
- F. Any reporting or other requirements that apply to each fund, and
- G. The fiscal years each fund shall operate under this by-law.

Fund	Revenue Source	Authority to Spend Fund	Use of Fund	Spending Limit	Disposition of FY20 Fund Balance	Restrictions/Comments
Recreation Committee Revolving Account	Fees Collected for Recreation Committee Events	Recreation Committee	Recreation Committee Expenses	\$2,000	Balance Available for Expenditure	
Animal Control Officer Revolving Account	Fees Collected for citations, licenses and registration	Animal Control Officer	Animal Control Expenses	\$5,000	Balance Available for Expenditure	
Fire Safety Inspections Revolving Account	Fees Collected for Safety Inspections by the Fire Department	Fire Chief or Designee	Pay for the Safety Inspection Services	\$700	Balance Available for Expenditure	
Planning Board Revolving Account	Fees collected from applications requiring public hearings, copies of bylaws	Planning Board	Planning Board advertising expenses	\$1,000	Balance Available for Expenditure	
Agricultural Commission Revolving Account	Fees collected for fines or Agricultural Commission events	Agricultural Commission	Agricultural Commission expenses	\$2,000	Balance Available for Expenditure	

East Hill Cemetery Commission Revolving Account	Fees collected for burial plots or donations	Selectboard or Designee	East Hill Cemetery Expenses	\$5,000	Balance Available for Expenditure	
ZBA Revolving Account	Fees collected from applications requiring	ZBA	ZBA Advertising expenses	\$1,000	Balance Available for Expenditure	

SUBMITTED BY THE SELECT BOARD
 SELECT BOARD RECOMMENDS APPROVAL

ARTICLE 14-

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$63,000 to pay down broadband debt, or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD
 SELECT BOARD RECOMMENDS APPROVAL
 FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 15-

To see if the Town will vote to change the Town Clerk’s position from elected to appointed; said position to be appointed by the Selectboard for a term of one year, beginning in FY2024, or take any votes in relation thereto.

SUBMITTED BY THE SELECT BOARD
 SELECT BOARD RECOMMENDS APPROVAL

ARTICLE 16-

To see if the Town will vote to recommend that the following sums be appropriated to operate the Leyden Broadband Enterprise Fund:

MLP BUDGET FY2023

EXPENSES

INFRASTRUCTURE	\$104,860
ADMINISTRATION	<u>\$207,080</u>
TOTAL EXPENCE	\$311,940

REVENUE

INTERNET ONLY	\$120,360
INTERNET + PHONE	<u>\$191,580</u>
TOTAL REVENUE	\$311,940

ARTICLE 17-

To see if the Town will vote to accept the report of the Town Officers for the year 2021 or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD
SELECT BOARD RECOMMENDS APPROVAL

Hereof, fail not, and make do return of this Warrant, with your doing thereon, to the Town Clerk, at the time and place of said meeting.

Given under our hands this 13th day of June, in the year of our Lord, Two Thousand Twenty Two.

William Glabach, Chair
Leyden Selectboard

Erica Jensen
Leyden Selectboard

I hereby attest that I have posted said warrant at least seven days before said meeting.

Constable, Town of Leyden

Date