

Leyden Select Board Meeting Minutes
Leyden Town Office Building
Joint Select Board and Finance committee Meeting Regular Session
June 5, 2023
4:00pm

Select Board Members Present: Bill Glabach, Katherine DiMatteo, Glenn Caffery

Others Present: Michele Giarusso, Erica Jensen, Ginger Robinson, Liz Kidder, Nik Adamski, Beth Kuzdeba, Sara Seiberg

Bill Called the meeting to order at 4:10pm. He announced the meeting is being recorded.

Discussion

Special Town Meeting (STM) warrant articles

Discussed warrant articles after town counsel looked at and approved.

Motion: Glenn moved the STM warrant as printed. Katherine seconded. Unanimous vote.

Executive Session

Motion: At 4:33 pm Glenn moved to convene in Executive session according to MGL Chapter 30A, section 21 a number 3 and 6 and to reconvene in open session. Katherine seconded. Roll call vote: Glenn-yes, Katherine-yes, Bill yes.

4:45pm Open session reconvened

Select Board reviewed mail and signed FY 23 warrant.

Motion: Katherine moved the May 22nd meeting minutes as printed. Glenn seconded with amendments. Unanimous vote

Motion: Glenn moved the May 31st meeting minutes with amendments. Bill seconded. Vote: Katherine abstained, Bill and Glenn -yes.

Annual Town Meeting Warrant articles

Discussed and reviewed warrant articles. In discussing the revolving accounts the spending limits need to be increased in some accounts.

Motion: Glenn moved to raise the spending limit for the Fire revolving account to \$2500 and Planning board to \$3000 spending limit. Katherine seconded. Unanimous vote.

Motion: Glenn moved to have Michele send the warrant to town counsel for review. Katherine seconded. Unanimous vote.

Fire Department Appointments

Nik Adamski has hired Tom Raffensperger as Captain and Safety Officer of the Fire department. Tom can help with paperwork and train people as he has experience. They both look forward to building up the fire department.

Zoom Licenses

Glenn would like permission to use his credit card to pay for two zoom licenses. He has researched this, and it is the only way to purchase the accounts. The money for these will come from the EMPG grant.

Motion: Bill moved to allow Glenn to purchase two Zoom licenses using his personal credit card and to be reimbursed. Katherine seconded. Unanimous vote.

School Committee Travel Reimbursement

Glenn explained there are only two Leyden residents who serve on the school committee. They have taken on more subcommittees and travelled more.

Motion: Glenn moved the travel expense be divided amongst the two members. Katherine seconded. Unanimous vote.

Ambulance Trust Fund letter

Liz Kidder asked the board to support a letter she composed to send to the Governor, Lt Governor and our state legislators.

Motion: Katherine moved to sign the letters. Glenn seconded. Unanimous vote.

ARPA money

Glenn is concerned that Congress will vote to take the remaining ARPA funds.

Hourly vs. Stipend positions

Glenn explained he believes the Tax Collector should be an hourly position due to the position gets busier at certain times of the year and the amount of hours put in would be reflective of the need of the position. There was much discussion on these both pros and cons. Constables should be paid by the day or job and not receive the entire year's stipend all at once.

New Administrative position

Glenn asked that the Select Board review the tasks he typed up and come up with priorities at a future meeting to write a job description considering the late hour of this meeting.

Municipal Assistant update

Michele presented the Dell warranty extension for 4 desktops and 2 laptops. The amount of money for all these is quite reasonable.

Motion: Katherine moved to approve the extended warranty. Glenn seconded. Unanimous vote. Michele would like a vote on leasing a new copier that will print faster and more copies. The current machine is over 5 years old.

Motion: Glenn moved the lease for a new copier. Katherine seconded. Unanimous vote. VADAR contract needs to be signed for next year. Bill signed. Michele talked to our insurance company about overnight camping at Avery field. We do not have insurance for overnight camping. This would be a separate policy and there would be a lot involved in doing this. The resident who filed a complaint will no longer need a dog hearing. The barking has stopped for a few weeks since the dog officer paid the residents a visit. Our Staples account has been frozen, and Staples will no longer be allowing businesses to have a credit card through them.

Motion: Glenn moved to adjourn at 8:45pm. Bill seconded. Unanimous vote.

Respectively submitted,

Michele Giarusso

Municipal Assistant