

Board of Assessors'
7 Brattleboro Rd. Leyden, MA 01301
Meeting Minutes of February 26, 2024

Present: Kenneth Spatcher, Robert DePalma and John Rodgers.
Others Present: Alice Wozniak, Assistant Assessor.
Call to Order: The meeting was called to order at 7:14 PM.
Minutes: **Kenneth Spatcher moved to approve the Minutes of January 22nd;**
Robert DePalma seconded. Passed unanimously.

Budget: Budget-The Fiscal Year 2025 budget is up \$500 from 2024. Office Expenses are up \$200 (we will need envelopes in preparation of revaluation in FY26) and mapping updates are increased \$300.

Ken Spatcher made a motion to approve the FY25 Budget; John Rodgers seconded. Passed unanimously.

Real Estate: Monthly List-The RE/PP Monthly List for January is as follows:

- January \$ 4,651.02

Robert DePalma moved to approve the RE/PP Monthly List for January in the amount listed above. John Rodgers seconded. Passed unanimously.

Motor Vehicle: Monthly List-The MV Monthly List for January is as follows:

- January \$ 0.

Kenneth Spatcher moved to approve the MV Monthly List listed above. Robert DePalma seconded. Passed unanimously.

Abatements-The following people submitted MV abatement applications with supporting documentation for 2023 & 2024.

- Edward Klaus [23] \$ 71.28
- Jerry Lund [24] \$ 22.38

Kenneth Spatcher moved to approve the previously listed abatements. Robert DePalma seconded. Passed unanimously.

Motion to go into Executive Session under MGL CH30A, Section 21(a), under Rule #7 and not return to our regular meeting.

**Ken Spatcher-aye
Bob DePalma-aye
John Rodgers-aye**

Adjourn:

**Robert DePalma moved to adjourn the regular meeting at 8:01 PM.
Kenneth Spatcher seconded. Passed unanimously.**

Respectfully Submitted,

A handwritten signature in black ink that reads "Alice Wozniak". The signature is written in a cursive, slightly slanted style.

Alice Wozniak, MAA

Town of Leyden FY25 Budget Request Form

Department Assessors

Provide a breakout of the expenses that are needed for the upcoming year.
 Not all categories will be used as some only apply to other departments.
 If you are unable to find a category for your expense, please use Other under
 Miscellaneous Expense.

Department Head Kenneth Spatcher

Date

26-Feb-24

EXPENSE CATEGORY

Office & Miscellaneous Expense	Requested Amount	Increase over prior year?	Additional Notes
Office Expenses	\$ 1,200.00	200	
Dues, Fees, Subscriptions, Assessments, Certifications			
Furniture & Fixtures			
SUB TOTAL	\$ 1,200.00		

Wages, Salaries, Stipends Expense	Requested Amount	Increase over prior year?	Full Time/Part time/ Occasional?
Alice Wozniak, Assistant Assessor	12,100.00		Part-time
Kenneth Spatcher, Assessor	3,200.00	-	stipend
Robert Depalma, Assessor	2,400.00	-	stipend
John Rodgers, Assessor	2,400.00	\$ -	stipend
SUB TOTAL	20,100.00		

Miscellaneous Expense	Requested Amount	Increase over prior year?	Additional Notes
Interim adjustment consultant	1,500.00	\$ -	
CAI Mapping updates	1,800.00	\$ 300.00	contract price
Patriot support	2,500.00	-	
Online property record cards	3,000.00	-	
SUB TOTAL	8,800.00		
TOTAL \$	30,100.00		

