November 26, 2018

Leyden BOH meeting, Town Hall, 2:30pm

Attending: Kathie Benson, Ellen White, Andrea Crete, Marcia Miller

Commenced at 2:30pm

1. Read and approved October minutes.
2. Short Term Rental/Bed & Breakfast guidance that was created by FRCOG is still being finalized. Once a final version is created, Leyden BOH will have information to send to rentals and B & B establishments in town. BOH will review permit requirements that adhere with the new guidelines. The fact that Leyden does issue business permits ($25 for 5 years) will be included in this information.
3. The 2013 FDA food code was adopted in MA on Oct 5, 2018. These changes will be posted on the town’s website linked with the BOH.
4. Kathie did contact Leyden café and COA about changes in the food code and about signs that need to be posted regarding volunteers making the food & not in a professional, licensed kitchen.
5. Andrea and Kathie will do an inspection on Dec 19 at the COA luncheon.
6. 186 Glen Road: apparently no permits were pulled for work that was done. Kathie sent a letter to Jim Hawkins, building inspector. Andrea contacted Kathy Bridges who designed the new septic plans that apparently haven’t been put in place yet. Andrea will follow up about the failed septic system.
7. Andrea will bring information about tobacco regulations from the next FRCOG meeting since one presenter is the tobacco liaison. BOH will work on this at the next meeting.
8. Kathie notified Spirit Fire that approval from town financial officers isn’t necessary to have finalized building permits. Town financial officers do not “sign off “on building inspections.
9. 62 George Lamb Road-Septic System Upgrade with Local Upgrade Approval Request:

BOH members reviewed these details with Andrea. This plan requires local upgrade approval to:

1. Allow a reduction in vertical separation from 4 feet to 3 feet (allowed per presby approval letter)
2. Allow a sieve analysis since percolation test could not be performed due to moisture.

BOH voted to approve.

1. Next meeting is Tues, 1/29/19, at 3pm in the Police Station.
2. Adjourned at 3pm

Submitted by Ellen White, 11/27/18