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MEETING NOTICE AND AGENDA

Council on Aging Meeting

Town Office Building

7 Brattleboro Road

Tuesday, November 14, 2023

2:00 pm

Present at meeting: Chris Maguire, Amy St. Clair, Nan Rolstad, Anne Garvey, Linda Allis

1. Review and approve the meeting notes from the previous meeting held on October 17, 2023.

Old Business

1. Questions/concerns and follow-up from the W.Mass funeral directors presentation?

Winners of the Claris tablets: Ruth Tuller, Peggy Brown, Sharon Fontaine, Richard Allis. Chris Maguire is holding one to be awarded.

New Business

1. Next month’s topic will be a presentation on sheep herding dogs.
2. Any suggestions for next month’s luncheon?
3. There has been confusion and contradictions between council members and other officials in Leyden. Do we need to set up procedures/protocols regarding our interactions with our peers and other community members? How do we avoid this going forward?

1. Going forward, when purchasing any items and/or services for the COA, must follow the correct procedures. Reimbursement due to use of personal credit cards is not allowed.
2. I’ve been advised that it would be good to have another council member trained in ServSafe food management.
3. Amy has heard that the town hall will be closed for 3 months in the winter. How will we deal with that?
4. Nan has suggested we think about having a breakfast/coffee time, instead of a luncheon.
5. Merry has prepared a notice/description of the Grab and Go meals for the newsletter. We’ll look at this before it gets published.
6. Any other topics for discussion?

Posted at 8:15 PM on Wednesday, November 8, 2023 by Paul McLatchy III, Town Clerk