



**GREENFIELD
COMMUNITY
COLLEGE**



Getting Comfortable with Your Computer

Designed for beginners, this session introduces the essential skills needed to start using a computer with confidence. Participants will learn how to use the mouse (clicking, double-clicking, dragging) and keyboard (typing, basic shortcuts), open and close programs, and navigate the desktop environment. The class also covers how to organize, save, and find files using folders, along with an introduction to common icons, menus, and basic settings.



Steph Stoudenmire

Codeforce Consulting



Date

Tuesday May 12, 2026



Time

1 to 3 p.m.



Address

Leyden Town Offices
7 Brattleboro Road, Leyden MA

To Register please email:
towncoord@townofleyden.com

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