

LEYDEN EMERGENCY MANAGEMENT COMMITTEE

September 26, 2024

6:00 pm

7 Brattleboro Rd.

Leyden, MA 01301

**Present members:** Jeff Miller, Liz Kidder, John Richardson, Marcia Miller

**Department Representatives:** Ken Medvetz

**Absentees:** Bill Brooks, Carey Barton

**Other attendees:** Janell Howard

**Remote attendance:** none

Meeting called to order at 6:04 pm by Jeff Miller

**Approval of Minutes:**

Motion: Liz moved, and John seconded to approve the 7-31-24 minutes as written, unanimously approved.

**Deputy EMD appointment**

John Richardson accepted the offer to be appointed as the Deputy Emergency Management Director (EMD). The Select Board appointed John as the Deputy EMD at the 09-09-2024 Select Board meeting. Jeff and John will tag team as the Public Information Officer.

**Organization Chart/Open seats**

- LEMC needs a new officer to be the representative from the Bernardston Police department to be a part of the LEMC.

**ACTION:** Jeff will reach out to Jim Palmeri to find a replacement for the Police Department representative.

**Budget Purchases/EMPG Grant**

Garmin inreach devices can be used to communicate with the neighborhood captains, highway, Select Board, LEMC members, and fire in case of an emergency and phones are down. The EMPG grant will cover the devices and then the EMD expense budget can be used for the monthly fee. The monthly fee can be canceled or suspended at any time. The EMD expense account has \$4,700 in it.

**Motion:** Liz moved, and John seconded to submit the grant application for the EMPG grant to purchase the Garmin Inreach devices, unanimously approved.

**ACTION:** Janell will let the Select Board that the LEMC approved the Garmin Inreach for the EMPG grant and it has an ongoing fee

**ACTION:** Janell will look into the vendor and pricing for the InReach Garmin devices.

**Motion:** Liz moved, and Jeff seconded to use some of the budget to purchase Eergency Management vests and lanyards for official duties.

**ACTION:** Janell will purchase the vests with Leyden Emergency Management printed on them and clear lanyards.

ACTION: Janell will look into emergency blankets and containers for the blankets - Pelican shipping containers. Military surplus has emergency blankets.

ACTION: Janell will ask Jim if he has any extra Pelican cases.

ACTION: John will look around for a few different sources for emergency blankets and email Janell.

#### RAVE Communications update

Jeff put some information in Leyden Life explaining the RAVE system and that it is only for emergency purposes to help residents understand what it is for. Phone numbers will need to be verified.

#### Inventory/Emergency Supplies

Discussion on the inventory and looking through the blue box to see what is needed and what is not needed.

ACTION: Jeff will continue to go through the box and pull out the stuff that is not needed for the emergency management committee and will

#### Department Updates

Building needs -

- A company is coming in to do a mold test, Michele is scheduling the mold testing.

#### Priorities and Next Steps

- Prepare for a potential warming center.
- Focus on public education and doing some outreach workshops or classes.
- Maybe quarterly classes to help plan ahead of emergencies.
- CPR class.
- How to use a fire extinguisher and a generator classes.
- House markers for the houses on the road.
- The Community Lunch is always looking for good speakers during their luncheons.
- Instead of a big event like Ready Fest we can break it down into smaller classes.

ACTION: John will put together a list of ideas for classes.

ACTION: Liz and Janell are going to look into grants for house markers.

#### Schedule next Meeting – Agenda items

- Class ideas
- Analytics
- December 12th at 6:30pm.

ACTION: Janell will follow up with the Select Board about the analytics on the website.

**Motion:** Liz moved, and John seconded to adjourn the meeting at 7:03pm.