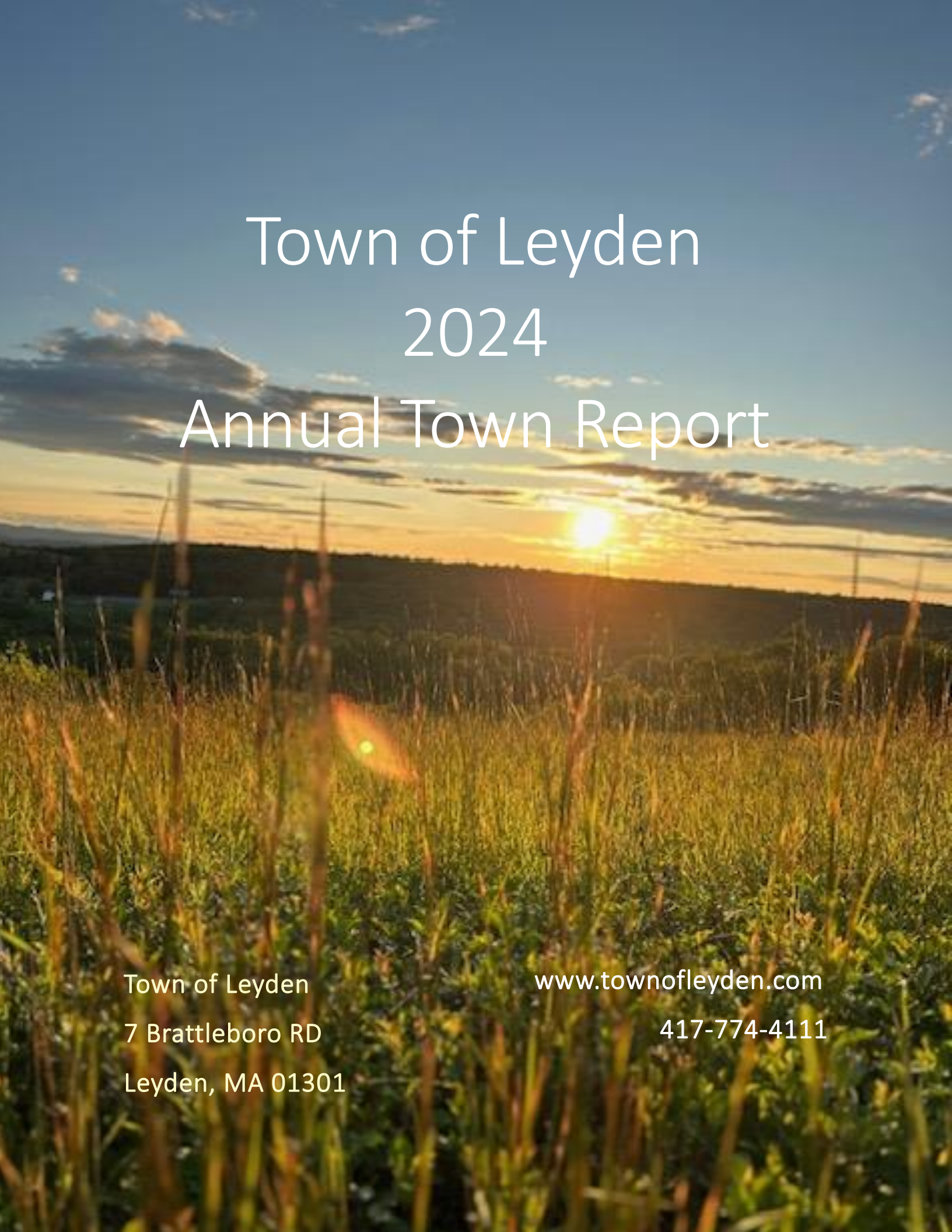




Town of Leyden 2024 Annual Town Report

Town of Leyden
7 Brattleboro RD
Leyden, MA 01301

www.townofleyden.com
417-774-4111

Leyden Massachusetts

Established March 12, 1784

Incorporated February 22, 1809

Population 730

United States Senators

Elizabeth A. Warren

Edward J. Markey

Representative in Congress

James P. McGovern

Governor

Maura Healey

State Senator

Joanne Comerford

Representative in General Court

Natalie M. Blais

Executive Committee Franklin Regional Council of Governments

Kevin Fox, Chair – Council Appointee

Jay DiPucchio, Vice-Chair – Regionally Elected

Emily Johnson – Franklin Regional Planning Board Appointee

Jane Peirce – Regionally Elected

Virginia Desorgher – Council Appointee

Front cover photo submitted by Tabitha Howard

Back cover photo submitted by Janell Howard

Introduction

Welcome to the Town of Leyden's 2024 Annual Report. In this report you will find information on Leyden's municipal government, social and cultural activities, our regional schools, and county organizations that support the wellbeing and vitality of our town and its citizens.

Massachusetts requires that towns make available an annual town report before the annual town meeting. The following reports are those that are required to be included: Select Board for the annual or preceding fiscal year, School Committee, Accountant for the preceding fiscal year, and Treasurer for the preceding fiscal year. All other reports of town officials, boards, commissions, councils, and other information regarding individuals and town or county activities is decided by vote or by-law or as the Select Board considers expedient. The contents of this Annual Report continues what has been common practice in Leyden for many years and set by the Select Board to include reports beyond those legally required. However it is not a comprehensive report because it is voluntary for the other boards, commissions, councils, and organizations to submit. The 2024 Annual Town Report is useful in providing a recap of town decisions and activities and is an interesting look at the previous year.

As a result of a vote taken at the Annual Town Meeting in June 3, 2024, the Annual Report will now be for the fiscal year, July 1 to June 30, instead of the calendar year. This change aligns the Select Board, Accountant, and Treasurer reports as well as the Appointed Officials list, Annual Town Meeting and Special Town Meeting minutes with the reports from our boards, commissions, and councils. Since the previous 2023 Annual Town Report was a calendar year report for all those reports not required, this Annual Report reflects the second half of fiscal year, January 1 to June 30, 2024. Going forward the Annual Report will include full fiscal year reports, both required and voluntary. Changing the time period for the Annual Report will provide consistency of the information and will be available well in advance of the Annual Town Meeting.

Thank you to everyone who contributes to the governance, maintenance, educational, safety, and social activities of Leyden, and to those who submitted the reports and the photographs for this report. Our tiny town is unique not only because of its rural beauty and character but also because of all the residents who choose to live here as friends and neighbors.

Dedication

In recognition of their unwavering commitment to protecting our community, we proudly dedicate this Annual Report to our Leyden Fire Fighters. Our fire fighters train as responders for structure or brush fires in Leyden and in our mutual aid neighboring towns. In addition, they train and serve as our emergency medical first responders. They are a shining example of what is possible when a group of people come together and develop into a team whose purpose is to help everyone in our special community – the Town of Leyden.



Back row: Samantha Wood, Timothy Howard, Corrinna Thompson, Carey Barton

Front row: Caleb Howard, Tom Raffensperger, Tina Ridell

LEYDEN FIREFIGHTERS 2024

Carey Barton, Chief
Thomas Raffensperger, Captain
Corrinna Thompson, EMS Coordinator
Nikolas Adamski
Caleb Howard

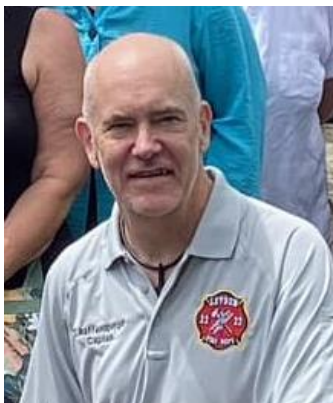
Timothy Howard
Christian McLaughlin
Ernie Royer
Tina Ridell
Samantha Wood

As of February 2023, our fire department was down to one firefighter and vehicles that often wouldn't start. We now have 9 firefighters and vehicles that start and are well equipped. While it feels good to have new vehicles, they would just sit in the garage during emergencies if we did not have the firefighters to train, suit up, load their gear, and drive the vehicles to each emergency call. ***The unwavering commitment of Leyden Fire Fighters to protect our community deserves our deepest gratitude. Thank you to all who are serving now and in the past.***

Special recognition of 3 Leyden Fire Fighters needs to be acknowledged.



Nik Adamski , former Chief—Around town and among neighboring fire departments, Nik is known as the man who saved the Leyden Fire Department. At one point in early 2023, Nik was the only person on the Leyden Fire Department. When no one else stepped up, Nik did. Many town residents remember Nik showing up, single-handedly dealing with car crashes, fire alarms, and downed power lines. The Fire Department is here today because of Nik's dedication, courage, and commitment to the Town. Nik had been on the fire department for 13 years before he and his family moved out of town in July 2024. The residents of the Town of Leyden are truly lucky to have had Nik on our fire department and he is dearly missed. We wish Nik and his family all the best in their new home.



Tom Raffensperger – Tom stepped up to help Nik Adamski rebuild the department in 2023. Tom brought strong experience as a former fire fighter in a small Vermont town and administrative skills that were invaluable. As Captain for Administration, Training and Safety, Tom developed training programs both in-house and with our neighboring fire departments. He was able to organize all the extensive paperwork for in-town records as well as state reporting requirements so that we now have a smoothly operating fire department in compliance with state regulations. His selflessness and dedication deserve our utmost respect and gratitude for his commitment to protecting not only our community but to ensuring the safety of our team of volunteer fire fighters.



Carey Barton, a former chief, has returned to serve again and take command of our fire department. A lifelong resident, Carey brings his experience and commitment to his community. He has reestablished his connections with our neighboring mutual aid fire departments. Working with them, he is continuing to expend training opportunities to not only strengthen our department's ability to respond to calls, but to ensure the safety of both Leyden homeowners and, very importantly, our fire fighters. Thank you, Carey, for your dedication and commitment to ensure that Leyden has our own fire and emergency medical first responders. Being Chief is a major commitment and we thank you for stepping up.

Anyone who may be interested in joining this wonderful team, can get more information by emailing Carey Barton at Fire@townofleyden.com.

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General Government

Select Board

Town Coordinator

Elected Town Officials

Appointed Town Officials

Select Board

July 1, 2023 – June 30, 2024

Welcome Jeff Baker to the Select Board! He is a life-long resident of Leyden who stepped up for election and received the town's support. With the change in the date for the town election, Jeff joined us in early June 2024 taking the seat of Glenn Caffery who in his two-year term contributed greatly. As one of our first actions, we each took a liaison assignment to stay informed and collaborate with the town's committees and departments: Jeff will represent us at PVRSD meetings; Erica will stay involved with Building Needs Study Committee, Fire Department, Police, Leyden Emergency Management Committee (LEMC) and Municipal Light Plant (MLP) and Katherine with Council on Aging (COA), Mass in Motion (MiM), Recreation Committee, Library, and all others.

Key accomplishments, projects completed, and works in progress:

A big step has been taken to increase the administrative support for the town and its boards and committees. Job descriptions for Town Clerk, Administrative Assistant, and Town Coordinator were finalized and the positions filled. The Town Coordinator is a rewritten job description and new title for the current Municipal Assistant position. With these three positions we have the ability to efficiently and effectively manage the ever-expanding administrative tasks required of the town.

In October 2023, Janell Howard, a new Leyden resident, accepted the position of Administrative Assistant. Janell brings her experience as a business owner and as a board member of an independent school overseeing finances, enrollment, parent relationships and implementing systems. The Town Clerk position was accepted by Paul McLatchy III. Paul has experience in municipal government as the Town Administrator for Ashfield and has served as Town Clerk for Rowe as well as filling the Administrative Assistant position there. He also served on the Rowe Select Board from November 2009 to May 2013. With his experience, he was quick to contribute as our Town Clerk.

We signed a contract for three years with Colrain Volunteer Ambulance Service, Inc. (CVAAL) to provide coverage for Leyden at a fixed rate to the town even if another ambulance service is the one available to respond. The CVAAL is licensed at the paramedic level of ambulance service and operates two ambulances. Leyden continues to provide emergency medical first response with our Fire and Police departments. The folks at the Colrain Ambulance Service learned the many twists and turns of the roads in Leyden and are welcome additions to our public safety network.

A number of policies that have been lingering on our to-do list were approved: RAVE policy, Social Media Policy, Limited Permission for Highway Department to Take Equipment Home, Fire Department Equipment Policy, Flag and Banner Policy, Petty Cash Policy, and a Compensatory Time Policy. All are available on the Town website under Resources/Policies or by request to adminasst@townofleyden.com.

Hunt Hill Road was back on the Annual Town Meeting warrant in June 2024 with three related articles, carried over from the previous Annual Town Meeting and all were approved: one to abandon and discontinue another portion of the road; one to accept that portion as a statutory private way; and the

third to accept a conservation (open space) restriction on approximately 30 acres owned by Penfield Trust. By September 1, 2024 the final agreement and conditions are to be finalized and completed.

The solar bylaw that was passed at the FY 23 Annual Town Meeting was approved by the Attorney General, except for two provisions regulating use of herbicides and stand-alone battery energy storage facilities. Together with the adoption of the energy efficiency “Stretch Building Code”, we were able to submit a Green Communities application in December 2023 and received approval in April 2024. Technical assistance for the grant application was provided by Franklin Regional Council of Government (FRCOG). Leyden’s Building Needs Study Committee provided comprehensive assessments work and recommendations for energy efficiency projects that were critical for our application and our ongoing work of prioritizing projects and seeking grant funding. As a Green Community we can submit in FY25 energy efficiency related project requests for a guaranteed \$130,000 reimbursement and potentially hundreds of thousands of competitive funding support available to us after that is used up.

In addition to the trees that the town is responsible for, there are the trees that Eversource manages to protect the power lines. Eversource representatives reported to the Select Board that approximately 1200 to 1300 trees were identified in their 2020 vegetation management plan, and approximately 300 trees remain uncut. The plan definitely needed updating and a systematic review of trees was done to identify top priority trees. Eversource sent an updated Hazard Tree List and Vegetation Management Plan to the Tree Warden, notified property owners that would be affected, and a public hearing was held by the Planning Board in accordance with our Scenic Roads and Shade Tree bylaws. Tree removal work is expected to be completed in the summer of 2024.

Grants and additional funding:

Leyden has been fortunate to receive additional, unspecified funds of \$100,000 in the state budget. Thanks to Jo Comerford and Natalie Blais for their advocacy on behalf of our tiny town to meet ever increasing equipment needs. Prior discussion for use of these funds centered on the purchase of a quick-response fire vehicle or other replacement vehicles and equipment to improve the capability of our Fire/EMS services.

The Leyden Fact Book was delivered in August 2023 to all those with mailboxes in town. Additional copies are available at the town offices. The revision of the Fact Book was made possible by the FRCOG Mass in Motion (MiM) grant for FY23. Another grant for the town has been awarded for this year and the following projects were completed by June 30, 2024: purchase of cooking ware for Town Hall so Council on Aging (COA) can prepare food for their events; benches for Avery Field and Town Common that are ADA compliant with additional funds from the Recreation Committee; and repair of kitchen door access at the Town Hall.

Important issues:

The Finance Committee and Select Board have been focused in our joint meetings on the school board and budget requests. It’s a complicated situation because there are two long range plans in play: the Six-Town Regionalization Plan and the Pioneer Valley Regional School District (PVRSD) Facility Improvement Plan. The Six-Town Regionalization Planning Board voted this year to proceed with drafting a new district agreement that combines PVRSD and the Gill/Montague School District. This is the first step in a long

process of approval by the towns in these districts and by the State. The consultation on facility assessment and improvement for PVRSD was completed and will require capital expenditures in addition to the regular school budgets if approved by the towns and implemented. The challenge is to determine what plans, budgets and capital expenditures align with future school population numbers and quality of education. A further complication is that the PVRSD Agreement with the towns is out of date and needs revision since Warwick is now not part of the PVRSD. Members of the Leyden, Northfield and Bernardston Select Boards and Finance Committees are meeting to discuss the proposed PVRSD District Agreement before presenting to a town meeting for approval.

Plans for FY25:

The Select Board has been urged by a number of committees and boards, as well as individual citizens, that there needs to be a vision for Leyden, for instance what are the important characteristics and features to maintain, what improvement and expansion or retraction of services, how best to serve the citizens through our budget allocations. A vision would assist the Building Needs Study Committee in prioritizing recommendations on the town's buildings improvements. Also, assist the Finance Committee in planning and managing the town budget and capital improvements. A visioning process will take some time and must involve public hearings. We hope to start this process in the coming year. What has been started is appointments to the Open Space and Recreation Plan Committee which last was active in producing the 2010 Plan for the town. Their work will certainly kick-start the visioning process.

Throughout this next year the Select Board will work with the Building Needs Study Committee and our Town Coordinator who is our Americans with Disabilities Act (ADA) Coordinator to develop a plan to upgrade the Town Office to be ADA compliant. As part of the planning, we will set priorities and seek grants to help fund what, at first assessment, may be major renovations.

At the Annual Town Meeting in June 2024, it was approved that the Select Board explore an electric aggregation program in which the town, on behalf of residents, would negotiate and enter into contracts with power suppliers for an electric rate. The plan could offer citizens of Leyden the opportunity for greater customer choice and savings in electric rates while allowing individuals to retain the option not to participate in the aggregation plan.

The Division of Local Services (DLS) for the State submitted a Financial Policies Manual to guide the town in sound budgetary and planning practices and strengthen ongoing operations. The Finance Committee, Town Coordinator, Tax Collector, Treasurer, Accountant, Assistant Assessor, and Select Board will discuss the recommendations and adopt those Financial Policies that are best suited to Leyden.

Thanks:

It is with deep regret that we have had to accept many resignations this year:

- Our Tax Collector, Roxanne Zimmerman, at the end of November 2023. Roxanne served the town faithfully from many years, and we wish her the very best in her retirement. Susan Bobe, who is our Town Treasurer, has taken on the Tax Collector position.

- John Higgins, chair, and formidable force on the Recreation Committee, accomplished much during his tenure, in particular the renovation of the Avery Field pavilion. We acknowledge with abundant appreciation his dedicated service to the town.
- Carolyn Asbury, chair and member of the Library Trustees. Carolyn gave so much to Leyden during her long service and tireless work, and we are most grateful.
- Nik Adamski, Fire Chief. Nik was appointed in May of 2023 to rebuild the department, and he successfully accomplished the rebirth of the department in eight months. Nik gave his time and attention fully to this task and with the department on more solid footing, he chose to step away as the chief. To fill the position, Carey Barton was appointed as Leyden Fire Chief, having been the Assistant Chief and has 20 years of experience in the fire service in three different departments, including five years as chief.
- David Pomerantz, Leyden Emergency Management Co-Director. David has been critical to the formation of the Leyden Emergency Management Committee (LEMC) and the Leyden Emergency Management Plan. His service in the past two years was essential to the town. Jeff Miller was appointed as the Emergency Management Director (EMD) as his replacement.
- Elizabeth (Beth) Kuzdeba, chair of the Board of Health. Beth's commitment to her responsibilities, her contributions to the Board of Health, and her dedication to Leyden was without question. As an elected official with another year in her term, the Select Board will appoint an individual to fill the remaining year of her term. It is a position that requires training and attention to State requirements for the health and safety of citizens.

A farewell to Glenn Caffery whose service for the past two years has been above and beyond the call of duty. Glenn put aside much of his personal life to give his attention to the needs of Leyden's citizen and town administration. He initiated the development of town policies and procedures for clear and efficient governance, employee check-ins and annual reviews, and worked on the bylaws that qualified Leyden's designation as a Green Community. He shouldered the responsibility of resolving the status of Hunt Hill Road, working closely with our town counsel, the property owners on the road, and the highway department. Glenn leaves us with a transparent governance structure and set a positive path for the town's future. **THANK YOU, Glenn**, for your dedicated service to the town!

Respectfully submitted,

Katherine DiMatteo, Chair

Members:

- Katherine DiMatteo, Chair
- Jeff Baker
- Erica Jensen



Photo submitted by Carolyn Asbury

Town Coordinator

January 1, 2024 – June 30, 2024

Grants:

Since the last Town Coordinator report the East Hill Road renewal project was completed ahead of time and under budget. When all was said and done there was \$125,000 left on this project.

The 10-mile bridge grant project which consisted of redecking, repaving, and constructing swales to allow water to wick off the bridge was completed ahead of time and under budget.

Both grants were funded through the Executive Office of Economic Development (EOED).

After the long process of getting ready for the Annual Town Meeting the spring and summer months are usually dedicated to road grant construction projects that are managed and a written report required with reconciliation of all grants to make sure everything has been paid back to the town.

Since most of these grants are what are called “reimbursable” grants that means as the invoices come in, the payment is processed, the town pays the vendor then reimbursable reports must be filled out to the appropriate state agency for reimbursement to the town. Working closely with the Treasurer and Accountant to make sure all grant funds come in before the end of the fiscal year or before the accountant submits the end of year reports to the Division of Local Services (DLS). It takes diligence and patience to make sure all grants have been satisfied to the grantor and reconciled from the grantee.

Key accomplishments, projects completed and works in progress:

As the road projects were being reconciled, enough money was left over to complete the design and planning for the West Leyden Road “bog” project. As Town Coordinator, I reached out to Anne Gobi our liaison, the new Advocate for Rural Communities appointed by Governor Healey to assist small and rural communities. The burden on small communities applying for grants, completing projects on time and under budget was presented and suggested that wouldn’t it be great if small towns could be recognized for their efforts and use the left-over money for another important project affected by climate change. The West Leyden Road “bog” situation and the need to start construction before climate change forces the road to fail was described, including how the town and landowners are impacted by the beavers in the bog. I proposed if the state would allow us to use the left-over grant funds allotted to us, we possibly could get the road fixed within 2-3 years. If we had to wait to apply for grants it make take 5 years or more. The total project is expected to cost around \$1million and the town cannot afford this construction cost within our operating budget. Anne Gobi reached out to the Executive Office of Economic Development (EOED) and the Assistant Secretary of EOED which resulted in EOED providing an amendment of the two previous grants (East Hill Road and 10-mile bridge) for the remaining funds of \$126,000. When we receive the contract work can commence with an engineer for the design and planning of the West Leyden Road “bog”. Once the design and estimates are in place the town can apply for a grant for construction.

Having a seasoned former senator as an advocate for rural communities is so vital. She understands small towns and the limited resources they have.

Plans for the coming year:

Projects for the fall and coming winter months will be to work with the engineer for the West Leyden Road “bog”, insulating the basement of the library with grant funds, replacing a portion of the town office building roof with ARPA funds, utilizing our designated Green Communities grant funds for energy saving projects such as insulation, managing other small grants that were applied for and received and looking for more grants to apply for.

It is both satisfying to work on these grants and see progress for the town and vital to the town to complete projects through grant funds.

Respectively submitted,

Michele Giarusso, Town Coordinator



Photo submitted by Carolyn Asbury

Elected Town Officials

The following were the elected officials at the end of FY24. All serve terms of three years unless otherwise noted.

Board of Assessors

Kenneth Spatcher 2027
John Rodgers 2025
Robert DePalma..... 2026

Board of Health

Marcia Miller 2027
Jerry Lund 2026
Vacant seat 2025

Constable

Philip Juliani..... 2027
Vanessa Russell..... 2025
Gary Russell 2026

Library Trustees

Patricia Little 2025
Vanessa Russell..... 2027
Tom Raffensperger 2026

Planning Board (5 Years)

David Curtis 2029
James Brodeur 2025
Emily Yazwinski 2026
Elizabeth Kidder..... 2027
Sarah Bartholomew 2028

Moderator (1 Year)

Jack Golden 2025

Select Board

Katherine DiMatteo 2025
Erica Jensen 2026
Jeffrey Baker 2027

Tree Warden (1 Year)

William Brooks..... 2025

Appointed Town Officials

FY2025 Select Board Appointments

Appointments are for the fiscal year beginning July 1, 2024.

Terms are for one year and expire as of June 30, 2025, unless otherwise noted.

Accountant – 3-year term

Angelica Desroches	2026
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Agricultural Commission – 3-year term

Warren Facey, Jr.	2026
Tom Ashley	2026
Open seat	2024
Carol Kuzdeba	2027
Beth Kuzdeba	2027

Building Needs Study Committee – 1-year term

David Vreeland	2025
David Pomerantz	2025
Richard Parks	2025
Ken Medvetz	2025

Conservation Commission- 3-year term

Donald Sadowsky	2025
Karen O’Neil	2026
Evan Abramson, Chair	2027
Janell Howard	2026
Open Seat	

Constables (appointed)

Michael McGoldrick	2025
Open seat	

Council On Aging- 3-year term

Amy St. Clair	2026
Chris Maguire	2025
Anne Garvey	2025
Meredith Lein	2025
Becky King	2026
Open seat	
Open seat	

Cultural Council – 3-year term

Rhonda Wainshilbaum	2025
Lewis Becker	2025
Cornelia Reid	2027
Pat Williams	2025
Sara Seinberg	2026

Deputy Collector

Arthur Jones	2025
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East Hill Cemetery Commission – 3- year term

Deborah Bernard	2026
Andy Baker	2025
Kayla Bernard	2026
Sid Herron	2025
Rob Snedeker	2025

Emergency Management Director

Jeff Miller	2025
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Emergency Management Deputy/ Public Information Officer

John Richardson	2025
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Leyden Emergency Management Committee – 3-year term

Elizabeth Kidder	2027
Marcia Miller (BOH/Pet Welfare)	2027
Anders Fergusen	2027

Fire Department

Carey Barton, Fire Chief	2025
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Franklin Regional Council of Governments (FRCOG) Member

Michele Giarusso	2025
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Regional Emergency Planning Committee (REPC) Representative

David Pomerantz	2025
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FRCOG Digital Equity Program Representative

Katherine DiMatteo	2025
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Franklin County Cooperative Inspection Program Member

Jeff Baker	2025
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Franklin Regional Planning Board Representatives

Town of Leyden Representative appointed by Select Board:
Katherine DiMatteo 2025
Planning Board Representative appointed by Planning Board:
Dave Curtis 2025

Franklin Regional Transit Authority Member

Erica Jensen 2025
Alternate: Town Coordinator 2025

Historical Commission – 3-year term

Linda Allis 2027
Holly Spatcher 2027
Nannette Rolstad 2026
Amy St. Clair 2025
Vanessa Russell 2025
Gary Russell 2026

Honorary Members – Historical Commission – no term expiration

Warren Facey, Jr.
Fred Feldman, Pound Keeper Emeritus

Inspector of Barns & Animals

Sean Berthiaume 2025 (April)

Mass In Motion Advisory Committee – 3-year term

Trish Saline 2027
Amy St. Clair 2027
Jerry Lund 2027
Meredith Lein 2027
Karin Parks 2027

Municipal Light Plant (MLP) – 3-year term

Jack Golden, Manager 2026
John Wallace, Assistant Manager 2026
MLP Board: Select Board

MLP Advisory Board

Anders Ferguson 2025
Al Woodhull 2025
Erica Jensen (Select Board representative) 2025

Open Space and Recreation Committee – 3-year

Pat Williams	2027
Janell Howard	2027
Robert DePalma	2025
Jim Brodeur	2027
Karin Parks	2027
Al Woodhull	2027
Pam Brown	2027
Michael Dobler	2027

Planning Board Alternate

Devorah Vester	2028
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Police Department

Bernardston Chief James Palmieri and all Bernardston Police Officers	2025
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Poll Workers

Marie Lovley	2025
Joyce Muka	2025
Steve Richter	2025
Karin Parks	2025
Nanette Rolstad	2025
Christine Brodeur	2025
Lorette Bete	2025
Sara Seinberg	2025
Karen O’Neil	2025
Doug Pratt	2025
Ann Pratt	2025
Carolyn Asbury	2025
Aaron Dulles	2025
Corey Cusson	2025

Recreation Committee Appointments

Karin Parks	2025
Ella Muka	2025
Abbi Pratt	2025
Steve Richter	2025
Gary Russell	2025

Registrar of Voters – 3-year term

Al Woodhall	2026
Pamela Brown	2027
Martha Hopewell	2025

Tax Collector – 3-year term

Susan Bobe	2027
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Town Clerk - 3-year term

Paul McLatchy III	2026
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Town Counsel

Donna MacNicol	2025
----------------	------

Treasurer – 3-year term

Susan Bobe	2026
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Veterans' Agent

Christopher Demars	2025
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Upper Pioneer Valley Veterans' District Representative

Erik Johnson	2025
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Wells Trust Representative – 5-year term

Lois W. Feldman	2025
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Woodlands Partnership of Northwest Mass. Representative – 3-year term

Elizabeth Kidder	2025
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Zoning Board of Appeals – 3-year term

Jim Brodeur	2026
Robert Reilly	2026
Arthur Baker	2026
Cecelia Tusinski	2025
Open seat	

FY 24 MODERATOR APPOINTMENTS

Finance Committee – 3-year term

Ginger Robinson, Chair	2026
Nate Messer	2026
Paul Hake	2027

Pam Brown	2026
Carolyn Asbury	2027

Franklin County Technical School Committee – 3-year term

Gerald Levine	2026
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Planning Committee for PVRSD-5-year term

Representatives from School Committee:

Michele Giarusso	2026
Karen O’Neil	2026

JOINT SELECTBOARD/MODERATOR APPOINTMENTS

Police Services Advisory Committee – 1-year term

One SB member – Erica Jensen	2025
One Finance Committee member – Ginger Robinson	2025
One citizen appointed by Moderator – Liz Kidder	2025
One citizen appointed by Selectboard – Emily Yazwinski	2025

CONTRACTED SERVICES

Animal Control Officer – 3-year contract

Kyle Dragon	2025
-------------	------

Inspector of Buildings – 3-year contract

Franklin Regional Council of Gov’ts Inspection Program (FRCOGIP)	2027
Local Inspector of Buildings	
Alternate Inspector of Buildings	
Inspector of Plumbing/Gas	
Inspector of Wiring	



Photo from the Town of Leyden website

Town Records

Town Clerk

Annual Town Meeting Warrant

Annual Town Meeting Minutes

Special Town Meeting Warrant

Special Town Meeting Minutes

Town Clerk

January 1, 2024 to June 30, 2024

Key accomplishments, projects completed and works in progress:

The Town Clerk's office spends the first few months of the year mainly processing census results and licensing dogs. Census returns were not particularly encouraging- even after two mailings, there were still 93 voters (or roughly 1 in 7) that were made inactive for failure to return their census form. These forms are important because they help to maintain an accurate voter list for elections, a full population count that is often used for state funding, and a complete list of children for determining schooling needs and finances. There are households in Leyden that have not returned census forms in 5, 10, and even 15 years. Credit is due to those who did return their census for the first time in over five years. Not returning your census form leads to voter inactivation, which requires proving your identity and residency when you go to vote. It's a much longer process than just filling out your census form, so I highly encourage people to return the forms when they're mailed out in December/January.

On the flip side, dog licensing **was** very encouraging. At the end of 2023, only 39 individual dog licenses had been issued. Between January 1st and June 30th (the new licensing period), 116 dogs had been registered, or almost three times as many as 2023. In fact, I had so many new dogs being registered that I ran out of tags and had to put in a supplemental order! Dog licensing is not only required by state law to ensure that rabies vaccinations are administered to all dogs, but it comes in handy should your dog ever get lost as they have an easily identifiable tag. 2024's dog licensing went entirely electronic in the clerk's office. Licenses are issued, vaccine records are scanned, and a dog database maintained **entirely** through software, freeing up space and making it easier and faster to find records. This replaces the old handwritten licenses and paper copies of rabies vaccinations being filed. Approximately 80% of those who responded having one or more dogs on their census have registered them.

One project that I have been working on is the digitizing and cataloguing of the various vital records (births, deaths, marriages) that are not bound. While death and birth records from the last ten years are available electronically through the state system, records from before that and all marriage licenses are only available in hard copy. I have been working on scanning these into the town's computer and a backup stored in a fireproof location, as well as organizing them chronologically into binders by type of record in twenty-year increments. This is a longer-term project as it takes a fair amount of time to scan and label each record. However, it will be well worth it to ensure the longevity of the record and makes it far easier to find and duplicate when a resident needs a copy of something. Special thanks to Susan Bobe for finding a lost decade of missing records in an old file cabinet!

Budget expenditures:

Budget expenditures were as follows:

Operating Expenses:

Petty Cash* (for making change): \$50.00
Certified Letter to Committee: \$8.05
Town Clerk Bond:..... \$150.00

Vitals Supplies*:	\$78.42
Office Supplies & Equipment*:	\$139.37
Prepaid Envelopes*:	\$421.30

Election Expenses: (Includes census and vote-by-mail ballots)

Postage*:	\$770.00
March Primary Staffing:	\$1,312.50
March Primary Expenses:	\$178.80
Confirmation Postcards*:	\$41.75
June Election Staffing:	\$746.25
June Election Expenses:	\$129.81

*Note that some of the supplies purchased with these funds will continue to be used into FY25, such as postage, confirmation postcards, petty cash, etc. There are also some items (computer equipment, vitals supplies, archiving supplies, etc.) that are one-time purchases and should not need to be replaced or upgraded for quite some time.

Grants or additional funding received:

The following revenues were received between January 1, 2024 and June 30, 2024:

Record Request Fees	\$0.00*
Birth Certificates	\$31.00
Marriage Licenses	\$0.00
Death Certificates	\$470.00
Business Licenses	\$80.00
Voter Lists	\$0.00
Street Lists	\$0.00
Dog Licenses (Licenses Only)	\$755.00
Dog Licenses (Late Fees)	\$260.00
TOTAL	\$1,596.00

*The town is encouraged to waive fees for record requests when possible. Record requests *were* fulfilled, but no fees were charged.

Plans for the coming year:

The summer of 2024 will be spent focusing on early voting for the September primary and getting some of the projects in the office moving forward. Fall will be challenging, with two major elections coming only two months apart. I anticipate the November election will have a particularly high participation rate, which is always a good thing. In December the annual street list and dog licensing renewal forms will go out, and the process begins all over again. Due to my future resignation from this office, training will begin in the fall/early winter for the replacement town clerk.

Thanks:

Thank you to Michele Giarusso and Janell Howard, who have both been invaluable sources of help and knowledge in town hall. Thank you to the Select Board (including former member Glenn Caffery) who have supported my needs and requests since the beginning in October. The town officials and residents of this town have welcomed me into this position and made my time here memorable and positive. I thank you all for treating me like one of your own!

Respectfully submitted,

Paul McLatchy III, Town Clerk



Photo from Town of Leyden website

Annual Town Meeting Warrant

Town of Leyden
Commonwealth of Massachusetts
Annual Town Meeting
Warrant
Monday, June 3, 2024
6:00 PM

To a Constable in the Town of Leyden, in the County of Franklin, **GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in Town affairs to meet at the **LEYDEN TOWN HALL on 16 West Leyden Road, on Monday, June 3, 2024 at 6:00 PM**, then and there to act on the following articles:

ARTICLE 1-

To see if the Town will vote to set the stipend compensation for all elected officials of the town (Select Board, Moderator and Constable (or whatever elected officials receive compensation from the Town) as provided by M.G.L. c. 41, section 108 to be made effective from July 1, 2024, as contained in the budget or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 2-

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum or sums in accordance with the proposed budget to defray the operating expenses of the town for the fiscal year ending June 30, 2025, or take any action related thereto.

SUBMITTED BY THE SELECT BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 3-

To see if the Town will vote to authorize the Treasurer to enter into compensating balance agreements during Fiscal 2025 as permitted by M.G.L. c. 44, section 53F, or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 4-

To see if the Town will vote to authorize all Town departments, boards, and committees to apply for any new state or federal grants and authorize the Select Board to accept and to expend such grants. Any grant requiring matching funds will be subject to a Town Meeting appropriation.

SUBMITTED BY THE SELECT BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 5-

To see if the Town will vote to accept the Library Incentive Grant, Municipal Equalization Grant, and the Non-Resident Circulation Grant (state aid award) and to transfer those sums to the Robertson Memorial Library account for expenditures or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 6-

To see if the Town will vote to accept any sum of money that may be granted by the Quintus Allen Trust Fund, and to appropriate such funds for equipment, activities and supplies for the benefit of Leyden children, or take any vote or votes in relation thereto.

Quintus Allen was an original trustee of the Greenfield Savings Bank.

Upon his death in 1884, he established a trust fund to be used for
education-related expenses in Colrain, Gill, Leyden, and Shelburne.

The interest earned by the Trust is distributed to those towns each year.

SUBMITTED BY THE SELECT BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMEND

ARTICLE 7-

To see if the Town will vote to accept and expend any sum of money that may be available under the provisions of Chapter 90 of the Massachusetts General Laws and authorize the Select Board to enter into a contract with the Massachusetts Highway Department, and to authorize the Treasurer with the approval of the Select Board, to borrow in anticipation of 100% reimbursement of said amount or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

Requires 2/3 vote

ARTICLE 8-

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$2,000 to the Assessors Reevaluation account, or take any vote or votes in relation thereto.

SUBMITTED BY THE ASSESSORS

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 9-

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$3,000 to the Audit Fund, to be administered by the Select Board for town audits or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 10-

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$1,500 to the Land Acquisition account or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 11-

To see if the Town will vote to authorize the following revolving funds under Massachusetts General Laws Chapter 44 § 53E ½ for the Fiscal Year 2025:

Fund	Revenue Source	Authority to Spend Fund	Use of Fund	Spending Limit	Disposition of FY23 Fund Balance	Restrictions/ Comments
Recreation Committee Revolving Account	Fees Collected for Recreation Committee Events	Recreation Committee	Recreation Committee Expenses	\$2,000	Balance Available for Expenditure \$1075	

Animal Control Officer Revolving Account	Fees Collected for citations, licenses and registration	Animal Control Officer	Animal Control Expenses	\$5,000	Balance Available for Expenditure \$280	
Fire Safety Inspections Revolving Account	Fees Collected for Safety Inspections by the Fire Department	Fire Chief or Designee	Pay for the Safety Inspection Services	\$2,000	Balance Available for Expenditure \$25	
Planning Board Revolving Account	Fees collected from applications requiring public hearings, copies of bylaws	Planning Board	Planning Board advertising expenses	\$3,000	Balance Available for Expenditure \$1011	
Agricultural Commission Revolving Account	Fees collected for fines or Agricultural Commission events	Agricultural Commission	Agricultural Commission expenses	\$2,000	Balance Available for Expenditure \$929	
East Hill Cemetery Commission Revolving Account	Fees collected for burial plots or donations	Selectboard or Designee	East Hill Cemetery Expenses	\$5,000	Balance Available for Expenditure	
ZBA Revolving Account	Fees collected from applications requiring	ZBA	ZBA Advertising expenses	\$1,000	Balance Available for Expenditure	

SUBMITTED BY THE SELECT BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 12-

To see if the Town will vote to transfer from the Technology account (formerly Broadband) the sum of \$1,140.28 to the General Stabilization account or take any vote or votes in relation thereto.

SUBMITTED BY THE FINANCE COMMITTEE

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 13-

To see if the Town will vote to transfer from the Highway Capital Stabilization account \$199,080.00 and \$28,920.00 from Free Cash for a total sum of \$228,00.00 to purchase a new highway loader or take any vote or votes in relation thereto.

SUBMITTED BY THE FINANCE COMMITTEE

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 14-

To see if the Town will vote to transfer from Free Cash the sum of \$10,000.00 to the Police Capital Stabilization account or take any vote or votes in relation thereto.

SUBMITTED BY THE FINANCE COMMITTEE

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 15-

To see if the Town will vote to transfer from Free Cash the sum of \$29,349.00 or to the General Stabilization account or take any vote or votes in relation thereto.

SUBMITTED BY THE FINANCE COMMITTEE

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 16-

To see if the Town will vote to transfer from Free Cash the sum of \$9,349.00 or to the Building Needs account or take any vote or votes in relation thereto.

SUBMITTED BY THE FINANCE COMMITTEE

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 17-

To see if the Town will vote to transfer from the Assessor's Software Stabilization account the sum of \$3876.87 to the Assessor's Stabilization or take any vote or votes in relation thereto.

SUBMITTED BY THE FINANCE COMMITTEE

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 18-

To see if the Town will vote to recommend that the following sums be appropriated to operate the Leyden Broadband Enterprise Fund:

MLP Budget

Expenses	\$136,672.00
Administration	45,250 .00
ISP	<u>161,226 .00</u>
Total Expense	\$343,148.00

Revenue

Internet and phone	<u>\$343,148.00</u>
Total Revenues	\$343,148.00

BOARD

SUBMITTED BY MLP BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS APPROVAL

ARTICLE 19 –

To see if the Town will vote to move \$79,846.13 from the Broadband Certified Retained Earnings to pay down broadband debt or take any vote or votes in relation thereto.

SUBMITTED BY THE MLP BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

2/3 vote required.

ARTICLE 20-

To see if the Town will vote to establish a special purpose fund for CAF II money or take any vote or votes in relation thereto.

SUBMITTED BY THE MLP BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 21-

To see if the Town will vote to abandon and discontinue a portion of Hunt Hill Rd more particularly described as follows:

1. 943' from the intersection with East Hill Road to a point 1726' from the intersection with East Hill Road, more or less, in a westerly direction, marked by a 7/8" steel pipe next to an 18" poplar tree, the point of the current discontinuance approved by the Town Meeting vote of June 20, 2023.

Running a width of 2 rods and beginning 943' from the intersection with East Hill Road to a point 1726' from the intersection with East Hill Road.

SUBMITTED BY THE SELECT BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 21-

To see if the Town will vote to accept the layout of a statutory private way of a portion of Hunt Hill Rd more particularly described as follows:

1. 943' from the intersection with East Hill Road to a point 1726' from the intersection with East Hill Road, more or less, in a westerly direction, marked by a 7/8" steel pipe next to an 18" poplar tree, the point of the current discontinuance approved by the Town Meeting vote of June 20, 2023.

Running a width of 2 rods and beginning 943' from the intersection with East Hill Road to a point 1726' from the intersection with East Hill Road.

SUBMITTED BY SELECT BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 22-

To see if the Town will vote an amendment to Chapter 44, Section 53,(known as the Opioid Settlement Fund) (4) non-recurring, unanticipated sums received by multiple cities, towns or districts and not otherwise provided for by general or special law, may, upon the approval of the director of accounts, be expended at the direction of the chief executive officer without further appropriation only for the singular purpose for which the monies were received” or take any vote or votes in relation thereto.

SUBMITTED BY SELECT BOARD

SELECT BOARD RECOMMENDS

ARTICLE 23-

To see if the town will vote to change the Assessor’s to one appointed Assessor according to MGL Chapter 41 section 24, by phasing out the current elected positions when current terms expire or take any vote or votes in relation thereto.

SUBMITTED BY SELECT BOARD

SELECT BOARD RECOMMENDS

FINANCE COMMITTEE RECOMMENDS

ARTICLE 24-

To see if the Town will vote to initiate the process to aggregate electrical load pursuant to M.G.L. c. 164, § 134 and, further, to adopt the following resolution:

WHEREAS, the Commonwealth of Massachusetts has engaged in a process to establish a competitive marketplace through the restructuring of the electricity market; and

WHEREAS, citizens of Leyden have a substantial economic and social interest in terms of greater customer choice and opportunities for savings in this restructured market; and

WHEREAS, the Town of Leyden hereby finds that it may be in the interest of its citizens who are electric ratepayers, both residential and commercial/industrial, to develop and secure such approvals and enter into appropriate agreements with consultants, experts and attorneys in connection with the establishment and operation of an electricity aggregation plan.

BE IT THEREFORE RESOLVED that the Town of Leyden hereby:

Publicly declares its intent to become an aggregator of electric power on behalf of its residential and business electric customers and to reestablish such plan if its operation is suspended; and

To negotiate and enter into such contracts for power supply pursuant to the plan or services for such plan, with the understanding that if a power supply contract is executed, individual consumers would retain the option not to participate in the aggregation plan and, instead, to choose any electricity alternatives they desire and, further, to take such other action relative hereto as may be appropriate and necessary.

SUBMITTED BY SELECTBOARD

SELECT BOARD RECOMMENDS

ARTICLE 25-

To see if the Town will accept the provisions of M.G.L. Chapter 40, Section 57 and to adopt the following bylaw:

Section 57. Any city or town which accepts the provisions of this section, may by by-law or ordinance deny any application for, or revoke or suspend a building permit, or any local license or permit including renewals and transfers issued by any board, officer, department for any person, corporation or business enterprise, who has neglected or refused to pay any local taxes, fees, assessments, betterments or any other municipal charges, including amounts assessed under the provisions of section twenty-one D or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about real estate whose owner has neglected or refused to pay any local taxes, fees, assessments, betterments or any other municipal charges. Such by-law or ordinances shall provide that:

(a) The tax collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the tax collector, shall annually, and may periodically, furnish to each department, board, commission or division, hereinafter referred to as the licensing authority, that issues licenses or permits including renewals and transfers, a list of any person, corporation, or business enterprise, hereinafter referred to as the party, that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate tax board.

(b) The licensing authority may deny, revoke or suspend any license or permit, including renewals and transfers of any party whose name appears on said list furnished to the licensing authority from the tax collector or with respect to any activity, event or other matter which is the subject of such license or permit and which activity, event or matter is carried out or exercised or is to be carried out or exercised on or about real estate owned by any party whose name appears on said list furnished to the licensing authority from the tax collector; provided, however, that written notice is given to the party and the tax collector, as required by applicable provisions of law, and the party is given a hearing, to be held not earlier than fourteen days after said notice. Said list shall be prima facie evidence for denial, revocation or suspension of said license or permit to any party. The tax collector shall have the right to intervene in any hearing conducted with respect to such license denial, revocation or suspension. Any findings made by the licensing authority with respect to such license denial, revocation or suspension shall be made only for the purposes of such proceeding and shall not be relevant to or introduced in any other proceeding at law, except for any appeal from such license denial, revocation or suspension. Any license or permit denied, suspended or revoked under this section shall not be reissued or renewed until the license authority receives a certificate issued by the tax collector that the party is in good standing with respect to any and all local taxes, fees, assessments, betterments or other municipal charges, payable to the municipality as the date of issuance of said certificate.

(c) Any party shall be given an opportunity to enter into a payment agreement, thereby allowing the licensing authority to issue a certificate indicating said limitations to the license or permit and the validity of said license shall be conditioned upon the satisfactory compliance with said agreement. Failure to comply with said agreement shall be grounds for the suspension or revocation of said license or permit; provided, however, that the holder be given notice and a hearing as required by applicable provisions of law.

(d) The board of selectmen may waive such denial, suspension or revocation if it finds there is no direct or indirect business interest by the property owner, its officers or stockholders, if any, or members of his immediate family, as defined in section one of chapter two hundred and sixty-eight A in the business or activity conducted in or on said property.

SUBMITTED BY SELECT BOARD

SELECT BOARD RECOMMENDS

ARTICLE 26-

To see if the Town will adopt the following (general?) bylaw:

CURB CUT GENERAL LEYDEN TOWN BYLAW

SECTION 1: PUBLIC WAY: a way accepted and maintained by a public agency.

DRIVEWAY: privately owned access to and from a public way.

SECTION 2: PURPOSES

- A) To provide better protection of public safety through the orderly control of traffic entering and exiting a public way.
- B) To provide the necessary grade and drainage to protect the public way from damage and potential hazards on public roadway.

SECTION 3: APPLICATION FOR A PERMIT

- A) Any property owner desiring to construct a driveway which accesses a public way shall do so only after securing a written permit for such driveway from the Highway Superintendent who has charge of the maintenance and repair of such public ways.
- B) Any access from a public way that does not serve a building and is not used continuously on a year-round basis such as access for agricultural, forestry, vacation homes and other uses must still apply for a permit under this bylaw and will be subject to the design standards set forth in SECTION 5.
- C) A driveway shall be designed and must receive approval from the Highway Superintendent before a building permit for a newly constructed building is approved and the driveway construction shall be completed before any occupancy or use of the premises is permitted.
- D) Driveways that would be exempt from this permit requirements are:
 - 1) Driveways already in existence
 - 2) Driveways subject to M.G.L. C. 81, s.21 (State Curb Cut Permit)

SECTION 4: PERMIT APPLICATION AND REVIEW PROCEDURES

- A) The property owner seeking a curb cut permit shall make a written submission to the Highway Superintendent including two copies of the Application for Curb Cut Permit, including a plan showing:
 - 1) Any driveway that is to be created, altered or closed and the relationship to the public way.
 - 2) Construction details to describe compliance with Section 5, Design Standards.
- B) The Highway Superintendent shall consult with the Police Chief and the Fire Chief and other interested town officials to obtain their comment on the plan.
- C) The Highway Superintendent shall notify the property owner making the application within 21 days, in writing indicating:
 - 1) The curb cut does conform to the town's standard set forth in the bylaw, or,
 - 2) The curb cut does conform subject to certain modifications, conditions, restrictions, or,
 - 3) The permit is denied based on certain stated reasons.
- D) If the Highway Superintendent takes no action within 21 days of completed submission, the Curb Cut Permit is automatically issued in accordance with the plan and the Town Clerk may so certify.

If the permit is denied, an appeal may be made within 20 days to the Select Board.

- E) The Highway Superintendent will inspect the project during and after construction and shall have the authority to halt construction and/or prohibit access to said driveway if construction is not in accordance with the approved plan, until objectionable conditions are corrected.
- F) The Highway Superintendent shall "sign off" on the Permit after satisfactory completion of construction.

SECTION 5: DESIGN STANDARDS—*These standards are for the purpose of this bylaw only and shall not apply to such curb cuts required for non-continuous, year-round uses such as agriculture, forestry, and other such uses.*

- A) Culverts and Drainage: Existing drainage ditches parallel to public ways from which driveways will be constructed shall not be obstructed by new driveway construction. If a culvert is necessary, culverts of appropriate size and a durable material (such as asphalt-coated galvanized steel) shall be installed at the expense of the applicant. Culvert diameter shall be determined by the Highway Superintendent or by a licensed professional engineer hired by the applicant.

Where appropriate in the judgment of the Highway Superintendent, driveways shall be provided with parallel drainage swales and with culverts allowing storm water to cross the driveway without creating erosion or washouts at the expense of the applicant. The Highway Superintendent may also require drainage swales, grading, or other features on the driveway necessary to prevent water from draining down the driveway onto the public way. In any of the above instances, the installation and construction will be at the expense of the applicant and will not be exempt from the design and construction standards set forward in this bylaw.

- B) Sight Distances: All new driveways shall be constructed to allow for a minimum sight distance in

both directions along the public way. Per the standards of the US Department of Transportation, Federal Highway Administration, the following are the minimum sight line distances allowed:

- If operating speed on road is 20mph: minimum safe sight distance looking left is 225 feet. Minimum safe sight distance looking right is 195 feet.
- If operating speed on road is 30mph: minimum safe sight distance looking left is 335 feet. Minimum safe sight distance looking right is 290 feet.
- If operating speed on road is 40mph: minimum safe sight distance looking left is 445 feet. Minimum safe sight distance looking right is 385 feet.

The Highway Superintendent has discretion to approve reduced or increased sight lines based on the location and evaluation of a safe sight line. Distance shall be measured at the height of not more than four feet above the elevation of the driveway at its point of intersection with the public way (typical eye-level of car drivers).

- C) Gradients: Maximum gradient of any new driveway shall not exceed 12% within 25 feet of the edge of the traveled way.
- D) Construction Material: All new driveways must be provided with a minimum of 8 inches of sand and gravel (bank run or better) in which there are no stones greater than 4 inches in diameter. On slopes of between 5% and 12% within 35 feet of the edge of the way, the driveway shall be overlain by at least 4 inches of graded crushed gravel of "trap rock" gravel, in which the chip size does not exceed three-fourths of an inch to prevent un-stabilized driveway material from washing out into the road.
- E) Width of the Driveway: the width of the entrance shall be at least 18 feet to allow safety vehicles to enter, and beyond the entrance, the driveway width shall be at least 10 feet to allow access for emergency vehicles.
- F) Safety of the Public During Construction: persons securing a permit are responsible for insuring the safety of the public in the excavated area. Adequate safety and warning devices must be placed at appropriate locations to adequately warn and protect the motoring and pedestrian public. Such devices may include reflectorized signs, barricades and barrels along with lights. Any liability arising from improper safeguards shall be borne by the person to whom the permit was issued. The Town of Leyden is not responsible for providing devices for safety signage.
- G) The Highway Superintendent may waive any provision of section 5 if he determines it is safe to do so.

FINE:

Violation of this will be a \$300 fine per day and will be enforced by the
Bernardston/Leyden Police Department

SUBMITTED BY SELECT BOARD

SELECT BOARD RECOMMENDS

ARTICLE 27-

To see if the Town will vote to adopt the following amendments and additions to the **Town of Leyden Zoning Bylaws**: SECTION 3. DEFINITIONS, SECTION 4. USE REGULATIONS, including 4.1 Permitted Uses, 4.2 Uses Requiring a Special Permit, 4.3 Prohibited Uses Section, and to adopt a new SECTION 5.13 Detached Accessory Dwelling Units (ADU's), as follows or take any action relating thereto: *[Note: items in italics are included for information purposes only and will not be included in the revised zoning bylaw.]*

SECTION 3. DEFINITIONS: *[new and revised definitions to be inserted in appropriate alphabetical order]*

Accessory Dwelling Unit: a self-contained detached dwelling unit, inclusive of sleeping, cooking and sanitary facilities on the same lot as a principal dwelling that is subordinate to the principal structure, including site-built, modular, and/or manufactured homes. See Section 5.13.

Modular or Manufactured Home: A completely factory-built house, either as a single complete structure or built in sections, that is constructed according to national HUD standards, local building codes and MA Sanitary Code, 310 CMR 15.000 and Housing Code 105 CMR 410. This home or sections of a home, sit atop a frame that allows for delivery by truck to a home site and placed upon a permanent foundation constructed in compliance with the MA Building Code 780 CMR.

Short-Term Vacation Rental: a furnished dwelling unit that is rented by the owner to another party for a period of not more than 30 consecutive days which is subject to M.G.L. Chapter 64G regulations.

Temporary Housing: any structure used for human habitation which is:

- (1) A mobile structure, including a tent that is attached to the ground, to another structure, or to any utility system, on the same premises for less than 30 calendar days; or
- (2) A mobile structure that provides basic shelter and contains at least one habitable room for living, sleeping, eating, cooking or sanitation that is intended to be occupied by a single family or household for intermittent periods of time not to exceed 90 consecutive days, unless extended by the Leyden Board of Health.

[Revise the following definitions as follows:]

Camper: a portable dwelling, containing complete electrical, plumbing and sanitary facilities, eligible to be registered and insured for highway use, designed to be used for travel, recreational and vacation uses, but not for permanent residence. Includes equipment commonly called travel trailers, pick-up coaches or campers, motorized campers, tent trailers, tiny homes on wheels, and motor homes.

[Current definition: "Camper - A portable dwelling, eligible to be registered and insured for highway use, designed to be used for travel, recreational and vacation uses, but not for permanent residence. Includes equipment commonly called travel trailers, pick-up coaches or campers, motorized campers, tent trailers, and motor homes, but not mobile homes."]

Dwelling: a building used in whole or in part for human habitation, whether for single, two-family, or multiple family use.

[Current definition: “Dwelling - Any structure, including mobile homes, containing one or more dwelling units.”]

Dwelling Unit: the group of rooms within a residence used or intended for use by an individual, family, or household for living, sleeping, cooking, and eating, and other areas of which the occupants have exclusive use.

[Current definition: “Dwelling Unit – Living quarters for a single family plus not more than four (4) boarders or lodgers, with cooking (stove plus either or both a refrigerator and sink), living, sanitary and sleeping facilities independent of any other unit; or quarters for not more than four (4) persons in a lodging house or dormitory.”]

Family: a number of individuals living and cooking together on the premises as a single unit.

[Current definition: “Family – An individual or two or more persons related by blood or marriage, or a group of not more than five persons not so related, living together as a single housekeeping unit.”]

SECTION 4. USE REGULATIONS

4.1 Permitted Uses *[delete current paragraph A.1. and replace with the following:]*

A.1 detached one-family and two-family dwellings, including modular and manufactured homes, but not including campers or mobile homes;

[Current paragraph: “detached one-family dwellings, not including temporary or mobile structures, provided that no lot shall contain more than one dwelling”];

4.1 Permitted Uses *[add the following to A.4]*

A.4 any use customarily accessory to and clearly incidental to a permitted use on the lot, including, but not limited to:

- g. detached accessory dwellings, see Section 5.13;
- h. short term vacation rentals provided that no lot shall contain more than one such rental unit;
- i. temporary housing, including mobile homes on wheels, provided:
 - 1) no person may allow temporary housing to be occupied without the written permission of the board of health through the issuance of a temporary occupancy permit.
 - 2) All temporary housing shall be subject to the requirements of the State Housing Code, 105 CMR 410.000, and the state Sanitary Code 310 CMR 15.000, except as the board of health may otherwise provide in its written permission.

SECTION 4. USE REGULATIONS

4.2 Uses requiring a Special Permit *[delete current paragraph A.2. and replace with the following and add a new part A.4]*

- A. The following uses require a Special Permit according to the requirements of Section 8 Special Permits:

2. Multi-family Dwellings (three to four dwelling units).

[current paragraph "A.2 - Two-Family (two dwelling units) and Multi-Family Dwellings (three to four dwelling units)."]

4. Additional detached ADU(s) on a lot where one (1) already exists.

SECTION 4. USE REGULATIONS

4.3 Prohibited Uses, *[delete current paragraph A. and replace with the following:]*

- A. Mobile Homes, Campers or RVs converted for permanent residences, and Mobile Home Parks.
[Current paragraph: "A. Mobile Homes and Mobile Home Parks".]

[Add the following new section.]

SECTION 5.13 Detached Accessory Dwelling Units (ADUs)

A. APPLICABILITY

For the purposes of this bylaw a detached accessory dwelling unit (ADU) shall mean one additional dwelling unit on lot with a primary dwelling unit, in a new or existing detached accessory structure. The ADU shall consist of no more than 900 square feet of living area and shall be designed and built to meet the requirements of the Massachusetts Building, Housing and Sanitary Codes and include a permanent foundation.

B. PURPOSE

The purpose of permitting accessory dwelling units is to:

1. Provide older homeowners with a means of obtaining rental income, companionship, security, and services, enabling them to stay more comfortably in homes and neighborhoods they might otherwise be forced to leave.
2. Provide younger homeowners with a means of obtaining rental income and thereby enabling them to own a home they might otherwise not afford.
3. Add moderately priced rental units to the housing stock to meet the needs of smaller households and make housing units available to households who might otherwise have difficulty finding housing.
4. Provide housing units for persons with disabilities.
5. Provide housing units for farmworkers in support of Leyden's agricultural community.

C. Conditions and Requirements

The Building Inspector may issue a building permit for the installation and use of a detached ADU only after a site plan review by the Planning Board in accordance with Section 5.6 of these Zoning Bylaws, as well as subsequent recording of the results of said Review in the chain of title of the property, at

the Franklin County Registry of Deeds in a form provided by said Board. The Site Plan will be conducted in compliance with Section 5.6 and shall consider the following.

1. The ADU will be a complete dwelling unit with a separate entry and contain a kitchen and bathroom.
2. The gross floor area of the ADU shall not be greater than 900 square feet. Floor area means finished living space, but does not include unfinished attic space, unfinished basement space, unfinished garage or barn space, porch, or patio. An accessory dwelling unit of less than 900 square feet, may be enlarged by a future addition but only following site plan review and up to a maximum of 900 square feet in size.
3. Only one ADU may be created on a lot unless granted a Special Permit per Section 4.2.A.4 of these Bylaws, as well as a Site Plan Review, as above.
4. An ADU may be located in an existing accessory structure, such as a garage or barn, or within a new accessory structure or new modular or manufactured home located on the same lot as the principal single-family dwelling. The accessory dwelling unit must meet all front, side, and rear yard setbacks. unless a Special Permit is issued by the Planning Board under Section 2.3 of this bylaw.
5. The ADU must have a minimum of one (1) off-street parking space provided in addition to the off-street parking spaces required for the single-family dwelling. No more than one curb cut, or driveway access shall be permitted for the lot, unless the Planning Board determines that a second driveway will improve public safety and not detract from the rural character of the road during the site plan review.
6. The design and room sizes of the accessory dwelling unit must conform to all applicable standards in the health, building, and other codes. A building permit for an accessory dwelling unit may only be approved subject to obtaining any required approvals from the Board of Health, including compliance with the State Sanitary Code 310 CMR 15 ("Title 5") for septic systems, and compliance with any well regulations, where applicable.
7. An application for building permit or Special Permit for an accessory dwelling unit shall include any information necessary to show proposed interior and exterior designs to determine compliance with the conditions of this section, including a plot plan and floor plans.
8. Only one dwelling unit on a lot with an ADU may be used as a short-term vacation rental and would be subject to M.G.L. Chapter 64G regulations.

SUBMITTED BY THE PLANNING BOARD

PLANNING BOARD RECOMMENDS APPROVAL

SELECT BOARD RECOMMENDS

ARTICLE 28-

To see if the town will vote to change the Annual report publication MGL Chapter 40 section 49 or take any vote or votes in relation thereto.

SUBMITTED BY SELECT BOARD

SELECT BOARD RECOMMENDS

ARTICLE 29-

To see if the Town will vote to accept the report of the Town Officers for the year 2023 or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD

SELECT BOARD RECOMMENDS

Hereof, fail not, and make do return of this Warrant, with your doing thereon, to the Town Clerk, at the time and place of said meeting.

Given under our hands this ____ day of May, in the year of our Lord, Two Thousand Twenty-Four.

Glenn Caffery, Chair

Leyden Select Board

Katherine DiMatteo

Leyden Select Board

Erica Jensen

Leyden Select Board

I hereby attest that I posted said warrant at least seven days before said meeting.

Constable, Town of Leyden

Date



Photo submitted by Karin Parks

Annual Town Meeting Minutes

Town of Leyden
Annual Town Meeting
Monday, June 3, 2024
6:00 PM at the Leyden Town Hall – 16 West Leyden Road

Moderator: John “Jack” Golden
Town Clerk: Paul McLatchy III
Select Board: Chair Glenn Caffery, Katherine DiMatteo, Erica Jensen
Coordinator: Michele Giarusso
Counsel: Donna MacNicol, Esq.

The Leyden Annual Town Meeting was called to order at 6:00 PM by Moderator Golden. He began by reviewing the rules of the meeting, followed by a note of appreciation for the Council on Aging and Library for providing refreshments. He asked for a moment to recognize outgoing Select Board member Glenn Caffery and the Highway Department for their hard work maintaining the roads. Both received a large round of applause. At this point Constable Philip Juliani delivered the warrant. In attendance were approximately seventy-one (71) voters and four (4) guests.

ARTICLE 1: A motion was made and seconded to vote to set the stipend compensation for whatever elected officials receive compensation from the Town as provided by M.G.L. c. 41, section 108 to be made effective from July 1, 2024, as contained in the budget.

Passed by Show of Hands, Unanimous

ARTICLE 2: A motion was made and seconded to vote to raise and appropriate, or transfer from available funds, a sum or sums in accordance with the proposed budget to defray the operating expenses of the town for the fiscal year ending June 30, 2025:

GENERAL GOVERNMENT

Moderator

114-5100	Stipend	\$150.00
114-5300	Expense	\$30.00
	Subtotal	\$180.00

Town Operations

122-5100	Selectboard Chair Stipend	\$2,000.00
122-5110	Selectboard Member Stipend	\$3,000.00
122-5340	Web Site / Internet Access	\$2,500.00
122-5380	Account	\$4,000.00
122-5420	Selectboard Equipment/Supplies	\$3,500.00
122-5210	Diesel Account	\$22,000.00
122-5300	Boards/Committees Expense	\$5,000.00

	Administrative Assistant Hourly	\$21,370.44
123-5100	Town Coordinator Salary	\$63,063.00
123-5300	Expense	\$750.00
	Subtotal	\$127,183.44

Finance Committee

131-5300	Finance Committee Expense	\$150.00
132-5780	Reserve Fund	\$5,000.00
	Subtotal	\$5,150.00

Town Accountant

135-5100	Salary	\$13,767.50
135-5300	Expense	\$4,791.25
	Subtotal	\$18,558.75

Assessors

141-5100	Chair Stipend	\$3,200.00
141-5110	Member Stipend	\$4,800.00
141-5120	Assistant Assessor Hourly	\$12,463.00
141-5300	Expense	\$8,800.00
	Subtotal	\$29,263.00

Treasurer

145-5100	Salary	\$13,767.50
145-5110	Treasurer's Certification	\$1,000.00
145-5420	Expense	\$1,642.00
145-5580	Treasurer Tax Taking Expense	\$12,000.00
145-5300	Payroll Expense	\$2,200.00
	Subtotal	\$30,609.50

Tax Collector

146-5100	Salary	\$13,767.50
146-5300	Expense	\$8,869.25
146-5580	Tax Lien Expense	\$2,500.00
	Subtotal	\$25,136.75

Town Counsel

151-5300	Town Counsel Fee & Expense	\$5,000.00
	Subtotal	\$5,000.00

Emergency Medical		
	RAVE 911	\$2,850.00
	EMS Coordinator Stipend	\$500.00
250-5110	EMS Hourly	\$3,605.00
250-5300	EMS Expense	\$2,500.00
	EMS Oversight/Training (Community 911)	\$5,000.00
	Ambulance	\$13,000.00
	Subtotal	\$27,455.00

Emergency Management		
	Stipend	\$1,600.00
	Expense	\$4,700.00
	Community Educational Events	\$0.00
	REPC	\$150.00
	Subtotal	\$6,450.00

Animals and Trees		
275-5300	Stipend	\$1,000.00
	Animal Control/Kennel	\$2,941.00
294-5300	Tree Warden	\$15,000.00
	Subtotal	\$18,941.00

TOTAL PROTECTION OF PEOPLE AND PROPERTY \$202,101.98

EDUCATION

Pioneer Valley Regional School		
301-5320	Operating Budget	\$890,361.00
301-5710	Committee Travel	\$900.00
301-5820	Capital PVRSD	\$0.00
	Subtotal	\$891,261.00

Franklin County Technical School		
303-5320	Operating Budget	\$52,373.00
303-5820	Capital	\$2,381.20
	Subtotal	\$54,754.20

TOTAL EDUCATION \$946,015.20

Town Clerk

161-5100	Hourly	\$14,703.25
New Line	Registrar Stipend	\$400.00
161-5300	Expense	\$1,942.00
162-5120	Election Expense	\$5,451.00
	Subtotal	\$22,496.25

Planning Board

175-5100	Chair Stipend	\$800.00
175-5110	Member Stipend	\$1,000.00
175-5300	Expense	\$500.00
	Subtotal	\$2,300.00

Town Buildings

192-5240	Building Repairs/Maintenance	\$10,000.00
192-5210	Utilities	\$40,000.00
192-003	Grounds Maintenance	\$7,000.00
192-5111	Custodian Hourly	\$5,834.95
192-011	Elevator Repair and Maintenance	\$3,500.00
192-5291	East Hill Cemetery	\$900.00
	Subtotal	\$67,234.95

Town Reports

195-5300	Annual Town Report Printing	\$750.00
	Subtotal	\$750.00

TOTAL GENERAL GOVERNMENT **\$333,862.64**

PROTECTION OF PEOPLE AND PROPERTY**Leyden/Bernardston Shared Policing**

	Leyden/Bernardston Policing	\$99,705.98
210-5120	Constable	\$300.00
	Subtotal	\$100,005.98

Fire

220-5110	Chief Stipend	\$5,200.00
	Assistant Chief Stipend	\$500.00
	Captain Stipend	\$1,000.00
220-5115	Fire Employee Hourly	\$18,690.00
220-5300	Expense	\$23,860.00
	Subtotal	\$49,250.00

PUBLIC WORKS

Highway Department

	Highway Superintendent Salary	\$77,976.15
421-5100	Foreperson Salary	\$63,211.20
	Hourly	\$21,712.00
421-5300	Expense	\$6,800.00
421-5430	Maintenance	\$101,000.00
421-5240	Machinery	\$56,000.00
423-5300	Winter Maintenance	\$69,000.00
	Subtotal	\$395,699.35
	TOTAL PUBLIC WORKS	\$395,699.35

HUMAN SERVICES

Board of Health

510-5100	Chair Stipend	\$950.00*
510-5110	Member Stipend	\$1,500.00*
510-5300	Expense	\$1,000.00
519-5650	Service	\$4,605.00
	Subtotal Board of Health	\$8,055.00* /
		<i>As Amended:</i> \$9,045.00

Veteran Services

544-5770	Veteran Services	\$1,946.00
545-5770	Veteran 115 Benefit	\$6,953.00
	Subtotal Veteran	\$8,899.00

Council on Aging

541-5300	COA Expense	\$3,000.00
	Subtotal Council on Aging	\$3,000.00

TOTAL HUMAN SERVICES	<i>Original Motion:</i>	\$19,954.00* /
	<i>As Amended:</i>	\$20,944.00

CULTURE

Library

610-5100	Director Salary	\$19,471.25
610-5110	Custodian Hourly	\$792.75
610-5300	Expense	\$5,415.06
New Line	Material	\$6,500.00
	Subtotal Library	\$32,179.06

Recreation		
New Line	Expense	\$4,000.00
	Subtotal Recreation	\$4,000.00

TOTAL CULTURE	\$36,179.06
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DEBT SERVICE

752-5925	Notes and Interest	\$1,000.00
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TOTAL DEBT SERVICE	\$1,000.00
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INSURANCE

910-5300	General Insurance	\$117,000.00
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TOTAL INSURANCE	\$117,000.00
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REGIONAL

	Mosquito Control District	\$3,025.00
	Subtotal Mosquito Control District	\$3,025.00

FRCOG

850-5676	FRCOG Procurement	\$1,800.00
241-5580	FRCOG Inspection Service	\$4,600.00
851-5677	Assessment	\$5,099.00
	Subtotal FRCOG	\$11,499.00

852-5678	Retirement Assessment	\$43,786.00
	Subtotal Retirement	\$43,786.00

TOTAL REGIONAL	\$58,310.00
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<u>TOTAL BUDGET</u>	<u>Original Motion:</u>	<u>\$2,110,122.23/</u>
	<u>As Amended:</u>	<u>\$2,111,112.23*</u>

A motion was made and seconded to amend the article to increase the highway foreperson wage line from \$63,211.20 to \$63,706.40. After discussion, the mover and second withdrew the motion.

**A motion was made and seconded to amend the article to decrease the Board of Health Chair Stipend line from \$950.00 to \$800.00, decrease the Board of Health Member Stipend line from \$1,500.00 to \$1,200.00, and to add a new line in the Board of Health budget for Training Expenses funded at \$1,440.00 (for a total departmental budget of \$9,045.00). The motion passed.*

*The article, as amended, passed by show of hands,
near-unanimous with one (1) no vote.*

ARTICLE 3: A motion was made and seconded to vote to authorize the Treasurer to enter into compensating balance agreements during the fiscal year ending June 30, 2025 as permitted by M.G.L. c. 44, section 53F.

Passed by Show of Hands, Unanimous

ARTICLE 4: A motion was made and seconded to vote to transfer from the Highway Capital Stabilization account \$199,080.10 and \$28,920.00 from Free Cash, for a total sum of \$228,000.10, to purchase a new highway loader.

Passed by Show of Hands, Unanimous

ARTICLE 5: A motion was made and seconded to vote to transfer from Free Cash the sum of \$10,000.00 to the Police Capital Stabilization account per the Intermunicipal Agreement.

Passed by Show of Hands, Near-Unanimous, One (1) "No" Vote

ARTICLE 6: A motion was made and seconded to vote to transfer from Free Cash the sum of \$29,349.00 to the Building Needs account.

Passed by Show of Hands, Unanimous

ARTICLE 7: A motion was made and seconded to vote to transfer from General Stabilization the sum of \$4,000.00 to the Conservation Commission knotweed project account.

Note: Articles withdrawing funds from a stabilization account require a 2/3 vote.

Passed by Show of Hands, Unanimous

ARTICLE 8: A motion was made and seconded to see if the town will vote to authorize the Select Board and Conservation Commission to accept a conservation restriction on approximately 30 acres of land owned by Penfield Trust on Hunt Hill Road.

Passed by Show of Hands, Unanimous

ARTICLE 9: A motion was made and seconded to vote to abandon and discontinue a portion of Hunt Hill Rd, effective September 1, 2024, more particularly described as follows:

From a point 943' from the intersection with East Hill Road to a point 1726' from the intersection with East Hill Road, more or less in a westerly direction, marked by a 7/8" steel pipe next to an 18" poplar tree, the point of the current discontinuance approved by the Town Meeting vote of June 20, 2023.

Passed by Show of Hands, Three (3) "No" Votes and One (1) Abstention

ARTICLE 10: A motion was made and seconded to vote to accept the layout of a statutory private way, effective September 1, 2024, of a portion of Hunt Hill Rd more particularly described as follows:

Running a width of 2 rods and beginning 943' from the intersection with East Hill Road to a point 1726' from the intersection with East Hill Road, more or less, in a westerly direction, marked by a 7/8" steel pipe next to an 18" poplar tree, the point of the current discontinuance approved by the Town Meeting vote of June 20, 2023.

Passed by Show of Hands, Unanimous

ARTICLE 11: A motion was made and seconded to vote to adopt the following amendments and additions to the Town of Leyden Zoning Bylaws: SECTION 3. DEFINITIONS, SECTION 4. USE REGULATIONS, including 4.1 Permitted Uses, 4.2 Uses Requiring a Special Permit, 4.3 Prohibited Uses Section, and to adopt a new SECTION 5.13 Detached Accessory Dwelling Units (ADU's), as follows:

[Note: items in italics are included for information purposes only and will not be included in the revised zoning bylaw.]

SECTION 3. DEFINITIONS: *[new and revised definitions to be inserted in appropriate alphabetical order]*

Accessory Dwelling Unit: A self-contained detached dwelling unit, inclusive of sleeping, cooking and sanitary facilities on the same lot as a principal dwelling that is subordinate to the principal structure, including site-built, modular, and/or manufactured homes. See Section 5.13.

Modular or Manufactured Home: A completely factory-built house, either as a single complete structure or built in sections, that is constructed according to national HUD standards, local building codes and MA Sanitary Code, 310 CMR 15.000 and Housing Code 105 CMR 410. This home or sections of a home, sit atop a frame that allows for delivery by truck to a home site and placed upon a permanent foundation constructed in compliance with the MA Building Code 780 CMR.

Short-Term Vacation Rental: A furnished dwelling unit that is rented by the owner to another party for a period of not more than 30 consecutive days which is subject to M.G.L. Chapter 64G regulations.

Temporary Housing: any structure used for human habitation which is:

- (1) A mobile structure, including a tent that is attached to the ground, to another structure, or to any utility system, on the same premises for less than 30 calendar days; or
- (2) A mobile structure that provides basic shelter and contains at least one habitable room for living, sleeping, eating, cooking or sanitation that is intended to be occupied by a single family or household for intermittent
- (3) periods of time not to exceed 90 consecutive days, unless extended by the Leyden Board of Health.

[Revise the following definitions as follows:]

Camper: A portable dwelling, containing complete electrical, plumbing and sanitary facilities, eligible to be registered and insured for highway use, designed to be used for travel, recreational and vacation uses, but not for permanent residence. Includes equipment commonly called travel trailers, pick-up coaches or campers, motorized campers, tent trailers, tiny homes on wheels, and motor homes.

[Current definition: "Camper - A portable dwelling, eligible to be registered and insured for highway use, designed to be used for travel, recreational and vacation uses, but not for permanent residence. Includes equipment commonly called travel trailers, pick-up coaches or campers, motorized campers, tent trailers, and motor homes, but not mobile homes."]

Dwelling: A building used in whole or in part for human habitation, whether for single, two-family, or multiple family use.

[Current definition: "Dwelling - Any structure, including mobile homes, containing one or more dwelling units."]

Dwelling Unit: the group of rooms within a residence used or intended for use by an individual, family, or household for living, sleeping, cooking, and eating, and other areas of which the occupants have exclusive use.

[Current definition: "Dwelling Unit – Living quarters for a single family plus not more than four (4) boarders or lodgers, with cooking (stove plus either or both a refrigerator and sink), living, sanitary and sleeping facilities independent of any other unit; or quarters for not more than four (4) persons in a lodging house or dormitory."]

Family: A number of individuals living and cooking together on the premises as a single unit.

[Current definition: "Family – An individual or two or more persons related by blood or marriage, or a group of not more than five persons not so related, living together as a single housekeeping unit."]

SECTION 4. USE REGULATIONS

4.1 Permitted Uses *[delete current paragraph A.1. and replace with the following:]*

A.1 detached one-family and two-family dwellings, including modular and manufactured homes, but not including campers or mobile homes;

[Current paragraph: "detached one-family dwellings, not including temporary or mobile structures, provided that no lot shall contain more than one dwelling";]

4.1 Permitted Uses *[add the following to A.4]*

A.4 any use customarily accessory to and clearly incidental to a permitted use on the lot, including, but not limited to:

- g. detached accessory dwellings, see Section 5.13;
- h. short term vacation rentals provided that no lot shall contain more than one such rental unit;
- i. temporary housing, including mobile homes on wheels, provided:
 - 1) no person may allow temporary housing to be occupied without the written permission of the board of health through the issuance of a temporary occupancy permit.
 - 2) All temporary housing shall be subject to the requirements of the State Housing Code, 105 CMR 410.000, and the state Sanitary Code 310 CMR 15.000, except as the board of health may otherwise provide in its written permission.

4.2 Uses requiring a Special Permit *[delete current paragraph A.2. and replace with the following and add a new part A.4]*

A. The following uses require a Special Permit according to the requirements of Section 8 Special Permits:

2. Multi-family Dwellings (three to four dwelling units).

[current paragraph "A.2 - Two-Family (two dwelling units) and MultiFamily Dwellings (three to four dwelling units)."]

4. Additional detached ADU(s) on a lot where one (1) already exists.

4.3 Prohibited Uses, *[delete current paragraph A. and replace with the following:]*

A. Mobile Homes, Campers or RVs converted for permanent residences, and Mobile Home Parks.

[Current paragraph: "A. Mobile Homes and Mobile Home Parks".]

[Add the following new section.]

SECTION 5.13 Detached Accessory Dwelling Units (ADUs)

A. APPLICABILITY

For the purposes of this bylaw a detached accessory dwelling unit (ADU) shall mean one additional dwelling unit on lot with a primary dwelling unit, in a new or existing detached accessory structure. The ADU shall consist of no more than 900 square feet of living area and shall be designed and built to meet the requirements of the Massachusetts Building, Housing and Sanitary Codes and include a permanent foundation.

B. PURPOSE

The purpose of permitting accessory dwelling units is to:

1. Provide older homeowners with a means of obtaining rental income, companionship, security, and services, enabling them to stay more comfortably in homes and neighborhoods they might otherwise be forced to leave;
2. Provide younger homeowners with a means of obtaining rental income and thereby enabling them to own a home they might otherwise not afford;
3. Add moderately priced rental units to the housing stock to meet the needs of smaller households and make housing units available to households who might otherwise have difficulty finding housing;
4. Provide housing units for persons with disabilities.
5. Provide housing units for farmworkers in support of Leyden's agricultural community.

C. CONDITIONS AND REQUIREMENTS

The Building Inspector may issue a building permit for the installation and use of a detached ADU only after a site plan review by the Planning Board in accordance with Section 5.6 of these Zoning Bylaws, as well as subsequent recording of the results of said Review in the chain of title of the property, at the Franklin County Registry of Deeds in a form provided by said Board. The Site Plan will be conducted in compliance with Section 5.6 and shall consider the following.

1. The ADU will be a complete dwelling unit with a separate entry and contain a kitchen and bathroom.
2. The gross floor area of the ADU shall not be greater than 900 square feet. Floor area means finished living space, but does not include unfinished attic space, unfinished basement space, unfinished garage or barn space, porch, or patio. An

accessory dwelling unit of less than 900 square feet, may be enlarged by a future addition but only following site plan review and up to a maximum of 900 square feet in size.

3. Only one ADU may be created on a lot unless granted a Special Permit per Section 4.2.A.4 of these Bylaws, as well as a Site Plan Review, as above.

4. An ADU may be located in an existing accessory structure, such as a garage or barn, or within a new accessory structure or new modular or manufactured home located on the same lot as the principal single-family dwelling. The accessory dwelling unit must meet all front, side, and rear yard setbacks, unless a Special Permit is issued by the Planning Board under Section 2.3 of this bylaw.

5. The ADU must have a minimum of one (1) off-street parking space provided in addition to the off-street parking spaces required for the single-family dwelling. No more than one curb cut or driveway access shall be permitted for the lot, unless the Planning Board determines that a second driveway will improve public safety and not detract from the rural character of the road during the site plan review.

6. The design and room sizes of the accessory dwelling unit must conform to all applicable standards in the health, building, and other codes. A building permit for an accessory dwelling unit may only be approved subject to obtaining any required approvals from the Board of Health, including compliance with the State Sanitary Code 310 CMR 15 ("Title 5") for septic systems, and compliance with any well regulations, where applicable.

7. An application for building permit or Special Permit for an accessory dwelling unit shall include any information necessary to show proposed interior and exterior designs to determine compliance with the conditions of this section, including a plot plan and floor plans.

8. Only one dwelling unit on a lot with an ADU may be used as a short-term vacation rental and would be subject to M.G.L. Chapter 64G regulations.

Note: Most Zoning Bylaw Changes Require A 2/3 vote.

Planning Board Chair James Brodeur read the Planning Board report into the record, which indicated unanimous support for passage of the article.

A motion was made and seconded to amend the article as follows:

Delete the following:

- 1. The revised definition of Camper*
- 2. The proposed revisions to Section 4.3 Prohibited Uses A. regarding Mobile Homes and Mobile Home Parks*
- 3. The reference to "4.3 Prohibited Uses" in the initial warrant article motion*
- 4. Section 4.1, A.1 – delete "or mobile homes" at the end of that sentence*
- 5. The definition of Short-Term Vacation Rental*
- 6. The last sentence of Section 5.13 that states "only one dwelling unit on a lot with an ADU may be used as a short-term vacation rental and would be subject to M.G.L. Chapter 64G regulations"*
- 7. The definition of temporary housing in Section 4.1. h & i*

A motion was then made and seconded to pass over Article 11. Discussion ensued, with a motion and a second to call the question. No vote was taken on whether to call the question.

The motion to pass over Article 11 passed with four (4) "no" votes and two (2) abstentions.

The moderator called for a fifteen (15) minute recess, encouraging voters to head downstairs for refreshments. The meeting recessed at 7:32 PM.

The Town Meeting was called back to order at 7:48 PM.

ARTICLE 12: A motion was made and seconded to adopt the following bylaw:

Curb Cut General Leyden Town By-Law

SECTION 1: DEFINITIONS

PUBLIC WAY: a way accepted and maintained by a public agency.

DRIVEWAY: privately owned access to and from a public way.

SECTION 2: PURPOSES

A) To provide better protection of public safety through the orderly control of traffic entering and exiting a public way.

B) To provide the necessary grade and drainage to protect the public way from damage and potential hazards on public roadway.

SECTION 3: APPLICATION FOR A PERMIT

A) Any property owner desiring to construct a driveway which accesses a public way shall do so only after securing a written permit for such driveway from the Highway Superintendent who has charge of the maintenance and repair of such public ways.

B) A driveway shall be designed and must receive approval from the Highway Superintendent before a building permit for a newly constructed building is approved and the driveway construction shall be completed before any occupancy or use of the premise is permitted.

C) Any access from a public way that does not serve a building and is not used continuously on a year-round basis such as access for agricultural, forestry, vacation homes and other uses must still apply for a permit under this bylaw and will be subject to the design standards set forth in SECTION 5.

D) Driveways that would be exempt from this permit requirements are:

- 1) Driveways already in existence
- 2) Driveways subject to M.G.L. c. 81, s.21 (State Curb Cut Permit)

SECTION 4: PERMIT APPLICATION AND REVIEW PROCEDURES

A) The property owner seeking a curb cut permit shall make a written submission to the Highway Superintendent including two copies of the Application for Curb Cut Permit, including a plan showing:

- 1) Any driveway that is to be created, altered, or closed and the relationship to the public way.
- 2) Construction details to describe the compliance with SECTION 5, Design Standards.

B) The Highway Superintendent shall consult with the Police Chief and the Fire Chief and other interested town officials to obtain their comment on the plan.

C) The Highway Superintendent shall notify the property owner making the application within 21 days, in writing indicating:

- 1) The curb cut does conform to the town's standard set forth in the bylaw, or,
- 2) The curb cut does conform subject to certain modifications, conditions, restrictions, or,
- 3) The permit is denied based on certain stated reasons.

D) If the Highway Superintendent takes no action within 21 days of completed submission, the Curb Cut Permit is automatically issued in accordance with the plan and the Town Clerk may so certify. If the permit is denied, an appeal may be made within 20 days to the Select Board.

E) The Highway Superintendent will inspect the project during and after construction and shall have the authority to halt construction and/or prohibit access to said driveway if construction is not in accordance with the approved plan, until objectionable conditions are corrected.

F) The Highway Superintendent shall "sign off" on the Permit after satisfactory completion of construction.

SECTION 5: DESIGN STANDARDS—These standards are for the purpose of this by-law only.

A) Culverts and Drainage: Existing drainage ditches parallel to public ways from which driveways will be constructed shall not be obstructed by new driveway construction. If a culvert is necessary, culverts of appropriate size and durable material (such as asphalt-coated galvanized steel) shall be installed at the expense of the applicant. Culvert diameter shall be determined by the Highway Superintendent or by a licensed professional engineer hired by the applicant.

Where appropriate in the judgment of the Highway Superintendent, driveways shall be provided with parallel drainage swales and with culverts allowing storm water to cross the driveway without creating erosion or washouts at the expense of the applicant. The Highway Superintendent may also require drainage swales, grading, or other features on the driveway necessary to prevent water from draining down the driveway onto the public way. In any of the above instances, the installation and construction will be at the expense of the applicant and will not be exempt from the design and construction standards set forward in this bylaw.

B) Sight Distances: All new driveways shall be constructed to allow for a minimum sight distance in both directions along the public way. Per the standards of the US Department of Transportation, Federal Highway Administration, the following are the minimum sight line distances allowed:

- If operating speed on road is 20mph: minimum safe sight distance looking left is 225 feet. Minimum safe sight distance looking right is 195 feet.
- If operating speed on road is 30mph: minimum safe sight distance looking left is 335 feet. Minimum safe sight distance looking right is 290 feet.
- If operating speed on road is 40mph: minimum safe sight distance looking left is 445 feet. Minimum safe sight distance looking right is 385 feet.

The Highway Superintendent has discretion to approve reduced or increased sight lines based on the location and evaluation of a safe sight line. Distance shall be measured at the height of not more than four feet above the elevation of the driveway at its point of intersection with the public way (typical eye-level of car drivers).

C) Gradients: Maximum gradient of any new driveway shall not exceed 12% within 25 feet of the edge of the traveled way.

D) Construction Material: All new driveways must be provided with a minimum of 8 inches of sand and gravel (bank run or better) in which there are no stones greater than 4 inches in diameter. On slopes of between 5% and 12% within 35 feet of the edge of the way, the driveway shall be overlain by at least 4 inches of graded crushed gravel of "trap rock" gravel, in which the chip size does not exceed three-fourths of an inch to prevent unstabilized driveway material from washing out into the road.

E) Width of the Driveway: the width of the entrance shall be at least 18 feet to allow safety vehicles to enter, and beyond the entrance, the driveway width shall be at least 10 feet to allow access for emergency vehicles.

F) Safety of the Public During Construction: persons securing a permit are responsible for insuring the safety of the public in the excavated area. Adequate safety and warning devices must be placed at appropriate locations to adequately warn and protect the motoring and pedestrian public. Such devices may include reflectorized signs, barricades and barrels along with lights. Any liability arising from improper safeguards shall be borne by the person to whom the permit was issued. The Town of Leyden is not responsible for providing devices for safety signage.

G) The Highway Superintendent may waive any provision of section 5 if they determines it is safe to do so.

Passed by Show of Hands, Near-Unanimous, One (1) "No" Vote

ARTICLE 13: A motion was made and seconded to vote to change the Board of Assessors from an elected board to an appointed board; said board members to be appointed by the Select Board for a term of 3 years beginning in FY2026 or when the board member's elected term expires.

Passed by Show of Hands, Unanimous

ARTICLE 14: A motion was made and seconded to vote to initiate the process to aggregate electrical load pursuant to M.G.L. c. 164, § 134 and, further, to adopt the following resolution:

WHEREAS, the Commonwealth of Massachusetts has engaged in a process to establish a competitive marketplace through the restructuring of the electricity market; and

WHEREAS, citizens of Leyden have a substantial economic and social interest in terms of greater customer choice and opportunities for savings in this restructured market; and

WHEREAS, the Town of Leyden hereby finds that it may be in the interest of its citizens who are electric ratepayers, both residential and commercial/industrial, to develop and secure such approvals and enter into appropriate agreements with consultants, experts and attorneys in connection with the establishment and operation of an electricity aggregation plan.

BE IT THEREFORE RESOLVED that the Town of Leyden hereby:

Publicly declares its intent to become an aggregator of electric power on behalf of its residential and business electric customers and to reestablish such plan if its operation is suspended; and

To negotiate and enter into such contracts for power supply pursuant to the plan or services for such plan, with the understanding that if a power supply contract is executed, individual

consumers would retain the option not to participate in the aggregation plan and, instead, to choose any electricity alternatives they desire and, further, to take such other action relative hereto as may be appropriate and necessary.

Passed by Show of Hands, Unanimous

Moderator Golden temporarily stepped down as moderator for Articles 15-17 as he is the MLP Manager. Nominations were opened for temporary moderator. Katherine DiMatteo was nominated and received a second. With no further nominations, a vote was taken and Katherine DiMatteo was unanimously elected temporary moderator.

ARTICLE 15: A motion was made and seconded to vote to recommend that the following sums be appropriated to operate the Leyden Municipal Light Plan (MLP) Enterprise Fund:

MLP Budget
Expenses\$136,672.00
Administration\$45,250.00
ISP.....\$161,226.00
Total Expense.....\$343,148.00

Revenue
Internet and phone ...\$343,148.00
Total Revenues\$343,148.00

Passed by Show of Hands, Unanimous

ARTICLE 16: A motion was made and seconded to vote to move \$79,846.13 from the Leyden MLP Certified Retained Earnings to pay down broadband debt.

Note: This article requires a 2/3 vote.

Passed by Show of Hands, Unanimous

ARTICLE 17: A motion was made and seconded to vote to establish a special purpose fund for Connect America Fund (CAF) II money.

Passed by Show of Hands, Unanimous

ARTICLE 18: A motion was made and seconded to vote to change the Annual report publication from an annual report to a fiscal year report according to MGL Chapter 40 section 49.

Passed by Show of Hands, Unanimous

ARTICLE 19: A motion was made and seconded to vote to accept the report of the Town Officers for the year 2023.

The Select Board indicated that in the dedication, Devorah Vester and Michael Morgan were inadvertently left out and asked for them to be recognized.

Passed by Show of Hands, Unanimous

ARTICLE 20: A motion was made and seconded to vote to authorize all Town departments, boards, and committees to apply for any new state or federal grants and authorize the Select Board to accept, approve and to expend such grants. Any grant requiring matching funds will be subject to a Town Meeting appropriation.

Passed by Show of Hands, Unanimous

ARTICLE 21: A motion was made and seconded to vote to accept the Library Incentive Grant, Municipal Equalization Grant, and the Non-Resident Circulation Grant (state aid award) and to transfer those sums to the Robertson Memorial Library account for expenditures.

Passed by Show of Hands, Unanimous

ARTICLE 22: A motion was made and seconded to vote to accept any sum of money that may be granted by the Quintus Allen Trust Fund, and to appropriate such funds for equipment, activities and supplies for the benefit of Leyden children.

Passed by Show of Hands, Unanimous

ARTICLE 23: A motion was made and seconded to vote to accept and expend any sum of money that may be available under the provisions of Chapter 90 of the Massachusetts General Laws and authorize the Select Board to enter into a contract with the Massachusetts Highway Department, and to authorize the Treasurer with the approval of the Select Board, to borrow in anticipation of 100% reimbursement of said amount.

Note: This Article Requires a 2/3 vote.

Passed by Show of Hands, Unanimous

ARTICLE 24: A motion was made and seconded to vote to raise and appropriate the sum of \$3,000 to the Assessment Revaluation account.

Passed by Show of Hands, Unanimous

ARTICLE 25: A motion was made and seconded to vote to raise and appropriate the sum of \$3,000 to the Audit Fund, to be administered by the Select Board for town audits.

Passed by Show of Hands, Unanimous

ARTICLE 30: A motion was made and seconded to vote to authorize the following revolving funds under Massachusetts General Laws Chapter 44 § 53E ½ for the Fiscal Year 2025:

Fund	Revenue Source	Authority to Spend Fund	Use of Fund	Spending Limit	Disposition of FY24 Fund Balance	Restrictions/Comments
Recreation Committee Revolving Account	Fees Collected for Recreation Committee Events	Recreation Committee	Recreation Committee Expenses	\$2,000	Balance Available for Expenditure \$1075	
Animal Control Officer Revolving Account	Fees Collected for citations, licenses and registration	Animal Control Officer	Animal Control Expenses	\$5,000	Balance Available for Expenditure \$280	
Fire Safety Inspections Revolving Account	Fees Collected for Safety Inspections by the Fire Department	Fire Chief or Designee	Pay for the Safety Inspection Services	\$2,000	Balance Available for Expenditure \$25	
Planning Board Revolving Account	Fees collected from applications requiring public hearings, copies of bylaws	Planning Board	Planning Board advertising expenses	\$3,000	Balance Available for Expenditure \$1011	
Agricultural Commission Revolving Account	Fees collected for fines or Agricultural Commission events	Agricultural Commission	Agricultural Commission expenses	\$2,000	Balance Available for Expenditure \$929	
East Hill Cemetery Commission Revolving Account	Fees collected for burial plots or donations	Select Board or Designee	East Hill Cemetery Expenses	\$5,000	Balance Available for Expenditure \$0	

Passed by Show of Hands, Near-Unanimous, One (1) "No" Vote.

A motion was made and seconded and passed unanimously to dissolve the town meeting at 8:40 PM.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to read 'Paul McLatchy III', followed by a long horizontal flourish.

Paul McLatchy III

Town Clerk

June 12, 2024

A True Copy, Attest: _____
Leyden Town Clerk

Date: _____

Special Town Meeting Warrant

**Town of Leyden
Commonwealth of Massachusetts
Special Town Meeting
Warrant
Monday, June 3, 2024 5:30 PM**

To a Constable in the Town of Leyden, in the County of Franklin, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at 5:30 pm on Tuesday, June 3, 2024, at the LEYDEN TOWN HALL on 16 West Leyden Road, Leyden, MA, then and there to act upon the following articles:

ARTICLE 1-

To see if the Town will vote to transfer from the PVRSD Operating account the sum of \$9,097.69 to pay prior year's bills or take any vote or votes in relation thereto.

W.S. Darley & Co.	\$7,883.12
Whip City	340.00
Verizon	374.57
IT grant	<u>500.00</u>
	\$9,097.69

SUBMITTED BY THE SELECT BOARD
SELECT BOARD RECOMMENDS
FINANCE COMMITTEE RECOMMENDS
Requires 9/10 vote

ARTICLE 2-

To see if the Town will vote to transfer from the PVRSD Operating school account the sum of \$11,326.31 to the General Stabilization account or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECT BOARD
SELECT BOARD RECOMMENDS
FINANCE COMMITTEE RECOMMENDS

ARTICLE 3-

To see if the Town will vote to transfer from the Leyden MLP Retained Earnings the sum of \$15,565.00 for Police details from a prior year during Broadband construction or take any vote or votes in relation thereto.

SUBMITTED BY THE MLP BOARD
SELECT BOARD RECOMMENDS
FINANCE COMMITTEE RECOMMENDS APPROVAL

Hereof, fail not, and make due return of this Warrant, with your doing thereon, to the Town Clerk, at the time and place of said meeting. Given under our hands this _____ Day of May in the year of our Lord, Two Thousand Twenty-Four.

Glenn Caffery, Select Board Chair

Katherine DiMatteo, Select Board

Erica Jensen, Select Board

I hereby attest that I posted said warrant at least fourteen days before said meeting.

Constable, Town of Leyden

Date



Photo submitted by Tabitha Howard

Special Town Meeting Minutes

Town of Leyden
Special Town Meeting
Monday, June 3, 2024
5:30 PM at the Leyden Town Hall – 16 West Leyden Road

Moderator: John “Jack” Golden

Town Clerk: Paul McLatchy III

Select Board: Chair Glenn Caffery, Katherine DiMatteo, Erica Jensen

Coordinator: Michele Giarusso

Counsel: Donna MacNicol, Esq.

The Special Town Meeting was called to order at 5:34 PM by Moderator Golden. Constable Philip Juliani delivered the warrant. In attendance were approximately forty-two (42) voters and two (2) guests. Prior to addressing articles voters rose and recited the Pledge of Allegiance.

ARTICLE 1: A motion was made and seconded to transfer from the PVRSD Operating account the sum of \$9,097.69 to pay prior year’s bills:

W.S. Darley & Co. \$7,883.12

Whip City \$340.00

Verizon \$374.57

IT Grant \$500.00

Total \$9,097.69

Note: This article requires a 9/10 majority.

Passed by Show of Hands, Unanimous

ARTICLE 2: A motion was made and seconded to transfer from the PVRSD Operating school account the sum of \$11,326.31 to the General Stabilization account.

Passed by Show of Hands, Unanimous

Moderator Golden temporarily stepped down and recused himself as he is the MLP Manager. He asked for nominations for a temporary moderator. Katherine DiMatteo was nominated and received a second. With no other nominations, a vote was taken, and Katherine DiMatteo was unanimously elected temporary moderator.

ARTICLE 3: A motion was made and seconded to transfer from the Leyden MLP Retained Earnings the sum of \$15,565.00 for police details from a prior year during broadband construction.

Passed by Show of Hands, Unanimous

A motion was made and seconded and passed unanimously to dissolve the town meeting at 5:39 PM.

Respectfully Submitted,

Paul McLatchy III

Town Clerk

June XX, 2024

A True Copy, Attest: _____

Leyden Town Clerk

Date: _____



Photo from the Town of Leyden website

Public Safety

Bernardston Leyden Police Services Advisory Committee

Fire Department

Highway Department

Leyden Emergency Management Committee

Police Department

Bernardston Leyden Police Services Advisory Committee

January 1, 2024 to June 30, 2024

Key Accomplishments:

The Bernardston Leyden Police Services Advisory Committee meets quarterly at the Bernardston Town Hall with Police Chief James Palmeri. The purpose of the committee is to oversee the implementation of the town's Intermunicipal Agreement.

Plans for the Coming Year:

The Advisory Committee will continue to meet quarterly and will be following any changes made by the state to requirements and regulations as they evolve over time. The committee will continue to work with the Chief as he implements appreciated community policing throughout Leyden.

Thanks:

Leyden appreciates the ongoing cooperation with the Bernardston representatives to the Committee and to Chief Palmeri and his team of officers.

Respectfully submitted by: Liz Kidder

Members:

- Liz Kidder, Chair and Town Moderator appointed Citizen Representative
- Erica Jensen, Leyden Select Board Representative
- Ginger Robinson, Leyden Finance Committee
- Emily Yazwinski, Leyden Citizen Representative appointed by the Select Board
- Ken Bordewieck, Bernardston Select Board Representative
- Peter Nai, Bernardston Citizen Representative
- Jane Deutcher, Bernardston Finance Committee Representative



Photo submitted by Tabitha Howard

Fire Department

January 1, 2024 – June 30, 2024

Key accomplishments, projects completed and works in progress:

The Fire Department had a very successful first six months in 2024. The Department lost one member but gained two, continuing our steady growth. The department was awarded a state Aid to Firefighters grant for \$10,500 which went to the purchase of turnout gear for firefighters. The old turnout gear was beyond regulation replacement date. The department had 31 calls during these six months, most of them medical, safety hazards (such as powerline down/on fire), motor vehicle accidents, and fire alarm activations. We had 15 training sessions, including cooperative sessions with Colrain Fire Department and Guilford Fire Department. In January all current firefighters completed the 24-hour Emergency Medical First Responder training as required by the Commonwealth. Firefighter Corrinna Thompson accepted appointment as the department's EMS Coordinator.

There was a tragic plane crash in Leyden on January 14 that claimed three lives: Fredrika Ballard of Southwick, William Hampton of Indian Orchard, and Chad Davidson of Woodstock, Connecticut. Our condolences go out to the families of those who were lost. Thanks go to town residents who provided firefighters with access to the crash scene with a UTV and assisted in the search.

We continue to update our fleet of apparatus. The department acquired our new Squad 1, a combined wildland fire/EMS/rescue vehicle. Squad 1 is built on a 2024 Dodge Ram 3500 model truck, powered by a 6.4L VB HD HEMI 370 horsepower engine and with all-wheel drive. It has a CET 18 horsepower Vanguard Pump Engine and carries 250 gallons water and 10 gallons of foam. Other equipment includes a 13,000 lbs. winch and 150 ft electric 1" hose reel. Tanker 1 had its pump repaired and is in excellent working condition. Thanks go to the people of the town for allocating funds for this purpose.

Plans continue for the acquisition of a new fast-attack engine and continued recruitment of new firefighters.

Respectfully submitted,

Tom Raffensperger, Captain

Members:

- Carey Barton, Fire Chief
- Tom Raffensperger, Captain
- Corrinna Thompson, EMS Coordinator
- Ernie Royer
- Tina Riddell
- Nik Adamski
- Timothy Howard
- Christian McLaughlin



Photo submitted by Liz Kidder

Highway Department

January 1, 2024 to June 30, 2024

Mid-winter:

Mid-winter continued to be uneventful, small snowstorms here and there kept the highway busy stocking material and maintaining equipment, so it was ready to roll day or night. We were able to experience a “slush storm” for the first time in recent memory. Cold weather established a firm snowpack on the dirt roads that is ideal for winter travel, but a weekend rainstorm and far above average temperatures turned that snowpack into 3 inches of slush. For several hours in the predawn hours and during morning commute the dirt roads in town were in a bad way. The slush swallowed up any material we put down to help with traction and the thawing dirt underneath made trying to scrape the slush off a lesson in patience. As frustrating as it was to deal with this rare occurrence, it allowed us to adjust how we deal with such events and adapt for the future. Other towns in the surrounding area also had impassable roads from the slush but had no way of dealing with them other than letting the slush melt off throughout the day.

Spring:

Spring arrived and as the snowbanks began to recede everyone's favorite season crept into town.... Mud season. This year our road improvements have been decreasing the amount of severe mud holes around town but two roads that usually fare well during mud season became the thorns in our side. Alexander Road and Keets Brook Road both had almost impassable sections of mud. This was very unusual for these roads and unfortunately several people from the north end of town got to experience both locations on their daily commutes. Day in and day out the highway department trucked load after load of material to these locations to keep the road open. Our large and heavy equipment made striking a balance between fixing the mud that was there and making it worse a tough line to walk. We had to make up a special blend of different sized stone and gravel to absorb the water and add stability to the soft areas. Just like the slush this past winter; these mud holes gave us an opportunity to hone our skills and think outside the box to overcome these difficulties.

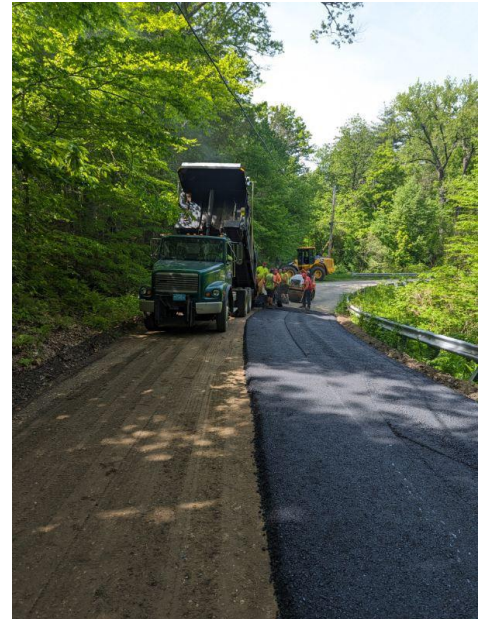


Springtime also means road grading and without a large road project drawing our attention this year, we were able to make it around town in short order. Continuing with our process of ditch cleaning to get all usable space reclaimed from the shoulders of our narrow roads, then spreading several hundred tons of material to raise, replace, and reconstruct them. Thank you to everyone who encountered our convoy of equipment for your patience during this process. Johnson asphalt paving came to town and reclaimed a

section of S. Schoolhouse Road to fix deteriorating blacktop, and new asphalt was placed to allow water to be diverted off the roadway. More work is planned in the future for this section.

Summer:

Early summer began with our annual paving project. This year 1.27 miles of Greenfield Road were milled by Garrity asphalt milling, then the road was repaved by Warner Bros construction. The total cost of this project was \$205,155.16 and was funded by chapter 90. Grades were adjusted throughout the length of the project to help keep water out of the roadway when we have these unusually intense rainstorms that have been becoming more common over the past few years.



Works in Progress:

Our roadside mowing program has had many changes in recent years and to add to the list we have been working with the Conservation Commission to mitigate the spread of knotweed. Several residents have stepped up to manually remove the invasive plant from their road frontage.



Grants:

Construction began on the 10-mile bridge resurfacing project, Davenport construction set up and removed the old black top from the bridge deck. Afterwards the deck was cleaned, weep holes added to allow water to get off the bridge more easily, the armored joints were removed, and new asphalt was

applied to the deck. This project was funded by a Massworks grant at a cost of \$205,000 and should improve the bridge for many years to come.

Thanks:

The Highway department would like to thank all of Leyden's residents for their patience and understanding as we work through another year of road construction and maintenance projects and adapt to the changing weather events we've all noticed.

A special thanks to the Highway crew who continually put the town first year after year, AJ Egloff, Erik Johnson, Paul Zimmerman and Dave Brooks. As well as everyone who has helped to combat the knotweed problem.

Respectfully submitted,

William Brooks, Highway Superintendent

Highway Crew:

- William Brooks, Superintendent, full time
- AJ Egloff, Full-time
- Erik Johnson, will call
- Paul Zimmerman, will call
- Dave Brooks, will call

Photos submitted by Bill Brooks



Leyden Emergency Management Committee (LEMC)

January 1, 2024 – June 30, 2024

Key accomplishments, projects completed and works in progress:

The Emergency Management Committee held a potluck and presentation on Leyden's Emergency Management Plan at the Town Hall. Members of the committee presented information about the plan and each department of our public safety team described what their role would be if Leyden were to experience an emergency.

Emergency Management Director (EMD) David Pomerantz finished updating our Comprehensive Emergency Management Plan (CEMP) and submitted it to Massachusetts Emergency Management Agency (MEMA) for review. David decided to step back from his responsibilities and Jeff Miller has been appointed to serve as EMD. A key focus of the LEMC has been communication. Because there are still parts of town which do not have cell phone coverage, communication during power outages is an ongoing challenge. The LEMC meets bi-monthly and is very appreciative of the support we are receiving from the town's Administrative Assistant, Janell Howard.

Grants:

Leyden receives an annual Emergency Management Planning Grant of \$2500. The LEMC used the funds during FY24 to purchase and install cellphone boosters in three of our Fire Department vehicles to improve their ability to communicate during emergency situations. The Bernardston Police have been using this type of booster over the past year and found them very useful.

Plans for the coming year:

The LEMC will be meeting and continuing to work on updates to our CEMP, ability to ensure communication even during power outages, and the development of our emergency neighborhood network.

Thanks:

Special thanks to our retiring members--

- Sara Seinberg, Public Information Officer
- David Pomerantz, EMD
- Beth Kuzdeba, Board of Health representative

Members:

- David Pomerantz, EMD
- Jeff Miller, EMD
- Sara Seinberg, Public Information Officer
- Liz Kidder, Public Safety Planning
- Anders Ferguson, Public Safety Planning

Town Department Representatives:

- Sgt. John Richardson, Police
- Linda Allis, Council on Aging
- Carey Barton, Fire Department Chief
- Bill Brooks, Highway
- Beth Kuzdeba, Board of Health
- Marcia Miller, Pet Welfare
- Ginger Robertson, Finance Committee
- Erica Jensen, Select Board
- Janell Howard, Administrative Assistant



Photo from the Town of Leyden website

Police Department

January 1, 2024 – June 30, 2024

Key accomplishments, projects completed and works in progress:

Chief James E. Palmeri is pleased to submit his 1st Annual Report for fiscal year 2024 for the Town of Leyden. As mentioned in last year's annual report, when we were in our second year of policing for the Town of Leyden, we officially ended a second full year in June 2024. Our partnership has been cohesive and moving in a positive direction. We look forward to many more years of collaboration between our two towns.

In the first several months of 2024, we focused our efforts on patrolling the town daily, and throughout the morning, afternoon, and evening hours. While on patrol we monitor properties for safe keeping, motor vehicle traffic flow and rate of speeds, and conduct community policing efforts with residents, businesses, visitors, and scheduled events alike.



Grants:

We have continued our regional co-response program through the Department of Mental Health for 2024. This program partners a behavioral health clinician with a police officer to respond to all varieties of calls. This regional co-response program is shared among the following towns; Erving, Gill, Leverett (Wendell), Northfield and Warwick. The program is grant funded for forty hours a week and equally scheduled with the listed community police departments. This program has shown to be very valuable and much needed.

Crimes Investigated:

Some of our investigations throughout the year were for trespassing, suspicious activities/property complaints, domestic violence, and motor vehicle complaints. Below are some, but not limited to statistics for Leyden.

Leyden Statistics-January thru June 2024

Animal Services – 11

Assists Citizen/Agency – 13

Alarms- 8

Building Checks – 42

Fraud/Scams – 7

Medical Emergencies – 10

Dedicated Patrols – 339

MV Accidents – 6

Motor Vehicle Stops – 26

911 Calls – 6

Suspicious Activity – 9

Traffic Enforcement – 31

Traffic/Safety Hazards – 13

Officer Wanted – 3

Miscellaneous Calls for Service – 65

Please remember to visit the department's website www.townofbernardston.org. Click on Police Department and you will find links that may interest you. You can also like us on Facebook. Our Facebook page is for daily warning and alerts, or special events. If you ever have a question or concern, please feel free to stop by the station to speak with an officer or email Chief Palmeri directly at police@townofbernardston.org.

Respectfully submitted,

James E. Palmeri, Chief

Police Department Roster:

- James Palmeri, Chief of Police
- John Richardson, Sergeant
- Jordan Zukowski, Officer
- Darren Gale, Officer
- Thomas Chabot, Officer
- Mitchell Waldron, Officer

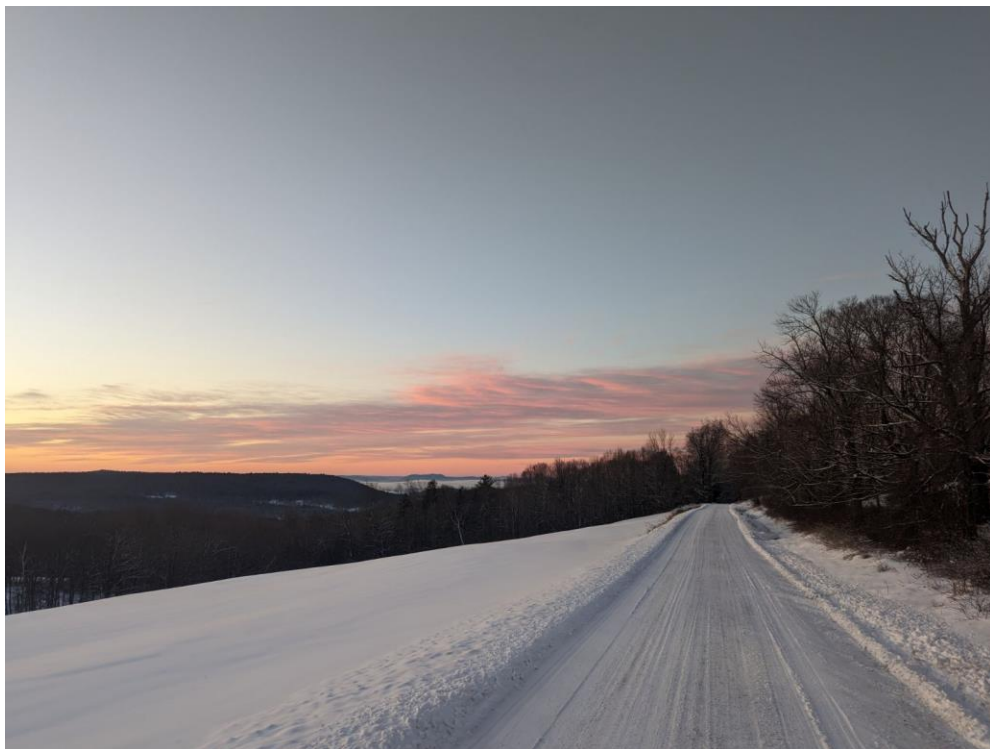


Photo submitted by Bill Brooks

Financial

Board of Assessors

Tax Collector

Town Accountant

Treasurer

Board of Assessors

January 1, 2024 to June 30, 2024

Key accomplishments, projects completed, and works in progress:

The New Year started out with the Assessors processing abatements for Fiscal Year 2024. As late spring arrived, our office began conducting inspections of building permits and properties on the town's cyclical inspection list. The Department of Revenue (DOR) requires the Assessors to visit every property once every ten years.

In May, Kenneth Spatcher was re-elected to the Board for another 3-year term.

Education is very important in the Assessing field as the laws under which we operate continually change. The Board of Assessors is the only elected board that the state requires its members to successfully complete a 30-hour course and examination within one year of taking office. Failure to do so jeopardizes the DOR approval of the town's tax rate.

In Fiscal Year 2024, the office granted 5 abatements totaling \$234,700 of value which translated into \$3,506.42 of tax dollars. Currently, there are no filed Appellate Tax Board cases for 2024. As we inspect properties in town, our property record card accuracy continues to improve which promotes fair and equitable assessments. We encourage all residents to check the information on their property record cards periodically, especially after any building permit or demolition work has been completed.

The Assessors have our property cards online which we know is helpful to residents, appraisers, town departments, attorneys and others since our office has limited office hours.

There are several statutory property tax exemptions for the elderly varying in amounts from \$175 to \$500. Each exemption is based on income guidelines and as economic times become more difficult; our elderly residents are encouraged to contact the Assessors' office to see whether they may qualify. Any information that is provided to qualify for these exemptions is strictly confidential and is not available to the public. Also available are exemptions for the blind and veterans with a service-connected disability.

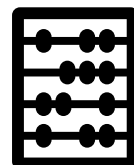
We want the public to know that assessing is a very complicated field, and the DOR sets forth very strict guidelines with which our office must comply. With that said, our office is available by phone or appointment for any questions on Mondays from 4:00-8:00PM. Our board meets on Mondays typically at 7:00PM in the Assessor's office as needed. If you would like to set up an appointment to meet with the Board, please call the office at 774-4111 Ext. 2 or email us at assessors@townofleyden.com.

Respectfully submitted,

Alice Wozniak, MAA Assistant Assessor

List of members:

- Kenneth Spatcher, Chair
- Robert DePalma
- John Rodgers
- Alice Wozniak, MAA & Assistant Assessor



Tax Collector

TAX COLLECTOR'S REPORT FY2024

JULY 1, 2023 - JUNE 30, 2024

REAL ESTATE

vadar r.e. tax reporting

2024	Real Estate	\$	1,730,280.71
	Payments to Treasurer	\$	(1,703,343.06)
	Abatelements/Exemptions	\$	(9,518.92)
	Refunds	\$	11,584.91
	Balance as of June 30, 2024	\$	29,003.64
2023	Real Estate forwarded from 2023	\$	54,328.66
	Payments to Treasurer	\$	(30,591.16)
	Refunds	\$	5,932.70
	Transfer to Tax Title	\$	(29,727.94)
	Balance as of June 30, 2023	\$	(57.74)
2022	Real Estate forwarded from 2022	\$	19,869.46
	Payments to Treasurer	\$	(11,797.17)
	Transfer to Tax Title	\$	(7,849.12)
	Balance as of June 30, 2022	\$	223.17
2021	Real Estate forwarded from 2021	\$	5,627.57
	Payments to Treasurer	\$	(3,832.29)
	Transfer to Tax Title	\$	(1,745.33)
	Balance as of June 30, 2021	\$	49.95
2020	Real Estate forwarded from 2020	\$	3,448.18
	Payments to Treasurer	\$	(2,598.19)
	Transfer to Tax Title	\$	(903.23)
	Balance as of June 30, 2020	\$	(53.24)

PERSONAL PROPERTY

2024	Personal Property	\$	53,116.54
	Payments to Treasurer	\$	(53,116.45)
	Balance as of June 30, 2024	\$	0.09

MOTOR VEHICLE AND TRAILER EXCISE

2024	Motor Vehicle	\$	121,651.45
	Payments to Treasurer	\$	(110,776.37)
	Refunds	\$	1,139.57
	Abatelements	\$	(1,161.95)
	Balance as of June 30, 2024	\$	10,852.70

2023	Motor Vehicle	\$	30,591.67
	Payments to Treasurer	\$	(26,916.16)
	Refunds	\$	4,346.36
	Abatements	\$	(3,514.43)
	Balance as of June 30, 2024	\$	<u>4,507.44</u>
2022	Motor Vehicle	\$	6,687.43
	Payments to Treasurer	\$	(5,597.86)
	Refunds	\$	57.92
	Abatements	\$	(66.12)
	Balance as of June 30, 2024	\$	<u>1,081.37</u>
2021	Motor Vehicle	\$	2,189.27
	Payments to Treasurer	\$	(1,578.87)
	Balance as of June 30, 2024	\$	<u>610.40</u>
2020	Motor Vehicle	\$	1,107.42
	Payments to Treasurer	\$	(336.95)
	Balance as of June 30, 2024	\$	<u>770.47</u>

Town of Leyden

Combined Balance Sheet - All Fund Types and Account Groups
as of June 30, 2024
(Unaudited)

Town
Accountant

July 1, 2023-June 30,
2024

	Governmental Fund Types		Capital Projects	Proprietary Fund Types		Fiduciary Fund Types		Account Groups	(Memorandum Only)
	General	Special Revenue		Enterprise	Trust and Agency	Long-term Debt			
ASSETS									
Cash and cash equivalents	710,230.99	(11,333.77)	(199,000.34)	202,901.86	597,364.12			1,300,162.86	
Investments								0.00	
Receivables:									
Personal property taxes	231.67							231.67	
Real estate taxes	38,815.33							38,815.33	
Allowance for abatements and exemptions	(16,508.61)							(16,508.61)	
Tax liens	83,086.22							83,086.22	
Deferred taxes	29,141.94							29,141.94	
Motor vehicle excise	17,646.36							17,646.36	
Other excises								0.00	
User fees								0.00	
Utility liens added to taxes								0.00	
Departmental								0.00	
Special assessments								0.00	
Due from other governments								0.00	
Other receivables								0.00	
Foreclosures/Possessions								0.00	
Prepays								0.00	
Due to/from other funds								0.00	
Working deposit								0.00	
Inventory								0.00	
Fixed assets, net of accumulated depreciation								0.00	
Amounts to be provided - payment of bonds								0.00	
Amounts to be provided - vacation/sick leave								0.00	
Total Assets	862,643.90	(11,333.77)	(199,000.34)	202,901.86	597,364.12	0.00		1,452,575.77	
LIABILITIES AND FUND EQUITY									
Liabilities:									
Warrants payable								0.00	
Accounts payable								0.00	
Accrued payroll								0.00	
Withholdings	(487.17)							(487.17)	
Accrued claims payable								0.00	
Due to/from other funds								0.00	
Due to other governments								0.00	
Other liabilities								0.00	

	Governmental Fund Types			Proprietary Fund Type	Fiduciary Fund Types	Account Groups	Totals (Memorandum Only)
	General	Special Revenue	Capital Projects				
Deferred revenue:							
Real and personal property taxes	22,538.39						22,538.39
Tax liens	83,086.22						83,086.22
Deferred taxes	29,141.94						29,141.94
Foreclosures/Possessions							0.00
Motor vehicle excise	17,646.36						17,646.36
Other excises							0.00
User fees							0.00
Utility liens added to taxes							0.00
Departmental							0.00
Special assessments							0.00
Due from other governments							0.00
Other receivables							0.00
Deposits receivable							0.00
Prepaid taxes/fees							0.00
Tailings							0.00
IBNR							0.00
Agency Funds							0.00
Notes payable			711,323.31				711,323.31
Bonds payable							0.00
Vacation and sick leave liability							0.00
Total Liabilities	151,925.74	0.00	711,323.31	0.00	0.00	0.00	863,249.05
Fund Equity:							
Reserved for encumbrances							0.00
Reserved for expenditures				79,846.13			79,846.13
Reserved for continuing appropriations	346,807.79						346,807.79
Reserved for petty cash							0.00
Reserved for appropriation deficit							0.00
Reserved for snow and ice deficit							0.00
Reserved for COVID-19 deficit							0.00
Reserved for debt service							0.00
Reserved for premiums							0.00
Reserved for working deposit							0.00
Undesignated fund balance	363,910.37	(11,333.77)	(910,323.65)		597,364.12		39,617.07
Unreserved retained earnings				123,055.73			123,055.73
Investment in capital assets							0.00
Total Fund Equity	710,718.16	(11,333.77)	(910,323.65)	202,901.86	597,364.12	0.00	589,326.72
Total Liabilities and Fund Equity	862,643.90	(11,333.77)	(199,000.34)	202,901.86	597,364.12	0.00	1,452,575.77

Filter by: Segment 1: 01

Parameters: Fiscal Year: 2024 Start Date: 7/1/2023 end: 6/30/2024

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
01-114-5100-00000	Moderator-Stipend	150.00	0.00	150.00	0.00
01-114-5300-00000	Moderator-Expenses	30.00	0.00	30.00	0.00
01-122-5100-00000	Selectboard-Chair Stipend	2,000.00	-2,000.00	0.00	100.00
01-122-5110-00000	Selectboard-Member Stipend	3,000.00	-3,000.00	0.00	100.00
01-122-5111-00000	Administrative Assistant Hourly	20,700.00	-14,122.50	6,577.50	68.22
01-122-5210-00000	Diesel Account	22,000.00	-19,760.90	2,239.10	89.82
01-122-5300-00000	Board/Committee Expense	5,000.00	-3,356.71	1,643.29	67.13
01-122-5340-00000	Website/Internet Access	2,500.00	-2,350.00	150.00	94.00
01-122-5380-00000	Computer Account	6,500.00	-5,954.57	545.43	91.61
01-122-5420-00000	Selectboard Equipment/Supplies	5,000.00	-4,524.94	475.06	90.50
01-123-5100-00000	Town Coordinator Salary	60,060.00	-60,060.00	0.00	100.00
01-123-5300-00000	Town Coordinator Expense	750.00	-750.00	0.00	100.00
01-131-5300-00000	Finance Committee Expense	150.00	-142.00	8.00	94.67
01-132-5780-00000	Reserve Fund	3,000.00	0.00	3,000.00	0.00
01-135-5100-00000	Town Accountant Salary	13,366.50	-13,366.50	0.00	100.00
01-135-5300-00000	Town Accountant Expense	6,460.00	-4,220.00	2,240.00	65.33
01-141-5100-00000	Assessors Chair Salary	3,200.00	-3,200.00	0.00	100.00
01-141-5110-00000	Assessors Members Salary	4,800.00	-4,800.00	0.00	100.00
01-141-5120-00000	Assistant Assessor Hourly	12,600.00	-12,574.48	25.52	99.80
01-141-5300-00000	Assessors Expenses	8,500.00	-8,403.27	96.73	98.86
01-145-5100-00000	Treasurers Salary	13,366.50	-13,366.50	0.00	100.00
01-145-5110-00000	Treasurer Certification	1,000.00	-1,000.00	0.00	100.00
01-145-5300-00000	Treasurers Payroll Exp.	2,200.00	-1,709.84	490.16	77.72
01-145-5420-00000	Treasurers Expense	1,540.00	-887.55	652.45	57.63
01-145-5580-00000	Treasurers Tax Taking Expense	12,000.00	-9,371.33	2,628.67	78.09
01-146-5100-00000	Tax Collector Salary	13,366.00	-13,076.04	289.96	97.83
01-146-5300-00000	Tax Collector Expense	3,850.00	-2,934.17	915.83	76.21
01-146-5580-00000	Tax Lien Expense	2,750.00	-2,625.00	125.00	95.45
01-151-5300-00000	Town Counsel Fee and Expense	7,000.00	-5,675.75	1,324.25	81.08
01-161-5100-00000	Town Clerk Hourly	14,275.00	-9,422.42	4,852.58	66.01
01-161-5300-00000	Town Clerks Expense	2,445.00	-1,741.31	703.69	71.22
01-162-5120-00000	Election Expense	5,405.00	-3,179.11	2,225.89	58.82
01-175-5100-00000	Planning Board Chair Salary	1,300.00	-1,300.00	0.00	100.00
01-175-5110-00000	Planning Board Member Salary	500.00	-250.00	250.00	50.00
01-175-5300-00000	Planning Board Expense	500.00	-391.40	108.60	78.28
01-192-5111-00000	Custodian Hourly	5,665.00	-1,575.01	4,089.99	27.80

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
01-192-5210-00000	Utilities	43,957.62	-39,399.56	4,558.06	89.63
01-192-5240-00000	Building Repairs/Maint.	9,000.00	-8,890.27	109.73	98.78
01-192-5291-00000	East Hill Cem. Exp	900.00	0.00	900.00	0.00
01-192-5430-00000	Elevator Repair/Maint	2,800.00	-2,795.50	4.50	99.84
01-192-5460-00000	Grounds Maint. Exp.	7,000.00	-5,910.00	1,090.00	84.43
01-195-5300-00000	Town Report Printing	750.00	-680.35	69.65	90.71
01-210-5120-00000	Constables Stipend	300.00	0.00	300.00	0.00
01-210-5300-00000	Leyden/Bernardston Policing	95,024.00	-95,024.00	0.00	100.00
01-220-5110-00000	Fire Chief Stipend	5,500.00	-5,492.82	7.18	99.87
01-220-5111-00000	Captain Stipend	1,000.00	-1,000.00	0.00	100.00
01-220-5115-00000	Fire Employee Hourly	17,100.00	-17,090.50	9.50	99.94
01-220-5300-00000	Fire Expenses	29,440.07	-27,843.24	1,596.83	94.58
01-241-5680-00000	FRCOG Inspection Svc.	4,600.00	-4,600.00	0.00	100.00
01-250-5100-00000	EMS Coordinator Stipend	500.00	0.00	500.00	0.00
01-250-5110-00000	EMS Hourly	3,500.00	-1,708.50	1,790.50	48.84
01-250-5200-00000	EMS Oversight/Training	4,000.00	-4,000.00	0.00	100.00
01-250-5300-00000	EMS Expense	3,000.00	-2,208.88	791.12	73.63
01-250-5320-00000	EMS Ambulance Expense	9,600.00	-7,875.00	1,725.00	82.03
01-250-5400-00000	RAVE 911	2,850.00	-2,850.00	0.00	100.00
01-252-5110-00000	EMD Stipend	1,600.00	-500.00	1,100.00	31.25
01-252-5200-00000	EMD Community Education	2,000.00	-1,012.10	987.90	50.61
01-252-5210-00000	REPC	150.00	-150.00	0.00	100.00
01-252-5300-00000	EMD Expenses	2,700.00	-513.95	2,186.05	19.04
01-275-5300-00000	Animal Inspection Stipend	1,000.00	-1,000.00	0.00	100.00
01-292-5300-00000	Animal Control/Kennel	2,953.00	-2,941.00	12.00	99.59
01-294-5300-00000	Tree Warden	15,000.00	-14,806.23	193.77	98.71
01-301-5320-00000	PVRS Operating Budget	870,365.31	-870,365.31	0.00	100.00
01-301-5710-00000	PVRS School Comm. Travel	900.00	-900.00	0.00	100.00
01-301-5820-00000	PVRS Capital Assessment	2,542.00	-2,542.00	0.00	100.00
01-303-5320-00000	FCTS Operating Assessment	15,703.00	-15,703.00	0.00	100.00
01-303-5820-00000	FCTS Capital Assessment	2,386.69	-2,334.54	52.15	97.81
01-421-5100-00000	Highway Salaries	163,621.88	-158,985.26	4,636.62	97.17
01-421-5240-00000	Highway Machinery	56,000.00	-55,505.20	494.80	99.12
01-421-5300-00000	Highway Expenses	6,800.00	-5,657.32	1,142.68	83.20
01-421-5430-00000	Highway Maintenance	101,000.00	-98,933.72	2,066.28	97.95
01-423-5300-00000	Winter Maintenance	68,888.00	-54,062.30	14,825.70	78.48
01-510-5100-00000	Bd of Health-Chair Stipend	800.00	-800.00	0.00	100.00

Parameters: Fiscal Year: 2024 Start Date: 7/1/2023 end: 8/30/2024

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
01-510-5110-00000	Bd of Health-Mem. Stipend	1,200.00	-1,200.00	0.00	100.00
01-510-5300-00000	Bd of Health Expenses	1,950.00	-1,906.95	43.05	97.79
01-510-5850-00000	FRCOG Health Assess	4,805.00	-4,805.00	0.00	100.00
01-510-5878-00000	Mosquito Control District	3,000.00	-3,000.00	0.00	100.00
01-541-5300-00000	COA Expenses	4,000.00	-3,919.49	80.51	97.99
01-544-5770-00000	Veteran Services	1,777.00	-1,776.89	0.31	99.98
01-545-5770-00000	Veterans 115 Benefits	6,750.00	-6,730.22	19.78	99.71
01-610-5100-00000	Library Director Salary	18,544.00	-18,543.99	0.01	100.00
01-610-5110-00000	Library Custodian Hourly	793.00	-793.00	0.00	100.00
01-610-5300-00000	Library Operating Expense	10,972.78	-10,815.00	157.78	98.56
01-752-5825-00000	Notes and Interest	1,000.00	-850.00	350.00	85.00
01-850-5878-00000	FRCOG Procurement	1,800.00	-330.00	1,470.00	18.33
01-851-5877-00000	FRCOG Stat/Core Assess.	5,084.00	-5,083.00	1.00	99.98
01-852-5878-00000	Franklin Reg. Retirement. Asses.	40,470.00	-38,609.00	861.00	97.87
01-810-5300-00000	General Insurances	105,000.00	-103,363.12	1,636.88	98.44
01-998-5888-00000	Trans.to Stabilization	10,000.00	-10,000.00	0.00	100.00
01-999-5882-00000	Special Projects in 03	71,853.00	-71,853.00	0.00	100.00
90 Account(s) totaling:		2,110,739.35	-2,028,131.31	81,608.04	96.13

Parameters: Fiscal Year: 2024 Start Date: 7/1/2023 end: 6/30/2024

Ledger History - Allocated Summary - Revenue Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
01-000-4110-20240	2024 Personal Property	0.00	53,116.45	53,116.45	0.00
01-000-4120-20200	2020 Real Estate Tax	0.00	2,683.24	2,683.24	0.00
01-000-4120-20210	2021 Real Estate Tax	0.00	3,936.49	3,936.49	0.00
01-000-4120-20220	2022 Real Estate Tax	0.00	13,972.33	13,972.33	0.00
01-000-4120-20230	Real Estate FY2023	0.00	39,229.65	39,229.65	0.00
01-000-4120-20240	2024 Real Estate Tax	0.00	1,892,906.59	1,892,906.59	0.00
01-000-4140-00000	Local PILOT	0.00	19,859.80	19,859.80	0.00
01-000-4142-00000	Tax Liens Redeemed	0.00	37,299.88	37,299.88	0.00
01-000-4150-20130	2013 Motor Vehicle Tax	0.00	11.25	11.25	0.00
01-000-4150-20140	2014 Motor Vehicle Tax	0.00	45.00	45.00	0.00
01-000-4150-20150	2015 Motor Vehicle Tax	0.00	45.00	45.00	0.00
01-000-4150-20200	2020 Motor Vehicle Tax	0.00	155.58	155.58	0.00
01-000-4150-20210	2021 Motor Vehicle Tax	0.00	292.29	292.29	0.00
01-000-4150-20220	MVE 2022	0.00	3,100.89	3,100.89	0.00
01-000-4150-20230	2023 MVE Revenues	0.00	25,031.20	25,031.20	0.00
01-000-4150-20240	2024 MVE Revenues	0.00	109,836.80	109,836.80	0.00
01-000-4161-00000	Town Clerk Fees to Town	0.00	20.00	20.00	0.00
01-000-4162-00000	Hotel Tax	0.00	2.73	2.73	0.00
01-000-4170-00000	Penalties and int. taxes	0.00	1,432.10	1,432.10	0.00
01-000-4171-00000	Interest on Property Tax	0.00	14,907.49	14,907.49	0.00
01-000-4172-00000	Interest on Motor Veh Ex	0.00	1,501.42	1,501.42	0.00
01-000-4173-00000	Interest on Tax Titles	0.00	3,480.60	3,480.60	0.00
01-000-4270-00000	Other Charges for Service	0.00	373.52	373.52	0.00
01-000-4320-00000	RMV Marking Fees	0.00	720.00	720.00	0.00
01-000-4380-00000	Tax Collector Fees to Town	0.00	5,902.00	5,902.00	0.00
01-000-4420-00000	Town Hall Rental	0.00	800.00	800.00	0.00
01-000-4449-00000	Business Cert.	0.00	20.00	20.00	0.00
01-000-4459-00000	Permits - Other	0.00	105.00	105.00	0.00
01-000-4461-00000	Birth Cert	0.00	11.00	11.00	0.00
01-000-4462-00000	Death Certificate	0.00	470.00	470.00	0.00
01-000-4611-00000	State Owned Land	0.00	45,918.00	45,918.00	0.00
01-000-4613-00000	Abatements Veterans	0.00	3,606.73	3,606.73	0.00
01-000-4671-00000	Unres. Gen. Govt. Aid	0.00	96,904.00	96,904.00	0.00
01-000-4800-00000	Insurance Recoveries	0.00	0.00	0.00	0.00
01-000-4820-00000	Interest on Investments	0.00	19,278.71	19,278.71	0.00
01-000-4841-00000	Sale of Surplus Equipment	0.00	6,382.91	6,382.91	0.00

Parameters: Fiscal Year: 2024 Start Date: 7/1/2023 end: 8/30/2024

Ledger History - Allocated Summary - Revenue Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
01-000-4841-01006	Tax Title Costs	0.00	813.10	813.10	0.00
01-000-4841-01020	Misc. Vendor Reimbursement	0.00	60,239.27	60,239.27	0.00
01-000-4846-00000	Emer. Preparedness Reimb.	0.00	2,500.00	2,500.00	0.00
39 Account(s) totaling:		0.00	2,286,510.02	2,286,510.02	n/a

Filter by: Segment 1: 03, 21, 23, 24, 26, 27, 29, 39, 67, 83
Group as: 11-***_****_*****

Parameters: Fiscal Year: 2024 Start Date: 7/1/2023 end: 6/30/2024

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
Group 1: Segment 1: Fund					
03-135-5210-03101	Audit Expenses	6,000.00	2,000.00	8,000.00	-33.33
03-141-5210-03102	Assessors Reval. Expense	3,218.05	2,000.00	5,218.05	-62.15
03-147-5210-03103	Tax Possession Mgmt.	4,305.82	0.00	4,305.82	0.00
03-171-5810-03117	Con Com Knotweed Project	2,650.00	4,000.00	6,650.00	-150.94
03-192-5810-03104	Building Needs Study	2,384.42	28,905.39	31,289.81	-1,212.26
03-192-5810-03105	Land Acquisition Fund	18,562.72	1,500.00	18,062.72	-9.08
03-192-5810-03106	Water Supply	1,000.00	0.00	1,000.00	0.00
03-192-5810-03108	Town Hall Stage Curtain Repair	2,325.10	0.00	2,325.10	0.00
03-210-5810-03112	CJIS System Upgrade Art17 FY21	-548.85	0.00	-548.85	0.00
03-220-5210-03114	Fire Pond	5,000.00	0.00	5,000.00	0.00
03-220-5810-03110	Fire Dept. Equipment	984.00	-728.00	258.00	73.78
03-250-5810-03116	Fire/EMS Equipment and Development	150,000.00	-114,103.14	35,896.86	76.07
03-301-5810-03118	Bernardston Elementary Capital	0.00	-1,040.12	-1,040.12	0.00
03-421-5810-03120	Highway Loader Art4/FY25	0.00	228,000.10	228,000.10	0.00
03-510-5810-03115	Mosquito Control District	3,000.00	0.00	3,000.00	0.00
03-630-5810-03113	Avery Field Pav Demo/Repl Art11 FY21	924.46	-774.67	149.79	83.80
03-630-5820-03119	Recreation Committee	0.00	-759.49	-759.49	0.00
Total Group 1: Segment 1: Fund	Code: 03 - Special Articles	197,805.72	149,002.07	346,807.79	-75.33
Group 1: Segment 1: Fund					
21-699-5400-21101	CC Grant Awards Expense	0.00	-2,750.00	-2,750.00	0.00
Total Group 1: Segment 1: Fund	Code: 21 - Cultural Council	0.00	-2,750.00	-2,750.00	n/a
Group 1: Segment 1: Fund					
23-422-5410-00000	Chapter 90 Expenses	0.00	-316,035.16	-316,035.16	0.00
Total Group 1: Segment 1: Fund	Code: 23 - Highway Grants	0.00	-316,035.16	-316,035.16	n/a
Group 1: Segment 1: Fund					
26-220-5400-26104	Fire Inspection Revolving-Supplies	0.00	-200.00	-200.00	0.00
26-292-5400-26105	Animal Control Revolving-Supplies	0.00	-430.00	-430.00	0.00
26-630-5400-26110	Recreation Revolving-Supplies	0.00	-752.12	-752.12	0.00
Total Group 1: Segment 1: Fund	Code: 26 - Revolving Funds	0.00	-1,382.12	-1,382.12	n/a
Group 1: Segment 1: Fund					
28-122-5400-28103	COVID Expenses	0.00	4,202.71	4,202.71	0.00
28-122-5400-28143	ARPA Expenditures	0.00	-51,772.98	-51,772.98	0.00
28-122-5400-28154	MIIA Grant Expenses	0.00	-10,000.00	-10,000.00	0.00
28-155-5400-28102	IT Grant-Supplies	0.00	500.00	500.00	0.00
28-192-5400-28151	MAEVIP Vehicle Plug In Expenses	0.00	-18,880.00	-18,880.00	0.00

Ledger History - Allocated Summary - Expenditure Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
29-210-5400-29148	CC Reg and Eff Grant Expenses	0.00	-58,251.85	-58,251.85	0.00
29-212-5400-29142	EMPG Grant Expenses	0.00	-2,500.00	-2,500.00	0.00
29-220-5400-29152	Fire Truck Earmark Expense	0.00	-100,000.00	-100,000.00	0.00
29-220-5400-29153	Firefighting Safety Equipment Expenses	0.00	-10,500.00	-10,500.00	0.00
29-421-5810-29150	10 Mile Bridge Expenses	0.00	-220,439.34	-220,439.34	0.00
29-422-5400-29128	Coates Road Grant Expenses	0.00	9,230.27	9,230.27	0.00
29-435-5400-29133	Historical Comm. Building Fund-Supplies	0.00	-650.00	-650.00	0.00
29-435-5400-29145	Historical Commission Gift Expenses	0.00	-39.00	-39.00	0.00
29-541-5400-29134	Flu Clinic Donations-Supplies	0.00	-175.00	-175.00	0.00
29-541-5400-29135	COA Grant-Supplies	0.00	-3,500.61	-3,500.61	0.00
29-541-5400-29136	COA Donations-Supplies	0.00	-405.42	-405.42	0.00
29-541-5400-29149	Mass in Motion Grant Expenses	0.00	-4,200.00	-4,200.00	0.00
29-610-5400-29137	Library State Grant-Supplies	0.00	-5,239.35	-5,239.35	0.00
29-610-5400-29138	Library Donations-Supplies	0.00	-2,161.90	-2,161.90	0.00
Total Group 1: Segment 1: Fund	Code: 29 - Misc Special Revenues	0.00	-474,782.27	-474,782.27	n/a
Group 1: Segment 1: Fund					
Code: 67 - Broadband					
67-191-5100-67101	Broadband Wages	50,000.00	-15,156.80	34,843.20	30.31
67-191-5200-67101	Repairs and Maintenance	135,060.00	-16,626.00	118,434.00	12.31
67-191-5300-67101	Broadband Whip City Fees	133,880.00	-164,226.67	-30,346.67	122.67
67-191-5320-67101	Middle Mile Access Fee	0.00	-3,903.84	-3,903.84	0.00
67-191-5330-67101	Pole Rental Fee	0.00	-9,567.03	-9,567.03	0.00
67-191-5360-67101	Pole Bonding Fee	0.00	-6,050.00	-6,050.00	0.00
67-191-5380-67101	Insurance	0.00	-6,059.00	-6,059.00	0.00
67-191-5700-67101	Broadband Electricity and Gas	0.00	-6,870.54	-6,870.54	0.00
Total Group 1: Segment 1: Fund	Code: 67 - Broadband	318,940.00	-228,259.88	90,680.12	71.57
Group 1: Segment 1: Fund					
Code: 83 - Stabilization Trusts					
83-122-5700-83121	Opioid Stabilization Expenses	0.00	-738.85	-738.85	0.00
83-141-5700-83118	Stabilization-Miscellaneous	0.00	-4,000.00	-4,000.00	0.00
83-191-5700-83167	Broadband Stabilization Expenses	0.00	-125,000.00	-125,000.00	0.00
83-421-5700-83111	Highway Capital Stabilization Fund-Miscellaneous	0.00	-199,080.10	-199,080.10	0.00
Total Group 1: Segment 1: Fund	Code: 83 - Stabilization Trusts	0.00	-328,818.95	-328,818.95	n/a
53 Account(s) totaling:		516,745.72	-1,203,026.31	-686,280.59	232.81

Filter by: Segment 1: 21, 23, 24, 26, 27, 29, 39, 67, 82, 83
Group as: 11-xxx,xxxx,xxxxx

Parameters: Fiscal Year: 2024 Start Date: 7/1/2023 end: 6/30/2024

Ledger History - Allocated Summary - Revenue Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
Group 1: Segment 1: Fund					
21-000-4680-00000	State Cultural Council	0.00	5,520.40	5,520.40	0.00
21-000-4820-00000	rArts Interest	0.00	224.49	224.49	0.00
Total Group 1: Segment 1: Fund	Code: 21 - Cultural Council	0.00	5,744.89	5,744.89	n/a
Group 1: Segment 1: Fund					
23-000-4422-00000	Chapter 60 Revenue	0.00	88,461.05	88,461.05	0.00
Total Group 1: Segment 1: Fund	Code: 23 - Highway Grants	0.00	88,461.05	88,461.05	n/a
Group 1: Segment 1: Fund					
26-176-4840-26103	Planning Board Revolving Rev.	0.00	80.00	80.00	0.00
26-220-4840-26104	Fire Inspection Revolving Rev	0.00	200.00	200.00	0.00
26-292-4840-26105	Animal Control Revolving Rev	0.00	1,160.00	1,160.00	0.00
26-630-4840-26110	Recreation Revolving Rev	0.00	1,025.00	1,025.00	0.00
Total Group 1: Segment 1: Fund	Code: 26 - Revolving Funds	0.00	2,465.00	2,465.00	n/a
Group 1: Segment 1: Fund					
29-122-4680-29156	Opioid Settlement Revenues	0.00	738.85	738.85	0.00
29-162-4840-29106	MVP Grant Revenues	0.00	529.50	529.50	0.00
29-175-4680-29112	CAF II Revenues	0.00	0.00	0.00	0.00
29-191-4680-29155	MAEVIP Vehicle Plug In Revenues	0.00	80,062.20	80,062.20	0.00
29-192-4680-29151	Fire Truck Earmark Revenue	0.00	18,880.00	18,880.00	0.00
29-220-4680-29152	Firefighting Safety Equipment Revenue	0.00	100,000.00	100,000.00	0.00
29-220-4680-29153	East Hill Road Grant Revenues	0.00	10,500.00	10,500.00	0.00
29-422-4680-29147	Muni. Bridge Improv. Program Rev	0.00	117,704.08	117,704.08	0.00
29-422-4840-29127	Historical Commission Gift Revenues	0.00	12,380.79	12,380.79	0.00
29-435-4820-29145	COA Grant Rev	0.00	383.00	383.00	0.00
29-541-4840-29135	COA Donations Rev	0.00	7,000.00	7,000.00	0.00
29-541-4840-29136	Library State Grant Rev	0.00	170.01	170.01	0.00
29-610-4840-29137	Library Donations Rev	0.00	4,382.97	4,382.97	0.00
29-610-4840-29138	Library Donations Rev	0.00	2,447.90	2,447.90	0.00
Total Group 1: Segment 1: Fund	Code: 29 - Misc Special Revenues	0.00	355,179.30	355,179.30	n/a
Group 1: Segment 1: Fund					
39-000-4971-00000	Transfer from Stabilization	0.00	104,234.69	104,234.69	0.00
Total Group 1: Segment 1: Fund	Code: 39 - Capital Projects	0.00	104,234.69	104,234.69	n/a
Group 1: Segment 1: Fund					
67-000-4820-00000	Broadband Interest	0.00	1,263.21	1,263.21	0.00
67-191-4200-67101	Broadband Ent. Operations-Charges for Services	0.00	334,487.09	334,487.09	0.00
Total Group 1: Segment 1: Fund	Code: 67 - Broadband	0.00	335,750.30	335,750.30	n/a

Group as: 11-***-****-*****

Parameters: Fiscal Year: 2024 Start Date: 7/1/2023 end: 6/30/2024

Ledger History - Allocated Summary - Revenue Ledger

Account Number	Name	Allocated	Expended	Ending	% Var.
Group 1: Segment 1: Fund					
Code: 82 - Expendable Trusts					
82-286-4820-82101	Barstow Trust-Interest	0.00	76.24	76.24	0.00
82-288-4820-82102	Cemetery Trust-Interest	0.00	15.54	15.54	0.00
82-289-4820-82103	Davenport-Interest	0.00	80.22	80.22	0.00
82-290-4820-82104	Davenport Poor and School-Interest	0.00	263.99	263.99	0.00
82-294-4820-82105	Robertson Memorial Trust-Interest	0.00	15.49	15.49	0.00
82-522-4820-82107	Quintas Allen-Interest	0.00	3,052.89	3,052.89	0.00
Total Group 1: Segment 1: Fund	Code: 82 - Expendable Trusts	0.00	3,504.17	3,504.17	n/a
Group 1: Segment 1: Fund					
Code: 83 - Stabilization Trusts					
83-000-4820-00000	Stabilization Interest	0.00	1,434.32	1,434.32	0.00
83-122-4800-83121	Opioid Stabilization Revenues	0.00	398.86	398.86	0.00
83-141-4800-83101	Assessors Stabilization-Miscellaneous	0.00	739.50	739.50	0.00
83-141-4800-83118	Stabilization-Miscellaneous	0.00	27,008.48	27,008.48	0.00
83-191-4800-83167	Broadband Stabilization Revenue	0.00	4,875.09	4,875.09	0.00
83-192-4800-83103	Town Building Stabilization-Miscellaneous	0.00	5,200.46	5,200.46	0.00
83-192-4800-83106	Technology Stabilization-Miscellaneous	0.00	64.34	64.34	0.00
83-210-4800-83120	Police Capital Stab Revenue	0.00	10,056.15	10,056.15	0.00
83-421-4800-83111	Highway Capital Stabilization Fund-Miscellaneous	0.00	10,704.73	10,704.73	0.00
Total Group 1: Segment 1: Fund	Code: 83 - Stabilization Trusts	0.00	60,481.93	60,481.93	n/a
39 Account(s) totaling:		0.00	955,821.33	955,821.33	n/a

Treasurer

July 1, 2023 — June 30, 2024

TOWN OF LEYDEN TREASURER'S REPORT JUNE 30, 2024

<u>Cash Accounts</u>	6/30/2024
Checking Account	16,974.94
Depository Account	468,800.56
Greenfield Coop MM	12,837.25
Tax Collector Accounts	12,660.51
Total Cash Accounts	\$ 511,273.26
<u>Stabilization Accounts</u>	
Stabilization Fund	312,538.73
Bldg Cap Improv Stabilization	96,342.28
Technology Stabilization	1,183.52
Assessors Software Stabil	15,169.50
Highway Equipment Capital	205,620.93
Police Stabilization	10,226.60
Opioid Stabilization	743.73
Total Stabilization Accounts	\$ 641,825.29
<u>Trust Accounts</u>	
Barstow Poor	1,412.43
Davenport Books	1,494.81
Davenport Poor & School	4,888.70
Arts Lottery Council	4,528.06
Quintus Allen	17,999.12
Cemetery Care	652.58
Robertson Memorial Library	651.22
Total Trust Accounts	\$ 31,626.92
TOTAL TOWN FUNDS	\$ 1,184,725.47
<u>MLP - Broadband Accounts</u>	
MLP Broadband	209,633.71
MLP Broadband Stabilization	161,461.49
TOTAL MLP FUNDS	\$ 371,095.20

Town Departments

Municipal Light Plant

Robertson Memorial Library

Municipal Light Plant

January 1, 2024 – June 30, 2024

Key accomplishments, projects completed and works in progress:

This year has been a busy one for the Leyden MLP (Broadband). We have established a MLP Advisory Committee that meets quarterly. The committee consists of Ander Ferguson, Erica Jensen and Al Woodhull.

John Wallace, the MLP Assistant Manager, has worked tirelessly to develop a more accurate picture of the MLP's finances. He has partnered with both the town Accountant and Treasurer to gather the facts and figures to help make longer term financial decisions.

The MLP has worked with MBI (Massachusetts Broadband Initiative) on their BEAD Challenge project to help identify unserved and underserved locations in town. The information gathered will also be shared with the FCC to help develop a more accurate mapping of these locations throughout the town.



Photo submitted by Janell Howard

We are very pleased to be up and running with the RRR project which links the towns Charlemont, Rowe, Heath and Colrain with Leyden to help provide redundancy in the event of damage to our main line that runs up Greenfield Road.

Plans for the coming year:

Some of the goals for the upcoming year is to work closely with Leyden's Fire Department to make sure they have access to "The Hut", which is where the town's broadband electronics live. In addition, we are

hoping to apply for a grant from MBI to support digital equity. We are looking at possible projects and have spoken with the library for ideas.

Respectfully submitted,

Jack Golden, Manager

List of members:

- Jack Golden, Manager
- John Wallace, Assistant Manager
- Erica Jensen, Select Board Representative
- Al Woodhull
- Anders Ferguson

MLP Board Members:

Leyden Select Board

- Glenn Caffery,
- Katherine DiMatteo
- Erica Jensen



Photo submitted by Janell Howard

Robertson Memorial Library

July 1, 2023 – June 30, 2024

Key accomplishments, projects completed and works in progress:

The Robertson Memorial Library serves as a vital foundation in our small town, offering free access to a wide variety of materials. With 12 hours of public service each week and appointment options, the library diligently meets the needs of its patrons by providing delivery services. Its thoughtfully curated collection consists of 5,026 items, including books for all ages, audiobooks, and films. By emphasizing quality through selections recommended by trusted sources such as Booklist, New York Times, and Kirkus Reviews, the library ensures there is something for everyone.

Beyond its extensive collection housed within its quaint building, the Robertson Memorial Library actively promotes community engagement through various initiatives. It acts as a gathering place for residents, supported by dedicated trustees and an enthusiastic team of volunteers. The library thrives as an inviting space where individuals of all ages can connect, learn, and grow. With a steadfast commitment to inclusivity and relevance, the library continues to adapt to the evolving needs of the community, making it a cherished institution for anyone seeking knowledge, connection, and entertainment.

The year has kicked off with excitement! In April, we took part in the Solar Eclipse viewing party organized by the school district, providing our patrons with safe viewing glasses. Our librarian also had the pleasure of visiting Bernardston Elementary School to read as a guest to several classes. In May, we hosted our second annual Leyden Running Festival, featuring a 0.5k fun run and the Heart of Leyden 5k, both of which began and ended at the library's doorstep. Collaborating with the Recreation Department and numerous volunteers, we successfully organized the event. A special thank you goes to Natural High Running LLC for partnering with us to host an ultra-marathon through the scenic hills of Leyden!

Plans for the coming year:

Exciting developments are underway for our library, including full integration into the CWMARS library system for improved access to materials, building upgrades, and an expansion of community programming.

Respectfully submitted,

Karin Parks, Library Director

Members:

- Karin Parks, Library Director
- Tom Raffensperger, Trustee Chair
- Richard DiMatteo, Trustee Member



Photo from the Town of Leyden website

Boards, Committees & Commissions

Board of Health

Building Needs Study Committee

Conservation Commission

Council on Aging

Cultural Council

Historical Commission

Planning Board

Recreation Committee

Board of Health

January 1, 2024 to June 30, 2024

Key accomplishments, projects completed and works in progress:

The Board of Health services Leyden for all public health issues with the assistance of the Cooperative Public Health Services (CPHS) of the Franklin Council of Governments (FRCOG). Marcia Miller is currently Leyden's representative with the CPHS Oversight Board.

Highlights of the past 6 months:

- We continue to work with the LEMC regarding warming and cooling centers.
- There are two Naloxone boxes installed: one at the town offices and one at the town hall.
- The septic regulations and the tobacco regulations were passed.
- There continues to be plenty of Covid tests and PPE for all of Leyden residents at the town offices.
- The Board of Health continues to provide information on all types of public health in the room. If there is something you are interested in and don't see it contact Marcia Miller.
- Mosquito Palozza: a tabletop exercise with multiple departments/towns. It was well attended with the biggest takeaway being how to communicate more efficiently.



Plans for the coming year:

- Continue to strive in providing information for our residents. We are looking into how best to "get the word out".
- Looking into private well regulations. We have regulations already in place, reviewing them and updating where necessary.
- Acquire a new member to fill out the board and make our workload manageable.

Thanks:

Thanks, is not strong enough words to say to Beth Kuzdeba for her monumental help in taking a defunct board of health to the board we now have. She started from day 1 getting all the files in order and updating practices so it functioned more easily. She was the hero during COVID in making sure our residents were informed of what was happening and the best ways to protect ourselves and those around us. If you thought, you had it tough..... You should have been Beth. I cannot tell you the number of hours she had to have put in throughout her tenure. She read every notice, responded to every call email, text etc... We are trying very hard to fill very large shoes and we won't be able to quickly. It just isn't possible to do what she did. You may not agree with her all the time, but she ALWAYS put everyone's

safety first and foremost. Please be patient with us, we are doing our best to provide our townspeople with information as it comes in.

Respectfully submitted,

Marcia Miller, Chair

List of members:

- Marcia Miller, Chair
- Jerry Lund



Photos submitted by Janell Howard

Building Needs Study Committee

January 1, 2024 to June 30, 2024

Key accomplishments, projects completed and works in progress:

- Repair the Fire Station chimney.
- Fix the Fire Station overhang on the side door.
- Get the Fire Station roof insulated.
- Install dehumidifier in Town Office basement to control humidity
- Remove rugs in Town Office basement
- Install steps at the Town Hall at the kitchen entrance.
- Get an ADA compliant ramp and landing project at the Town Offices
- Get an ADA compliant powered door put in at the Town Offices.

Grants:

From Green Communities

Plans for the coming year:

- Get part of the roof on the Town Offices replaced.
- Get the Town Offices, Town Hall, Fire Department, and Department of Public Works buildings new insulation and windows weatherization.
- Get the Town Offices underside of the roof spray foamed to lower energy costs.

Thanks:

To Richard Parks, David Pomerantz, and David Vreeland for providing the expertise and guidance to get the RFP's written and sent out so we can get these building upgrades and improvements started and completed. Also, thanks to Jeff Miller for doing some of the labor to help minimize the costs and facilitate the work so the contractors can get the work done in a timely and efficient manner.

Respectfully submitted,

Ken Medvetz, Chair

List of members:

- Richard Parks
- David Pomerantz
- David Vreeland
- Ken Medvetz



Photo from the Town of Leyden website

Conservation Commission

January 1, 2024 to June 30, 2024

Key accomplishments, projects completed and works in progress:

An Emergency Certification Form was issued to permit a pond leveler to be installed on West Leyden Road by Beaver Solutions to alleviate flooding caused by a beaver dam.



Photos submitted by Bill Brooks

Budget expenditures:

At the Annual Town Meeting \$4,000 was transferred from General Stabilization to Conservation Commission Knotweed project to mitigate knotweed on town roadsides.

Plans for the coming year:

The Conservation Commission continues to work with the landowner and logger to ensure the small logging project on West Leyden Road abides by Wetlands Protection Act.

Respectfully submitted,

Evan Abramson, Chair

List of members:

- Evan Abramson, Chair
- Karen O' Neil, Vice Chair
- Don Sadowsky, Secretary
- Janell Howard, Treasurer
- Vacant 5th seat



Photo from the Knotweed Presentation

Council on Aging

January 1, 2024– June 30, 2024

Mission Statement: The Leyden Council on Aging (COA) is a senior advocacy group funded by the Town of Leyden and the MA Executive Office of Elder Affairs. Our purpose is to enrich the lives of Leyden residents 60 and older by providing educational and recreational opportunities that promote the physical, social, and mental wellness of our residents and by directing seniors and their families to local and state agencies that will address their personal needs.

Key Accomplishments:

As newly appointed COA members, we focused our earliest efforts on ensuring smooth continuation of previously offered programs (Walk-In Wellness Clinic, Foot Clinic for seniors, monthly meals).

We provided community luncheons each month and drew speakers from the pool of talent and skills that exist in our community. Luncheon presentations included Leyden history, African travel experiences, three generations of sheep farming at Orchard Valley Farm, a Leyden artist and book author's creative work and sources of inspiration, and informational talks on Medicare, fraud and scam prevention, and funeral planning. In addition to providing meals to those in attendance, we also offered drive-by meals to go and delivered meals to some community members unable to attend our sit down luncheons.

Thanks to a state digital literacy grant obtained by the Bernardston Senior Center, Leyden residents were able to enter a lottery for one of 6 iPads especially designed for seniors, with technology training provided through Cyber Seniors. (There are still 2 iPads available.) Leyden also received a public desktop and monitor for Leyden seniors through this grant, and it is available for use in the Town Offices Building.

An additional Bernardston Senior Center grant provided funds for an outreach worker for Leyden seniors seeking information and access to such resources as Medicare, fuel assistance, SNAP, and other supports. We are scheduling appointments for seniors to meet with Matt Aversa, Outreach Coordinator, in Leyden or nearby Senior Centers. Community support is also provided through Neighbors Helping Neighbors and other targeted outreach efforts by one of our COA members.

Several of us have joined the newly formed Mass in Motion committee that will develop a 5-year plan for activities, events and projects in accordance with the Age Friendly Franklin County and North Quabbin Regional Action Plan. We look forward to collaborating with members of other Leyden town committees over months and years ahead.

Other COA projects over the past year include an Election Day Bag Lunch Social, participation in last summer's Readyfest event, and hybrid zoom exercise sessions. Several of our COA members are now ServSafe certified.

Budget Expenditures:

The Leyden COA receives funding from the town, the Executive office of Elder Affairs, and some donations. Our largest expense is our monthly lunches. Other expenses include purchase privacy screens for the Wellness and Foot Care Clinics, Town Hall kitchen supplies, and for our birthday card program. A grant from the Fred W. Wells Trust covers the cost of the nail clinics.

Plans for the Coming Year:

- Ongoing Mass in Motion committee participation
- Extended outreach efforts
- Restocking of Town Hall kitchen with cookware for meal preparation for community events
- “Being Mortal” film and end-of-life discussion program
- Enhanced communication of Bernardston Senior Center programming that may be of interest to Leyden seniors. This includes a recent grant for Wellness Wednesdays. Activities include Therapeutic Horse Back Riding, Reiki and a Men’s Group.
- Publishing of updated Leyden Town Directory

Special thanks:

To the Leyden Select Board and especially Katherine Dimatteo for keeping the COA in focus while it was undergoing transition. Also, thanks to Peggy Brown who sends out the birthday cards and helps to serve meals. Thanks to Deb Collins for helping in serving meals as well.

Respectfully submitted,

Chris Maguire

Members:

- Chris Maguire, Chair
- Amy St. Clair
- Becky King, Treasurer
- Meredith Lein, Secretary
- Nanette Rolstand
- Linda Allis, Assistant to COA



Photo taken by Merry Lein

Cultural Council

January 1, 2024– June 30, 2024

Key accomplishments, projects completed and works in progress:

The Leyden Cultural Council had drafted a new mission statement to better define the role of the council in the community:

The Leyden Cultural Council is a state funded council of town-appointed volunteers that seeks to enrich the lives of residents of Leyden and surrounding communities by providing access to cultural events including arts, music, lectures, history, crafts and workshops. We give priority to programs that support the rich community of local artists living in and around Leyden.

Budget expenditures:

In the past year, the Leyden Cultural Council provided grants totaling \$8,200 to 18 different programs in and around Leyden.

Antenna Cloud Farm, Inc.	Antenna Cloud Farm Music Festival & Retreat
Charlemont Forum	Summer Speakers Series 2024
Franklin County Pride, Inc.	Franklin County Pride
Heath Agricultural Society, Inc.	Heath Agricultural Fair Music 2024
Hilltown Families, Inc.	Hilltown Families Suggests
Leyden Recreation Committee	Music in the Woods
Local Access to Valley Arts	On the Boars '24
Mohawk Trail Concerts, Inc.	Summer Festival 2024
Pioneer Valley Symphony, Inc.	PVS at the Movies: Northfield Family Pops Concert
Pioneer Valley Symphony, Inc.	“Oliver Towne” - 2024 Education Concert
Piti Theatre Company	7th Annual Great Greenfield DinoFest
Rockwood, Virginia	Three Summer Arts Workshops
The Art Garden, Inc.	The Hilltown Draw-Around
The Nolumbeka Project, Inc. Music and Cultures	Pocumtuck Homelands Festival: A Celebration of Native American Art,
The Nolumbeka Project, Inc.	Full Snow Moon Gathering and Eastern Woodlands Social Dance
Thomas, Vic	BLUES BROTHERS BRIEFCASE
Wirt, Edward	OAKLAND STROKE dance/concert

Plans for the coming year:

The Leyden Cultural Council plans to send out a survey to Leyden residents to better understand the needs and interests of the community we serve to make more informed decisions in the coming grant year.

We also encourage any interested Leyden resident to apply for a grant by visiting the Massachusetts Cultural Council website: massculturalcouncil.org.

Seeking:

We are looking for new members interested in helping select events meaningful to Leyden residents. Please contact culturalcouncil@townofleyden.com.

Thanks:

Heartfelt thanks to the members of the Leyden Cultural Council for their hard work and professionalism.

Respectfully submitted,

Pat Williams, Chair

Members:

- Cornelia Reid, Secretary
- Lewis Becker, Treasurer
- Sara Seinberg
- Pat Williams, Chair



Photo submitted by Janell Howard

Historical Commission

January 1, 2024 – June 30, 2024

Key accomplishments, projects completed and works in progress:

The Leyden Historical Display was open for “Coffee and History” on the 2nd and 4th Sundays in April, May, and June. We enjoyed the good company and conversation with over 40 guests. Special thanks to everyone who helped with snacks.

A short program and display were presented for Memorial Day. Mother’s Day was celebrated with pictures of Leyden Moms.

Funding Received:

The Historical Commission is supported only by fundraising and donations. We sold Leyden tee shirts and greeting cards depicting the front of Town Reports by Richard DiMatteo (with his permission.)

One project completed was to mail letters to all donors who gave funds in hope of purchasing the “Forge”. That money was held in a fund specific for that purpose and could not be used for other projects. The letters requested the donor stipulate that their donation could be used for future and ongoing projects or request a refund. Almost all donors returned their letters and many generously allowed the funds to be transferred to ongoing projects.

Plans for the coming year:

We are working on expanding the display further to include many items still in storage. Organization and proper storage of artifacts is a priority for this year.

The Historical Display will continue to be open on the 2nd and 4th Sundays from 11am – 12Pm until snow flies.

Respectfully submitted,

Nannette Rolstad, Chair

Active Members:

- Nannette Rolstad, Chair
- Holy Hayes Spatcher, Secretary
- Linda Allis
- Gary Russell, Treasurer
- Vanessa Russell



Stock photo

Planning Board

January 1, 2024 – June 30, 2024

Key accomplishments, projects completed and works in progress:

During mid-year elections, David Curtis was re-elected for another 5 years, and previously appointed Liz Kidder was also elected by the voters to fill the remaining years of the term she had been temporarily serving to complete a vacated term.

A new Zoning Bylaw had been formulated in 2023 for large- and small-scale solar installations and was voted successfully in order to comply with one of the requirements of the Green Communities Act. However, the Attorney General's office did not approve the Amendment to the Bylaws until April this year. Additionally, the AG rejected the voted prohibition of stand-alone Battery Storage Systems (which Wendell has been challenging), as well as some of our wording about vegetation controls beneath any solar fields. The amendments will be incorporated into the Zoning Bylaw with those AG deletions.

The Board began to investigate possible bylaw amendments with respect to marijuana regulations, including having met with a local resident who owns and operates a major marijuana operation in Hatfield and Whately. Discussions will continue in the future.



Photo from the Town of Leyden website

The Board also started discussions about possible Zoning Bylaw amendments to address Accessory Dwelling Units (ADU's) for installation within existing house lots, to create more opportunities for affordable housing, alternate housing for aging residents, and multifamily/rental housing. The State of Massachusetts is also working to create similar provisions in its Affordable Housing Act being pushed in the Legislature. The Board worked feverishly on creating numerous amendments to various portions of the existing Bylaws for this purpose, held a public hearing, and placed an Article on the Annual Town Meeting. Unfortunately, due to a recent change in State Law governing that affordable housing amendments no longer require a 2/3 Town Meeting vote, but other amendments still do require a 2/3 vote, the Board had to ask the Town Meeting to pass on the Article, because last-minute voting requirement advice from Town Counsel due to this new State Law was creating such havoc at the Town

Meeting that voters understandably could not follow the confusion. The Board will go back to the drawing board and rewrite the changes needed into two future articles that will deal with the separate voting requirements.

The Board discussed the request for a member of the Planning Board be forwarded to the Select Board regarding their new Open Space Committee membership. The Board volunteered Chairman Brodeur for that project.

During the half-year, the Board dealt with a few miscellaneous enforcement issues, including a camper in violation, a multifamily house with a lapsed special permit, and the completion of Planning Board conditions for a common driveway permit.

Lastly, the Planning Board held a joint public hearing with the Tree Warden to comply with State Law to address a list of 408 trees in Leyden that Eversource needed to remove or trim in order to control power outages in the future.

Respectfully submitted,

James Brodeur, Chairman

Members:

- James Brodeur, Chair
- Sarah Bartholomew, Clerk
- David Curtis
- Emily Yazwinski
- Elizabeth Kidder



Photo Submitted by Tabitha Howard

Recreation Committee

January 1, 2024 – June 30, 2024

Key accomplishments, projects completed and works in progress:

The Leyden Recreation Committee is committed to enriching the community by offering a variety of fun and engaging programs. These activities have attracted a wide range of residents and received support from the Leyden Cultural Council.

During the winter, we embraced the chilly weather with our skating rink, which was established by a dedicated team of volunteers and filled by our Fire Department, who used the opportunity for training by pumping water from the brook. Although we hoped to host a winter carnival, the weather, as in previous years, did not cooperate. Instead, we organized an indoor game night featuring a selection of board and card games.

In spring, we enjoyed watching community members hone their baseball and soccer skills on the field, which was also utilized weekly by the playgroup. In May, in collaboration with the library, we successfully hosted the 2nd annual Leyden Running Festival, featuring the Heart of Leyden 5k, a 0.5k fun run, and an incredibly challenging 50k. We are excited to expand this event in the future.

Plans for the coming year:

We are continually improving Avery Field to enhance the field house and sports facilities, making them more accessible for everyone. Our space is perfect for family gatherings and sports practices, offering a level and safe area for off-street walking. In the near future, we will be adding a pickleball court, acquiring new sports equipment, and installing new benches funded by Mass in Motion. We are also exploring opportunities for trails, new programs, events, and much more.

Respectfully submitted,

Karin Parks- Chair.

Members:

- Karin Parks, Chair
- Abbi Pratt
- Ella Muka
- Gary Russell
- Stephen Richter



Photo submitted by Sara Seinberg

Education

Pioneer Valley Regional School District Committee

Franklin County Technical School

Pioneer Valley Regional School District Committee

January 1, 2024 to June 30, 2024

Key accomplishments, projects completed and works in progress:

Major accomplishments during the first six months of 2024 include the following:

- Successful negotiation of a landmark contract with the Pioneer Valley Regional Education Association providing historic pay increases to educators;
- Completion of a Facilities Master Plan and approval of CannonDesign’s recommendation for a unified campus PreK-12 on the site of Pioneer Valley Regional School;
- Submission of a Statement of Interest to the MA School Building Authority;
- Approval of new policy designed to increase student achievement and well-being by discontinuing student access to cell phones and personal electronic devices at school; and,
- Hire of highly qualified Principals for BES and PVRs

Budget expenditures:

Please see the attached Expenditure Report. In the “Range to Date” column, the report provides total expenditures for each line item for the period between January 1, 2024 to June 30, 2024. In the “YTD” column, the report provides total expenditures for each line item the entire fiscal year from July 1, 2023 to June 30, 2024. There are also subtotals by category. For example, on page 2, there is a subtotal for all spending under District Administration.

Grants and additional funding received:

Please see the attached School Committee Quarterly Report on grants. This report provides information on grant amounts and how the district spent the funding in FY24 and how the district plans to spend new grants in FY25.

Plans for the coming year:

The district has set an ambitious agenda for FY25, with major initiatives outlined in the table below.

Statement of Interest to MA School Building Authority (MSBA)
The MA School Building Authority is conducting a Senior Study site visit on 9/18/24 at all three schools. The Senior Study is the next step in their MSBA review process. We remain hopeful that our project will be invited into the Eligibility Period when the MSBA Board meets in December 2024.
Strategic investments, continued implementation
On 10/26/24, School Committee committed to investing \$615,000 in curriculum, PVRs facilities, and compensation for staff. Significant progress has been made in these priority areas, with financial commitments to professional development, the landmark PVREA and PVASP agreements, and the upcoming replacement of interior doors at PVRs as examples. Investments will continue in FY25, FY26, and FY27. The end of ESSER money has meant that many districts have had to impose large tax increases on their towns and/or reduce programming. Our district’s

financial management has allowed us to fund the budget with only small increases to assessments while also making substantial investments in priority areas.
Elementary math: Curriculum pilot and professional development The elementary schools have long needed a new math curriculum. Eight teachers are, therefore, piloting the Bridges curriculum during Fall 2024. At the same time, all elementary teachers will engage in seven professional development sessions with Mt. Holyoke's Developing Mathematical Ideas (DMI) program. The purpose of DMI is to strengthen educator mathematical thinking.
Responsive Classroom (RC) Instructional Assistants and educators who are not classroom teachers will continue participating in RC professional development. Our ongoing commitment to RC is building a district-wide culture that supports student social/emotional learning at the elementary level.
Designing High-Quality Assessments to Drive Instruction A year-long professional development series will take place at PVRs, led by Principal Anne Scanlan-Emigh, Director of Teaching and Learning Kate Messmer, and Curriculum and Instruction Specialist Dr. Albert Johnson-Mussad. The goals of the PD are to support educators in using data to design high-quality assessments that are true measures of student learning.
Implementation of new IEP (Individualized Education Program) The format of the new IEP has changed and requires that teachers respond differently in three areas when writing IEPs: Present Levels of Performance; Goals; and Transition Planning. Staff professional development in the new IEP has already taken place. Special Education teachers and Related Service Providers are now holding Team meetings and drafting goals using the new IEP. The Director of Student Services will be providing ongoing support and additional PD.
Criteria for assignment of Instructional Assistants (IAs) The district has, in the past, overidentified the number of students who need 1:1 support from IAs. Teachers have begun writing independence goals for students, and the district will be developing a clear and consistent mechanism for measuring student progress toward independence.
Intervention Program Revision The district is reviewing all aspects of its elementary academic intervention programs. Our goal is to ensure that students who need to make accelerated progress are provided with high-quality, efficient, and well-documented intervention services.
District Agreement The District Agreement, the legal charter that binds member towns into a regional school district, has not been updated in 25 years. The District Agreement Subcommittees sent a full revised draft to DESE for review on 9/7/24. Once the draft document is finalized, the SC must vote to approve sending it to towns for discussion. Each town will need to place the proposed revised DA on a Town Meeting warrant for a vote by residents.
Gr. 6 conversation The district has previously considered moving the sixth grade to PVRs. As SC approved the reopening of this conversation on 7/18/24, the Superintendent and Principals will engage school and community members in a review of this idea during fall 2024.
District Strategic Plan As the district has not had the benefit of a multi-year strategic plan for at least four years, SC voted to include the development of a plan as one of its goals for 2024-25. The Superintendent will support SC efforts by providing resources, a draft process, and a draft timetable for plan development.
School Councils and School Improvement Plans

In conjunction with SC development of a district strategic plan, the Superintendent will support Principals in establishing and/or strengthening School Councils during fall 2024. School Councils will participate in the development of the district's strategic plan. Once the district plan is created, School Councils will develop School Improvement Plans (SIPs).

Thanks:

Each member contributes their own skills and talents to the Committee. Special thanks to out-going members Karen O'Neil (Leyden, 6 years of service), Jennifer Coffin (Bernardston, 2 years), Silvia Cummings (Northfield, 1 year). We will miss their presence at the table after November. Thank you also to Members running for re-election in November: Michele Giarusso (Leyden) and Steven Martin (Northfield). Best of luck on a successful election, and we look forward to continuing to work together!

Respectfully submitted,

Reina Dastous, Chair

Members:

- Reina Dastous, Chair (Northfield)
- Michele Giarusso, Vice Chair (Leyden)
- Jennifer Coffin (Bernardston)
- Melissa Gerry (Bernardston)
- Gretchen Kelton (Bernardston)
- Karen O'Neil (Leyden)
- Stephen Martin (Northfield)
- Silvia Cummings (Northfield)



Photo from the Pioneer Valley Regional School District website

Pioneer Valley Regional School District

SCHOOL COMMITTEE EXPENDITURE REPORT

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 1/1/2024

To Date: 6/30/2024

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
00001.1100.00.1.00.0.0	TREASURER	\$13,250.00	\$6,824.94	\$13,250.00	\$0.00	\$0.00	\$0.00	0.00%
00001.1100.00.2.00.0.0	SCHOOL COMMITTEE RECORDING SE	\$2,000.00	\$960.00	\$1,680.00	\$320.00	\$0.00	\$320.00	16.00%
00001.1100.00.4.00.0.5	FINANCIAL OVERSEER	\$15,000.00	\$4,053.02	\$10,914.73	\$4,085.27	\$0.00	\$4,085.27	27.24%
00001.1100.00.5.04.0.0	TREASURERS EXPENSE	\$2,500.00	\$355.22	\$1,538.46	\$961.54	\$0.00	\$961.54	38.46%
00001.1100.00.6.04.0.0	SCHOOL COMMITTEE CONF. EXPENSES	\$3,630.00	\$0.00	\$1,875.00	\$1,755.00	\$0.00	\$1,755.00	48.35%
00001.1100.00.6.09.0.0	SCHOOL COMMITTEE MEMBERSHIPS/	\$7,257.00	\$0.00	\$7,257.00	\$0.00	\$0.00	\$0.00	0.00%
00001.1100.00.9.00.0.5	SPECIAL RESERVE CONTRIBUTION	\$5,649.50	\$5,649.50	\$5,649.50	\$0.00	\$0.00	\$0.00	0.00%
00001.1210.00.1.00.0.0	SUPERINTENDENTS SALARY	\$161,245.00	\$82,203.44	\$161,245.00	\$0.00	\$0.00	\$0.00	0.00%
00001.1210.00.5.04.0.0	SUPT. OFFICE SUPPLIES	\$2,500.00	\$435.27	\$2,429.98	\$70.02	\$0.00	\$70.02	2.80%
00001.1210.00.5.05.0.0	SUPT. OFFICE POSTAGE	\$3,500.00	\$3,480.45	\$3,480.45	\$19.55	\$0.00	\$19.55	0.56%
00001.1210.00.6.00.0.5	SUPT COMMUNITY OUTREACH	\$5,000.00	\$4,568.68	\$4,970.18	\$29.82	\$0.00	\$29.82	0.60%
00001.1210.00.6.01.0.0	SUPERINTENDENT TRAVEL/UNION	\$2,500.00	\$999.98	\$2,000.00	\$500.00	\$0.00	\$500.00	20.00%
00001.1210.00.6.09.0.0	SUPT. DUES/SUBSCRIPTION	\$6,500.00	\$50.00	\$6,086.00	\$414.00	\$0.00	\$414.00	6.37%
00001.1210.00.6.10.0.1	SUPT. TRAVELEXP OUT OF DIST.	\$1,500.00	\$0.00	\$750.18	\$749.82	\$0.00	\$749.82	49.99%
00001.1230.00.2.00.0.1	ADMIN. ASST. TO SUPERINTENDENT	\$57,753.00	\$28,872.20	\$57,753.00	\$0.00	\$0.00	\$0.00	0.00%
00001.1230.00.6.02.0.1	CENTRAL OFFICE TRAVEL/EXPENSE	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
00001.1230.00.6.08.0.0	NEWSPAPER ADVERTISING	\$6,000.00	\$807.53	\$4,266.39	\$1,733.61	\$0.00	\$1,733.61	28.89%
00001.1410.00.1.00.0.5	DIRECTOR OF FINANCE SALARY	\$115,000.00	\$57,499.96	\$115,000.00	\$0.00	\$0.00	\$0.00	0.00%
00001.1410.00.2.00.0.0	FINANCIAL CLERK	\$42,000.00	\$20,818.39	\$42,000.00	\$0.00	\$0.00	\$0.00	0.00%
00001.1410.00.2.00.0.5	PAYROLL ADMINISTRATOR	\$57,482.00	\$28,740.95	\$57,482.00	\$0.00	\$0.00	\$0.00	0.00%
00001.1410.00.4.00.0.5	AUDIT	\$30,000.00	\$27,070.00	\$30,000.00	\$0.00	\$0.00	\$0.00	0.00%
00001.1410.00.5.00.0.5	BUSINESS OFFICE SUPPLIES	\$2,500.00	\$1,383.38	\$2,181.85	\$318.05	\$0.00	\$318.05	12.72%
00001.1410.00.6.00.0.0	DIRECTOR OF FINANCE CONF/TRAVEL	\$3,100.00	\$1,441.36	\$1,531.56	\$1,568.44	\$0.00	\$1,568.44	50.59%
00001.1410.00.9.00.0.0	BUSINESS OFFICE CREDIT	\$0.00	\$134.87	(\$430.12)	\$430.12	\$0.00	\$430.12	0.00%
00001.1420.00.3.00.0.0	PRIOR OFFICE ASSISTANT PER DIE	\$3,833.91	\$2,977.91	\$3,833.91	\$0.00	\$0.00	\$0.00	0.00%
00001.1420.00.6.00.0.5	403(B) EXPENSE	\$1,000.00	\$443.84	\$586.92	\$413.08	\$0.00	\$413.08	41.31%
00001.1430.00.4.00.0.0	COUNSEL FEES	\$24,000.00	\$12,000.00	\$24,000.00	\$0.00	\$0.00	\$0.00	0.00%
00001.2354.00.4.00.0.5	DISTRICT MENTORING - ADMIN	\$8,000.00	\$3,242.49	\$7,966.49	\$33.51	\$0.00	\$33.51	0.42%
00001.2358.00.4.00.0.5	DISTRICT COURSE REIMBURSEMENT-	\$6,564.56	\$1,200.00	\$2,400.00	\$4,164.56	\$0.00	\$4,164.56	63.44%
00001.2358.00.5.00.0.5	DISTRICT COURSE REIMBURSEMENT-	\$2,000.00	\$0.00	\$60.00	\$1,940.00	\$0.00	\$1,940.00	97.00%
00001.3200.00.1.00.0.5	SCHOOL NURSE LEADER - DISTRICT	\$28,388.00	\$5,094.59	\$22,556.90	\$5,811.10	\$0.00	\$5,811.10	20.48%
00001.3200.00.5.04.0.0	SHARED HEALTH SUPPLIES	\$3,300.00	\$1,092.61	\$3,055.37	\$244.63	\$0.00	\$244.63	7.41%
00001.3200.00.6.06.0.5	HEALTH REPLACEMENT OF EQUIP/MEI	\$0.00	(\$900.00)	(\$900.00)	\$900.00	\$0.00	\$900.00	0.00%
00001.3400.00.6.00.0.5	SCHOOL LUNCH FUND SUBSIDY	\$0.00	\$916.28	\$916.28	(\$916.28)	\$0.00	(\$916.28)	0.00%
00001.3400.00.6.01.0.5	FOOD SERVICE DIRECTOR TRAVEL	\$2,400.00	\$1,200.00	\$2,000.00	\$400.00	\$0.00	\$400.00	16.67%
00001.4110.00.1.00.0.0	DIRECTOR OF FACILITIES SALARY	\$73,868.00	\$37,296.52	\$73,868.00	\$0.00	\$0.00	\$0.00	0.00%
00001.4110.00.6.00.0.0	DIRECTOR OF FACILITIES PD	\$1,517.35	\$895.00	\$1,517.35	\$0.00	\$0.00	\$0.00	0.00%
00001.4110.00.6.01.0.0	DIRECTOR OF FACILITIES TRAVEL	\$3,500.00	\$1,749.98	\$3,500.00	\$0.00	\$0.00	\$0.00	0.00%
00001.4130.00.5.04.0.0	CENTRAL OFFICE TELEPHONE	\$8,500.00	\$3,846.78	\$5,055.30	\$444.70	\$0.00	\$444.70	5.23%
00001.5100.00.6.00.0.6	PENSION EXPENSE	\$524,390.00	\$0.00	\$524,390.00	\$0.00	\$0.00	\$0.00	0.00%
00001.5150.00.6.00.0.0	EMPLOYEE SEPARATION COSTS	\$25,676.96	\$18,057.02	\$23,809.03	\$1,867.93	\$0.00	\$1,867.93	7.27%
00001.5150.00.6.00.0.3	UNEMPLOYMENT TAXES	\$18,534.02	\$13,975.33	\$18,534.02	\$0.00	\$0.00	\$0.00	0.00%
00001.5200.00.6.00.0.1	WORKERS COMPENSATION	\$52,718.00	\$11,268.00	\$52,718.00	\$0.00	\$0.00	\$0.00	0.00%
00001.5200.00.6.00.0.4	MEDICARE TAXES EXPENSE	\$126,612.17	\$86,243.08	\$126,612.17	\$0.00	\$0.00	\$0.00	0.00%
00001.5200.00.6.00.0.5	HEALTH & LIFE INSURANCE-ACTIVE	\$1,018,900.00	\$409,267.18	\$1,014,569.64	\$4,330.36	\$0.00	\$4,330.36	0.43%
00001.5250.00.6.00.0.5	HEALTH & LIFE INSURANCE RETIRE	\$945,800.80	\$505,604.30	\$945,800.80	\$0.00	\$0.00	\$0.00	0.00%
00001.5260.00.6.00.0.5	LIABILITY INSURANCE	\$68,220.00	\$12,431.00	\$68,220.00	\$0.00	\$0.00	\$0.00	0.00%
00001.5300.00.6.06.0.0	RENTAL/LEASE OF EQUIPMENT	\$9,209.61	\$4,478.19	\$9,173.52	\$36.09	\$0.00	\$36.09	0.39%
00001.5500.00.4.00.0.1	MEDICAID FILING EXPENSE	\$2,323.04	\$2,323.04	\$2,323.04	\$0.00	\$0.00	\$0.00	0.00%
00001.8100.00.0.00.0.0	DEBT SERVICE	\$244,173.00	\$244,137.73	\$244,137.73	\$35.27	\$0.00	\$35.27	0.01%

Pioneer Valley Regional School District

SCHOOL COMMITTEE EXPENDITURE REPORT

Fiscal Year: 2023-2024

From Date: 1/1/2024 To Date: 6/30/2024

☐ Subtotal by Collapse Mask
 ☐ Include pre encumbrance
 ☐ Print accounts with zero balance
 ☒ Filter Encumbrance Detail by Date Range
☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
000001.8200.00.0.00.0.0	DEBT INTEREST	\$10,376.00	\$10,276.27	\$10,276.27	\$99.73	\$0.00	\$99.73	0.96%
000001.9100.12.9.00.0.0	TUITION-SCH CHOICE/CHARTER SCH	\$833,803.96	\$395,783.00	\$833,825.00	\$178.96	\$0.00	\$178.96	0.02%
	Loc: DISTRICT ADMINISTRATION - 0	\$4,594,955.88	\$2,040,688.28	\$4,560,516.80	\$34,438.88	\$0.00	\$34,438.88	0.75%

Pioneer Valley Regional School District

SCHOOL COMMITTEE EXPENDITURE REPORT

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☒ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

From Date: 1/1/2024 To Date: 6/30/2024

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Bud
00001.2120.11.1.00.1.5	TEACHER LEADER STIPENDS	\$3,500.00	\$2,275.00	\$3,500.00	\$0.00	\$0.00	\$0.00 0.00%
00001.2210.11.1.00.1.0	TEACHER-IN-CHARGE	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	\$0.00	\$0.00 0.00%
00001.2210.11.1.00.1.1	PRINCIPAL SALARY	\$101,293.85	\$62,551.90	\$101,000.00	\$293.85	\$0.00	\$293.85 0.29%
00001.2210.11.2.00.1.0	ADMINISTRATIVE ASSISTANT	\$41,072.68	\$25,923.08	\$41,072.68	\$0.00	\$0.00	\$0.00 0.00%
00001.2210.11.5.04.1.0	PRINCIPAL OFFICE SUPPLIES	\$1,400.00	\$1,233.02	\$1,403.11	(\$3.11)	\$0.00	(\$3.11) -0.22%
00001.2210.11.6.00.1.5	BES PRINCIPAL PD	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00 100.00%
00001.2210.11.6.01.1.5	PRINCIPAL TRAVEL	\$500.00	\$300.00	\$500.00	\$0.00	\$0.00	\$0.00 0.00%
00001.2305.11.1.00.1.0	TEACHERS SALARIES BES	\$936,121.04	\$611,925.70	\$936,121.04	\$0.00	\$0.00	\$0.00 0.00%
00001.2305.12.1.00.1.0	SN TEACHERS SALARIES	\$204,318.00	\$133,592.49	\$204,318.00	\$0.00	\$0.00	\$0.00 0.00%
00001.2320.11.4.00.1.0	BES CONTRACTED SERVICES	\$2,100.00	\$0.00	\$0.00	\$2,100.00	\$0.00	\$2,100.00 100.00%
00001.2325.11.1.00.1.1	SUBSTITUTES	\$5,102.60	\$5,102.60	\$5,102.60	\$0.00	\$0.00	\$0.00 0.00%
00001.2330.11.3.00.1.0	CLASSROOM INSTRUCTIONAL ASST.	\$62,056.00	\$34,258.85	\$57,821.22	\$4,234.78	\$0.00	\$4,234.78 6.82%
00001.2330.12.3.00.1.0	SN INSTRUCTIONAL ASST.	\$241,370.85	\$171,928.25	\$241,370.85	\$0.00	\$0.00	\$0.00 0.00%
00001.2340.11.3.00.1.0	LIBRARY INSTRUCTIONAL ASST.	\$378.00	\$0.00	\$0.00	\$378.00	\$0.00	\$378.00 100.00%
00001.2356.11.6.00.1.0	BES PROF. DEVELOPMENT	\$10,000.00	\$5,431.57	\$5,633.57	\$4,366.43	\$0.00	\$4,366.43 43.66%
00001.2410.11.5.04.1.0	BES TEXTBOOKS	\$10,066.87	\$167.19	\$10,066.87	(\$2.00)	\$0.00	(\$2.00) -0.02%
00001.2415.11.5.04.1.0	LIBRARY SUPPLIES	\$1,000.00	\$380.25	\$981.11	\$38.89	\$0.00	\$38.89 3.89%
00001.2420.11.5.04.1.5	EDUCATION EQUIPMENT	\$1,000.00	\$969.85	\$969.85	\$30.15	\$0.00	\$30.15 3.02%
00001.2430.11.5.04.1.0	STUDENT SUPPLIES	\$28,400.00	\$1,154.68	\$26,210.58	\$2,189.42	\$0.00	\$2,189.42 7.71%
00001.2430.11.5.04.1.2	ELA SUPPLIES	\$0.00	\$0.00	(\$147.02)	\$147.02	\$0.00	\$147.02 0.00%
00001.2710.11.1.00.1.0	ADJUSTMENT COUNSELOR	\$76,232.00	\$49,857.86	\$76,232.00	\$0.00	\$0.00	\$0.00 0.00%
00001.3200.00.1.00.1.0	NURSE SALARY	\$73,512.00	\$48,065.58	\$73,512.00	\$0.00	\$0.00	\$0.00 0.00%
00001.3200.11.1.00.1.0	PHYSICIAN SALARY	\$600.00	\$300.00	\$600.00	\$0.00	\$0.00	\$0.00 0.00%
00001.4110.11.3.00.1.0	CUSTODIAL SALARY	\$98,324.92	\$44,388.63	\$86,324.92	\$0.00	\$0.00	\$0.00 0.00%
00001.4110.11.3.00.1.1	CUSTODIAL OVERTIME/TRAVEL	\$1,500.00	\$646.02	\$694.92	\$805.08	\$0.00	\$805.08 53.67%
00001.4110.11.5.04.1.0	CUSTODIAL SUPPLIES	\$8,438.33	\$3,498.78	\$8,438.33	\$0.00	\$0.00	\$0.00 0.00%
00001.4120.11.5.04.1.0	FUEL	\$31,481.73	\$22,174.37	\$28,425.31	\$5,056.42	\$0.00	\$5,056.42 16.06%
00001.4130.11.6.00.1.0	LIGHT/POWER	\$46,482.13	\$32,441.57	\$46,482.13	\$0.00	\$0.00	\$0.00 0.00%
00001.4130.11.6.00.1.1	WATER	\$300.00	\$58.00	\$104.00	\$196.00	\$0.00	\$196.00 65.33%
00001.4130.11.6.03.1.0	TELEPHONE	\$3,500.00	\$1,039.73	\$1,987.97	\$1,512.03	\$0.00	\$1,512.03 43.20%
00001.4210.11.5.00.1.0	MAINTENANCE OF GROUNDS C/S	\$11,000.00	\$3,875.00	\$9,395.83	\$1,604.17	\$0.00	\$1,604.17 14.58%
00001.4210.11.5.04.1.0	MAINTENANCE OF GROUNDS SUPP.	\$2,700.00	\$698.81	\$1,848.81	\$851.19	\$0.00	\$851.19 31.53%
00001.4220.11.5.00.1.0	MAINTENANCE OF BUILDINGS C/S	\$29,000.00	\$12,539.07	\$26,964.46	\$2,035.54	\$0.00	\$2,035.54 7.02%
00001.4220.11.5.04.1.0	MAINTENANCE OF BUILDINGS SUPP.	\$9,600.00	\$4,160.49	\$7,960.90	\$1,639.20	\$0.00	\$1,639.20 17.08%
00001.4230.11.5.04.1.0	MAINTENANCE OF EQUIP. SUPPLIES	\$8,000.00	\$0.00	\$0.00	\$750.00	\$0.00	\$750.00 100.00%
00001.5300.00.6.06.1.0	RENTAL/LEASE OF EQUIPMENT	\$8,000.00	\$3,500.33	\$7,969.56	\$30.44	\$0.00	\$30.44 0.38%
Loc: BERNARDSTON - 1		\$2,025,310.80	\$1,285,621.67	\$1,995,057.50	\$30,253.30	\$0.00	\$30,253.30 1.49%

Pioneer Valley Regional School District

SCHOOL COMMITTEE EXPENDITURE REPORT

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

From Date: 1/1/2024

To Date: 6/30/2024

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance % Bud
00001.2120.11.1.00.3.5	TEACHER LEADER STIPENDS	\$3,500.00	\$2,527.80	\$3,500.00	\$0.00	\$0.00	0.00%
00001.2210.11.1.00.3.0	TEACHER-IN-CHARGE	\$1,200.00	\$1,200.00	\$1,200.00	\$0.00	\$0.00	0.00%
00001.2210.11.1.00.3.1	PRINCIPAL SALARY	\$104,944.00	\$83,539.42	\$104,944.00	\$0.00	\$0.00	0.00%
00001.2210.11.2.00.3.0	ADMINISTRATIVE ASSISTANT	\$42,703.00	\$23,726.25	\$40,921.08	\$1,781.92	\$0.00	4.17%
00001.2210.11.5.04.3.0	PRINCIPAL OFFICE SUPPLIES	\$1,400.00	\$198.00	\$988.00	\$402.00	\$0.00	28.71%
00001.2210.11.6.00.3.5	PRINCIPAL PROF DEV NES	\$2,000.00	\$528.00	\$917.00	\$1,383.00	\$0.00	69.15%
00001.2210.11.6.01.3.5	PRINCIPAL TRAVEL	\$500.00	\$300.00	\$500.00	\$0.00	\$0.00	0.00%
00001.2305.11.1.00.3.0	TEACHERS SALARIES	\$915,075.00	\$599,984.59	\$915,075.00	\$0.00	\$0.00	0.00%
00001.2305.12.1.00.3.0	SN TEACHERS SALARIES	\$108,285.73	\$84,250.13	\$108,305.92	\$1,979.81	\$0.00	1.83%
00001.2325.11.1.00.3.1	SUBSTITUTES	\$9,909.00	\$9,909.00	\$9,909.00	\$0.00	\$0.00	0.00%
00001.2330.11.3.00.3.0	CLASSROOM INSTRUCTIONAL ASST.	\$26,000.00	\$17,752.28	\$22,145.60	\$3,854.40	\$0.00	14.82%
00001.2330.12.3.00.3.0	SN INSTRUCTIONAL ASST.	\$210,278.00	\$134,213.44	\$205,136.02	\$5,141.98	\$0.00	2.45%
00001.2340.11.3.00.3.0	LIBRARY INSTRUCTIONAL ASST.	\$162.00	\$0.00	\$0.01	\$161.99	\$0.00	99.99%
00001.2358.11.0.00.3.0	NES PROF. DEVELOPMENT	\$10,000.00	\$4,438.36	\$4,715.36	\$5,284.64	\$0.00	52.85%
00001.2410.11.5.04.3.0	NES TEXTBOOKS	\$13,000.00	\$0.00	\$12,470.72	\$529.28	\$0.00	4.07%
00001.2415.11.5.04.3.0	LIBRARY SUPPLIES	\$1,500.00	\$219.38	\$1,234.90	\$265.10	\$0.00	17.67%
00001.2420.11.5.04.3.5	EDUCATION EQUIPMENT	\$4,483.47	\$4,483.47	\$4,483.47	\$0.00	\$0.00	0.00%
00001.2430.11.5.04.3.0	STUDENT SUPPLIES	\$28,850.00	\$5,944.76	\$26,174.22	\$2,475.78	\$0.00	8.64%
00001.2710.11.1.00.3.0	ADJUSTMENT COUNSELOR	\$77,723.00	\$50,818.85	\$77,723.00	\$0.00	\$0.00	0.00%
00001.3200.00.1.00.3.0	NURSE SALARY	\$46,843.00	\$24,443.41	\$40,281.66	\$6,561.34	\$0.00	14.01%
00001.3200.11.1.00.3.0	PHYSICIAN SALARY	\$800.00	\$300.00	\$800.00	\$0.00	\$0.00	0.00%
00001.4110.11.3.00.3.0	CUSTODIAL SALARIES	\$66,295.26	\$42,640.38	\$66,295.26	\$0.00	\$0.00	0.00%
00001.4110.11.3.00.3.1	CUSTODIAL OVERTIME/TRAVEL	\$2,428.05	\$1,252.80	\$2,428.05	\$0.00	\$0.00	0.00%
00001.4110.11.5.04.3.0	CUSTODIAL SUPPLIES	\$7,950.00	\$4,269.32	\$7,600.26	\$349.74	\$0.00	4.40%
00001.4120.11.5.04.3.0	FUEL	\$53,289.62	\$27,681.66	\$53,289.62	\$0.00	\$0.00	0.00%
00001.4130.11.6.00.3.0	LIGHT/POWER	\$38,002.55	\$24,738.25	\$38,002.55	\$0.00	\$0.00	0.00%
00001.4130.11.6.00.3.1	WATER	\$10,500.00	\$5,952.07	\$10,865.56	(\$365.56)	\$0.00	-3.48%
00001.4130.11.6.03.3.0	TELEPHONE	\$3,500.00	\$852.98	\$1,554.47	\$1,945.53	\$0.00	55.59%
00001.4210.11.4.00.3.0	MAINTENANCE OF GROUNDS C/S	\$5,000.00	\$0.00	\$0.00	\$5,000.00	\$0.00	100.00%
00001.4210.11.5.04.3.0	MAINTENANCE OF GROUNDS SUPP.	\$3,600.00	\$262.25	\$1,412.25	\$2,187.75	\$0.00	60.77%
00001.4220.11.5.00.3.0	MAINTENANCE OF BUILDINGS C/S	\$30,000.00	\$15,658.88	\$29,658.12	\$341.88	\$0.00	1.14%
00001.4220.11.5.04.3.0	MAINTENANCE OF BUILDINGS SUPP.	\$9,600.00	\$3,632.43	\$7,745.89	\$1,854.11	\$0.00	19.31%
00001.4230.11.4.00.3.0	MAINTENANCE OF EQUIPMENT C/S	\$1,200.00	\$0.00	\$0.00	\$1,200.00	\$0.00	100.00%
00001.5300.00.6.06.3.0	RENTAL/LEASE OF EQUIPMENT	\$8,453.50	\$3,886.77	\$8,453.50	\$0.00	\$0.00	0.00%
Loc: NORTHFIELD - 3		\$1,848,585.18	\$1,139,606.93	\$1,806,250.49	\$42,334.69	\$0.00	2.29%

Pioneer Valley Regional School District

SCHOOL COMMITTEE EXPENDITURE REPORT

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

From Date: 1/1/2024

To Date: 6/30/2024

☒ Filter Encumbrance Detail by Date Range

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
00001.2120.31.1.00.5.5	TEACHER LEADER STIPENDS	\$7,000.00	\$0.00	\$0.00	\$7,000.00	\$0.00	\$7,000.00	100.00%
00001.2210.31.1.00.5.1	PRINCIPAL SALARY	\$113,536.00	\$58,535.99	\$113,536.00	\$0.00	\$0.00	\$0.00	0.00%
00001.2210.31.1.00.5.5	DEAN OF STUDENTS SALARY	\$82,650.00	\$47,532.89	\$83,247.83	(\$597.83)	\$0.00	(\$597.83)	-0.72%
00001.2210.31.2.00.5.0	ADMINISTRATIVE ASSISTANT	\$60,943.00	\$32,189.97	\$57,045.53	\$3,897.47	\$0.00	\$3,897.47	6.40%
00001.2210.31.5.04.5.0	PRINCIPAL OFFICE SUPPLIES	\$2,000.00	\$741.63	\$1,311.54	\$688.46	\$0.00	\$688.46	34.42%
00001.2210.31.6.00.5.5	PRINCIPAL PROF DEV PVRS	\$2,000.00	\$0.00	\$0.00	\$2,000.00	\$0.00	\$2,000.00	100.00%
00001.2210.31.6.02.5.0	PRINCIPAL TRAVEL/EXP.	\$500.00	\$300.00	\$500.00	\$0.00	\$0.00	\$0.00	0.00%
00001.2210.31.6.02.5.2	PV ADMIN DUES/SUBSCRIPTIONS	\$4,400.00	\$0.00	\$3,740.00	\$660.00	\$0.00	\$660.00	15.00%
00001.2305.31.1.00.5.0	TEACHERS SALARIES	\$1,415,031.63	\$921,997.41	\$1,411,839.57	\$3,392.06	\$0.00	\$3,392.06	0.24%
00001.2305.31.1.00.5.0	SN TEACHERS SALARIES	\$188,989.00	\$114,705.65	\$184,144.94	\$4,824.06	\$0.00	\$4,824.06	2.55%
00001.2330.31.1.00.5.1	TUTOR	\$2,500.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$2,500.00	100.00%
00001.2330.31.1.00.5.5	MCAS TUTORS	\$840.00	\$240.00	\$480.00	\$360.00	\$0.00	\$360.00	42.86%
00001.2330.31.3.00.5.0	SN INSTRUCTIONAL ASST.	\$9,443.00	\$4,154.07	\$7,520.51	\$1,922.49	\$0.00	\$1,922.49	20.36%
00001.2330.31.4.00.5.5	VIRTUAL HIGH SCHOOL	\$59,200.00	\$9,270.00	\$58,865.00	\$335.00	\$0.00	\$335.00	0.57%
00001.2356.31.6.00.5.0	PV PROF. DEVELOPMENT	\$6,000.00	\$1,439.16	\$2,051.93	\$3,948.07	\$0.00	\$3,948.07	65.80%
00001.2410.31.5.04.5.0	PVRS TEXTBOOKS	\$15,000.00	\$1,797.13	\$12,250.23	\$2,749.77	\$0.00	\$2,749.77	18.33%
00001.2410.31.5.04.5.6	GUIDANCE TEXT BOOKS	\$200.00	\$52.80	\$170.45	\$28.55	\$0.00	\$28.55	14.78%
00001.2415.31.5.04.5.0	LIBRARY SUPPLIES	\$3,000.00	\$2,003.40	\$2,003.40	\$996.60	\$0.00	\$996.60	33.22%
00001.2420.31.5.04.5.5	EDUCATION EQUIPMENT	\$9,708.03	\$2,136.15	\$9,708.03	\$0.00	\$0.00	\$0.00	0.00%
00001.2430.31.5.00.5.1	PE SUPPLIES	\$1,000.00	\$0.00	\$299.97	\$700.03	\$0.00	\$700.03	70.00%
00001.2430.31.5.04.5.0	STUDENT SUPPLIES	\$18,500.00	\$2,898.26	\$17,242.24	\$1,257.76	\$0.00	\$1,257.76	6.80%
00001.2430.31.5.04.5.1	ENGLISH/LANGUAGE SUPPLIES	\$500.00	\$0.00	\$170.98	\$329.02	\$0.00	\$329.02	65.80%
00001.2430.31.5.04.5.2	BAND/VOCAL SUPPLIES	\$2,500.00	\$235.00	\$235.00	\$2,265.00	\$0.00	\$2,265.00	90.80%
00001.2430.31.5.04.5.3	MATH SUPPLIES	\$400.00	\$47.44	\$366.90	\$33.10	\$0.00	\$33.10	8.28%
00001.2430.31.5.04.5.5	STE SUPPLIES	\$14,750.00	\$1,921.71	\$15,281.27	(\$531.27)	\$0.00	(\$531.27)	-3.60%
00001.2430.31.5.04.5.6	FCHS SUPPLIES	\$7,480.00	\$5,424.15	\$7,304.64	\$175.36	\$0.00	\$175.36	2.34%
00001.2430.31.5.04.5.7	SOCIAL STUDIES SUPPLIES	\$300.00	\$24.23	\$143.27	\$156.73	\$0.00	\$156.73	52.24%
00001.2430.31.5.04.5.8	WORLD LANGUAGE SUPPLIES	\$218.62	\$218.62	\$218.62	\$0.00	\$0.00	\$0.00	0.00%
00001.2430.31.5.04.5.9	ART SUPPLIES	\$10,000.00	\$1,958.96	\$9,568.31	\$431.69	\$0.00	\$431.69	4.32%
00001.2710.31.1.00.5.0	GUIDANCE COUNSELORS	\$89,253.30	\$43,935.41	\$69,253.30	\$0.00	\$0.00	\$0.00	0.00%
00001.2710.31.1.00.5.5	ADJUSTMENT COUNSELORS	\$61,505.00	\$39,156.21	\$60,126.00	\$1,379.00	\$0.00	\$1,379.00	2.24%
00001.2710.31.2.00.5.0	GUIDANCE SECRETARY	\$17,859.00	\$7,651.00	\$11,859.35	\$5,999.65	\$0.00	\$5,999.65	33.59%
00001.2710.31.5.04.5.0	GUIDANCE SUPPLIES/SERVICES	\$3,800.00	\$1,025.07	\$1,720.21	\$2,079.79	\$0.00	\$2,079.79	54.73%
00001.3200.00.1.00.5.0	NURSE SALARY	\$51,291.00	\$34,204.14	\$51,291.00	\$0.00	\$0.00	\$0.00	0.00%
00001.3200.31.1.00.5.0	PHYSICIAN SALARY	\$1,400.00	\$700.00	\$1,400.00	\$0.00	\$0.00	\$0.00	0.00%
00001.3370.31.4.00.5.5	INTERDISTRICT ELEM TO PVRS TRA	\$2,500.00	\$684.58	\$684.58	\$1,815.42	\$0.00	\$1,815.42	72.62%
00001.3510.31.1.00.5.0	REFEREES	\$24,721.00	\$16,255.00	\$24,721.00	\$0.00	\$0.00	\$0.00	0.00%
00001.3510.31.1.00.5.1	COACH CLINIC/LEAGUE FEES	\$8,300.00	\$285.00	\$8,087.00	\$213.00	\$0.00	\$213.00	2.57%
00001.3510.31.1.00.5.5	ATHLETIC DIRECTOR	\$12,500.00	\$9,330.00	\$10,530.00	\$1,970.00	\$0.00	\$1,970.00	15.76%
00001.3510.31.3.00.5.0	ATHLETIC SUPERVISOR	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	100.00%
00001.3510.31.3.00.5.5	COACHES	\$65,000.00	\$33,284.92	\$57,096.25	\$7,903.75	\$0.00	\$7,903.75	12.16%
00001.3510.31.4.00.5.2	ATHLETIC TRANSPORTATION	\$63,159.14	\$38,136.87	\$63,159.14	\$0.00	\$0.00	\$0.00	0.00%
00001.3510.31.5.00.5.0	ATHLETIC EQUIPMENT	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	0.00%
00001.3510.31.5.04.5.0	ATHLETIC SUPPLIES	\$4,000.00	\$3,817.65	\$3,817.65	\$382.35	\$0.00	\$382.35	9.56%
00001.3520.00.3.00.5.5	COCURRICULAR - PVRS	\$22,037.00	\$20,113.77	\$20,591.65	\$1,445.35	\$0.00	\$1,445.35	6.56%
00001.3520.31.6.00.5.0	OTHER STUDENT ACTIVITY	\$5,000.00	\$4,512.25	\$4,512.25	\$487.75	\$0.00	\$487.75	9.78%
00001.4110.31.3.00.5.0	CUSTODIAL SALARIES	\$190,057.94	\$88,368.88	\$189,975.14	\$82.80	\$0.00	\$82.80	0.04%
00001.4110.31.3.00.5.1	CUSTODIAL OVERTIME/TRAVEL	\$11,500.00	\$5,910.25	\$7,243.77	\$4,256.23	\$0.00	\$4,256.23	37.01%
00001.4110.31.5.04.5.0	CUSTODIAL SUPPLIES	\$15,588.81	\$7,803.09	\$15,588.81	\$0.00	\$0.00	\$0.00	0.00%
00001.4120.31.5.04.5.0	FUEL	\$107,313.00	\$63,468.03	\$106,208.14	\$1,104.86	\$0.00	\$1,104.86	1.03%

2024.1.13

Report: rptGLGenRpt

Printed: 09/12/2024 10:33:21 AM

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Pioneer Valley Regional School District

SCHOOL COMMITTEE EXPENDITURE REPORT

Fiscal Year: 2023-2024

☐ Subtotal by Collapse Mask

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

From Date: 1/1/2024 To Date: 6/30/2024

☐ Exclude Inactive Accounts with zero balance

Account Number	Description	GL Budget	Range To Date	YTD	Balance	Encumbrance	Budget Balance	% Bud
00001.4130.31.8.00.5.0	LIGHT/POWER	\$190,400.51	\$137,839.85	\$190,400.51	\$0.00	\$0.00	\$0.00	0.00%
00001.4130.31.8.00.5.1	WATER	\$8,210.00	\$5,985.00	\$8,210.00	\$0.00	\$0.00	\$0.00	0.00%
00001.4130.31.8.03.5.0	TELEPHONE	\$13,000.00	\$5,336.39	\$11,352.82	\$1,647.18	\$0.00	\$1,647.18	12.67%
00001.4210.31.4.00.5.0	MAINTENANCE OF GROUNDS C/S	\$70,317.06	\$35,952.00	\$70,317.06	\$0.00	\$0.00	\$0.00	0.00%
00001.4210.31.5.04.5.0	MAINTENANCE OF GROUNDS SUPP.	\$2,050.00	\$1,067.17	\$1,119.85	\$930.15	\$0.00	\$930.15	45.37%
00001.4210.31.5.04.5.1	MOG SUPPLIES-ATHLETICS	\$2,050.00	\$183.68	\$183.68	\$1,866.32	\$0.00	\$1,866.32	91.04%
00001.4220.31.4.00.5.0	MAINTENANCE OF BUILDINGS C/S	\$59,000.00	\$15,780.04	\$51,967.23	\$7,032.77	\$0.00	\$7,032.77	11.92%
00001.4220.31.5.00.5.5	PVRS CAPITAL BUILDING EXPENSE	\$55,000.00	\$15,272.54	\$21,411.65	\$33,588.35	\$0.00	\$33,588.35	61.07%
00001.4220.31.5.04.5.0	MAINTENANCE OF BUILDINGS SUPP.	\$19,000.00	\$7,608.76	\$14,500.57	\$4,499.43	\$0.00	\$4,499.43	23.68%
00001.4230.31.4.00.5.0	MAINTENANCE OF EQUIPMENT C/S	\$4,500.00	\$265.00	\$2,932.50	\$1,567.50	\$0.00	\$1,567.50	34.83%
00001.4230.31.5.04.5.0	MAINTENANCE OF EQUIP. SUPPLIES	\$3,150.00	\$0.00	\$168.90	\$2,981.10	\$0.00	\$2,981.10	94.64%
00001.5300.00.6.06.5.0	RENTAL/LEASE OF EQUIPMENT	\$25,000.00	\$8,483.83	\$20,324.64	\$4,675.36	\$0.00	\$4,675.36	18.70%
00001.7300.31.8.06.5.5	ACQUISITION OF EQUIP. GEN	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
Loc: PIONEER - 5		\$3,240,530.04	\$1,870,314.15	\$3,109,598.81	\$130,931.23	\$0.00	\$130,931.23	4.04%

Pioneer Valley Regional School District

Bernardston • Leyden • Northfield

97 F. Sumner Turner Road Northfield, MA 01360

Jordan Burns
Director of Finance and Operations

Phone (413) 498-2911
Fax (413) 498-0045

Memo

To: PVRSD School Committee
From: Jordan Burns, Director of Finance and Operations
Date: 8/8/2024
Re: FY2024 Grants Quarterly Report

This memo provides information about grants being administered during the current fiscal year.

Recurring Grants			
Grant	FY24 allocation	Current balance	Funding focus
Title I	\$120,405	\$38,057	- FY24: Title I tutors to provide reading and math intervention services - FY25: certified teachers to provide math intervention services - Balance will be used in FY25
Title II	\$17,791	\$17,791	- Mentor stipends for certified faculty to provide mentoring to new faculty - Balance will be used in FY25
Title IV	\$10,000	\$10,000	- Allocation will be "flexed" into providing additional funding for Math Interventionists - Balance will be used in FY25
DPH Comprehensive School Health Services	\$70,000	\$0	- District Care Coordinator - Health Education - Health Equipment
Coordinated Family and Community Engagement Grant	\$45,885	\$0	- Salary for Childcare and Outreach Coordinator - Stipends for guest providers to enhance Early Childhood programming
Rural Aid	\$373,025	\$0	- Behaviorists at both elementary buildings - Specialized transportation for students with transportation specified in Individualized Education Plans (IEPs) - Additional student supplies to reduce financial burden on families - Mentoring for administrative staff - Maintenance expenses that exceeded original budget
Individuals with Disabilities	\$383,859	\$185,364	- Special Education Instructional Assistants - New BCBA position

Education Act (IDEA) 240			- Contractual special education services - Balance will be used in FY25
IDEA 262	\$13,693	\$0	One special education instructional assistant that is part of the Pre-K program

Single-Year Grants

Grant	Allocation year(s) and amount	Current balance	Funding focus
ESSER III	FY22-25 \$614,773	\$0	- Facilities Master Plan - Classroom instructional assistants - Substitutes in all three buildings - Responsive Classroom and Restorative Justice PD - Custodians - Before/After School subsidies
Approaches to Address Student Cell Phone Use	FY24 \$15,000	\$0	Purchase of Yondr pouches and magnets
VT Learning Excursion	\$6,000	\$3,872	Send team to VT to learn about and prepare to implement student-centered learning in secondary grades
Safer Communities	FY24 \$141,850	\$0	- Card access system at all three buildings - Window film and shades to enhance security at all three buildings - Additional security cameras
Playful Learning	FY24 \$13,915	\$0	High-quality curriculum supplies and materials to support Playful Learning curriculum
School Nutrition Equipment Assistance	FY24 \$20,000	\$0	Purchase of walk-in freezer/cooler at NES
Mass Cultural Council: Stars Residency	FY24 \$11,900	\$0	Playful Engineers workshop at BES and NES
Bernardston Cultural Council	FY24 \$500	\$500	- Will help fund Middle School Students to attend Wicked the Musical - Students attended the play. This money will help pay for the transportation. Waiting on the funds.
Innovation Career Pathway: Environmental/Life Science	FY25 \$75,000 FY26-FY29 \$50,000/Year	\$75,000	Implementation of Environmental/Life Sciences Career Innovation Pathway

Franklin County Technical School

FY25 Annual Report to Towns: FY26 will not be finalized until final certified enrollment numbers Oct. 30, 2024

We submit this annual report for the 2024-25 school year on behalf of the Franklin County Technical School District and its administration, faculty, staff and students. The enrollment numbers presented below are from the Statewide October 1, 2023 enrollment count, the State's annual "official" count. The October 1, 2024 enrollment count will not be certified until end of October 2024. The October of 2023 for Franklin County Technical School (FCTS) has an enrollment of 571 students with member town breakouts as follows:

Bernardston	30	Erving	27	Montague	74	Sunderland	9
Buckland	18	Gill	13	New Salem	14	Warwick	5
Colrain	23	Greenfield	132	Northfield	40	Wendell	8
Conway	7	Heath	11	Orange	90	Whately	18
Deerfield	35	Leyden	4	Shelburne	10		

The Franklin County Technical School awarded 143 diplomas to our seniors in June of 2024. Massachusetts students are required to pass the MCAS to receive a high school diploma, and once again, our students were very successful in meeting this high academic standard. The state has adjusted its measures for evaluating district/school accountability, and FCTS maintained the equivalent of a Level 2 accountability status out of a 5- point scale, with 1 being the highest and 5 the lowest. Additionally, the district is meeting targets the Department of Education set for passing rates of students of high risk with disabilities.

FCTS has the advantage of utilizing vocational students and licensed instructors from carpentry, electrical, plumbing, landscaping, and advanced precision machining to provide maintenance and repairs to our school grounds and facility, saving member towns tens of thousands of dollars annually. These shop programs also saved member towns an estimated \$100,000 in capital improvement projects.

Franklin County Technical School students are learning the value of paid work opportunities through a newly revamped Cooperative Education Program (Coop). In 2023, FCTS had approximately 38% of our seniors involved in paid co-op jobs related to their vocational field of study. FCTS also offers excellent academic offerings with increased course offerings in advanced placement, honors, foreign language, credit recovery, and special education to provide all students with the opportunity to be prepared for college and career readiness.

Franklin County Technical School continues to experience increased enrollment and popularity within Franklin County, which has translated to new vocational-technical programs in the fields of Veterinary Animal Science, Medical Assisting, and a new Aviation Technician program. These new vibrant programs are the first new vocational programs at FCTS in more than 40 years, bringing the total number of Chapter 74 vocational-technical programs to 15. Unlike other school districts, which may offer a 45-minute course in a trade, FCTS students follow a strict Chapter 74 guided program where students are immersed in their trade for 6.5 hours a day. This robust schedule allows students to meet industry competency guidelines.

FCTS has received an occupancy permit and is completed with a new 4,800-square-foot Veterinary Science Learning Center and Clinic. The building is located on the FCTS campus. This facility will be used to provide students with real-world experiences in the veterinary field.

The new Aviation program has started for the 2024-25 school year. This program will provide students with Federal Aviation Administration (FAA) credentials in Aviation Maintenance Technology (AMT). FCTS was fortunate to receive a 4.2-million-dollar competitive grant to build a new 12,000-square-foot aviation hangar. This grant should cover the entire cost of the facility with no additional financial help needed from our member towns. The FCTS hangar will be located on the adjacent Turners Falls Municipal Airport grounds. The facility will include a twin-engine airplane, two single-engine airplanes, one glider, and one helicopter, as well as machines, equipment, engine simulators, and tools required by the FAA for an AMT certification program. FCTS will become one of the few high schools in the country to offer a credentialed FAA program. Graduating students of the AMT program will have the opportunity to obtain 1200 hours of FAA training, allowing them to sit for an FAA license exam. Upon leaving high school, an FAA certification will send our students on their way to a career in aviation.

FCTS is nearly 50 years old and is one of the few remaining regional vocational schools in Massachusetts without a Massachusetts School Building Authority (MSBA) funded facility. In late 2022, FCTS was invited into the MSBA eligibility phase of a school-building process. FCTS has moved into the feasibility and design stage of the MSBA project. This study will take several years to complete and will include a design phase to determine the anticipated costs of a potential project. FCTS has budgeted money over the last several years to fund a Feasibility Study without having to bond or charge our member towns with additional assessments. At the conclusion of the Feasibility Study, the MSBA and FCTS will determine if it is “feasible” to go out to our member towns to build a new facility, renovate, or seek other alternatives.

Franklin County Technical School’s technical programs continue to improve and evolve through competitive Skills Capital Grants. FCTS has received more than 6.2 million dollars in State grants over the last 6 years. These funds have significantly enhanced our Welding, Medical Assisting, Veterinary Science, Machine Technology, and Aviation vocational-technical programs. FCTS also partners with the Franklin Hampshire Regional Employment Board and Greenfield Community College to offer an evening program for underemployed and displaced workers to obtain a certification in Advanced Precision Machining using the latest 21st-century technology in our CNC machines. Through these highly competitive skills grants, FCTS also received \$500,000 to build a mobile welding simulator lab to develop technical skills toward certification. FCTS will partner with the Franklin County House of Corrections to utilize the new mobile welding simulator lab. These Skills Capital Grants exemplify FCTS’s ability to form public/private partnerships to advance technical skills for all those willing to learn.

In addition, FCTS applied for and received a total of 1.8 million dollars in grants over the last several years to implement new adult evening training programs through the Commonwealth Corporation’s Career Technical Initiative (CTI). Since 2022, FCTS initiated adult training courses in Welding, Auto Technology, and Carpentry through the CTI grant. FCTS continues to explore more programs for evening courses in 2024. The CTI grants are helping FCTS to start its adult program offerings, such as electrical and hobby courses with plans to add more in the future. FCTS has hired a full-time adult evening school coordinator to accomplish these goals and meet industry and community needs.

The following lists our many projects conducted in the past few years:

- Home building project on Petty Plain Road in Greenfield. Funded by a non-profit foundation.
- Storage shed for the Charlemont Federated Church
- Pavilion for Shelburne Falls pocket park
- Town of Heath parking lot and office lights retrofitting
- Landscaping design for Shelburne Falls pocket park
- Landscaping at the Shelburne Hills Cemetery
- Landscaping at Veteran's Memorial Park in Pelham
- Landscaping at Peskeompskut Park in Turners Falls
- Tree planting for South Deerfield and Turners Falls
- Wreaths made and hung at the Conway Covered Bridge
- Technology support to the Montague Senior Center
- Website development for the UCC Church in Conway
- Audio and video help for online church services at the First Congregational Church of Ashfield
- New construction assistance on the new FCTS Hangar and Veterinary buildings
- Culinary presentation to the Northfield Senior Center
- Luncheons for the Montague Housing Authority and the Erving Red Hat Society
- Breakfast Catering for the Chamber of Commerce, School Resource Officer's and Light Up the

Fairgrounds

- Repairs to the Highland Cemetery Gate in Millers Falls
- Fabrication of an air conditioner cover for the Town of Warwick
- Installed a bench at the French King Bridge in Erving
- Installed brackets for the Franklin County Land Trust for signage
- Repairs to recycling carts for the Franklin County Fair
- Time capsule design and construction for the towns of Deerfield and Northfield
- Blood pressure clinic and nail clinic for the Erving Senior Center.
- Volunteer work at the Arbors Assisted Living and RegalCare facilities in Greenfield
- Holiday meals served at the Stone Soup Cafe in Greenfield
- Cosmetology services for Poet Seat Nursing Home, Linda Manor Assisted Living, Quabbin Valley Nursing Home, and the Bernardston Senior Center
- Volunteer work at the Dakin Humane Society

The Franklin County Technical School is forward-thinking as it continues to review labor demand and market analysis to add new programs to its offerings. The School Committee supports our students as they obtain competencies and training to make them competitive in the workplace or at college. Our partnerships with our communities are important for our programs, and we thank those who allow our students the opportunity to practice their trades out in the field.

Our partnerships with our communities are important for our programs, and we thank those which allow our students the opportunity to practice their trades out in the field.

Respectfully submitted,

Mr. Richard J. Kuklewicz, School Committee Chairman

Mr. Richard J. Martin, Superintendent-Director

Regional Service Providers

Upper Pioneer Valley Veterans' Services District



Upper Pioneer Valley Veterans' Services District

January 1, 2024 – June 30, 2024

Highlights for activities in the district:

- Office has made great strides to catch up to the large amount of claims since the passing of the PACT ACT. Office has had great success getting claims through. We have doubled our Claims from the prior year.
- District re-certified all Ch 115 clients for the first six months of FY24 as per state law (approximately 90 clients).
- District purchased and is distributing 92 gross of cemetery flags for Memorial Day.
- We have also ordered many 3x5 US Flags for availability for each town if needed. Office also has a large quantity of flag holder markers available and can order more if needed.
- District will hold an outreach with the VA from Northampton at GCC on 29 April 2024 at Greenfield Community College from 6PM to 8PM. VA will do Health Care Enrollment, Toxic Exposure Screenings, and cover VA Transportation. Our office will educate veterans in claims processing and other issues.
- Office has met with the Board of Trustees for the Greenfields Veteran Mall to start the process to put a new monument up to honor those who served in wartime after Vietnam.
- Requested a Capitol Budget from the City of Greenfield for \$35,000 for a new Van.
- Due to legality reasons the Massachusetts Veteran Service Officers have been given a cease and desist for VSO to file claims. This does not affect our Office as we are all Nationally Certified VSOs, but 90% of the VSO Offices in the towns and cities of Massachusetts cannot assist in claims for their local veterans.
- District Agreement waiting on two towns to reply before the submittal to EOVS Massachusetts for the continuation of District to be approved.
- This quarter we purchased and completed the delivery and pick up of Memorial Day Flags to the District. Our Office also replaced all the cemetery flags in Greenfield prior to Memorial Day.
- District re-certified all Ch 115 clients for the first six months of FY24 as per state law (approx. 90 clients).
- The office planned and ran the Greenfield Memorial Day Parade and Ceremony. Reps from our office also attended other District events that did not run at the same time the Greenfield Memorial Day Events.
- Between April 1st to June 30th the district completed the following Federal VA claims: 50 Appointment of Veteran Service Representation, 45 intent to files, 49 new VA claims for compensation, 8 claims for higher level reviews, 13 claims for supplemental review, 7 claim for D.I.C., 6 claims for VA burial assistance, 10 claims for VA footstones, 15 Requests for addition of dependents, 1 request for substitution of a claimant upon death of claimant, 5 VA Healthcare applications, 4 applications for burial benefits, 19 applications for standard government markers or headstone, and 3 applications for VA Pension.
- All Higher Level Reviews are being conduct via telephone conference for our clients in our office opposed to them being done by the Executive Office of Veterans Services (EOVS) of Massachusetts.

- Conducted an information meeting with Americas Vet Dogs to better assist any veteran inquiring about obtaining a service dog.
- Due to an inquiry by the VA OIG the EOVS of Massachusetts was given a cease and desist for all VSOs to stop submitting claims due not being nationally certified. This did not affect our office as we are all Nationally Certified but just about every other office in the State of Massachusetts Veteran Services has not been able to write claims for their Veterans for over 4 months.
- Partnered with the VA in Northampton and Greenfield Community College to conduct an evening outreach at Greenfield Community College to help assist the VA with healthcare applications and VA Benefits. Chris, Jeff and Stacey all completed our annual recertification to continue our National Association of County Veteran Service Officers.

Respectfully Submitted,

Chris Demars



Photo from the Upper Pioneer Valley Veterans Services website

Public Information

Leyden Municipal Directory
In Memoriam



Leyden Municipal Directory

Located at the Town Offices at 7 Brattleboro RD unless otherwise noted

ACCOUNTANT	413-774-4111 Ext. 1 accountant@townofleyden.com
ADMINISTRATIVE ASSISTANT	413-774-4111 Ext. 106 adminasst@townofleyden.com
ASSESSOR'S OFFICE	413-774-4111 Ext. 2 assessors@townofleyden.com
BERNARDSTON LEYDEN ELEMENTARY 37 School RD, Bernardston	413-648-9356
BOARD OF HEALTH	boh@townofleyden.com
BROADBAND/MLP (Whip City Fiber)	
- Hook up and billing	413-572-0100
- Technical Support	413-485-1204
- Downed Wires or Damage from storms	413-485-1204
CONSERVATION COMMISSION	conservation@townofleyden.com
COUNCIL ON AGING	coa@townofleyden.com
CULTURAL COUNCIL	culturalcouncil@townofleyden.com
FINANCE COMMITTEE	fincom@townofleyden.com
FIRE DEPARTMENT 16 West Leyden RD	
- To Report An Emergency	911
- Fire Station	413-773-7673
- Administrative Assistant	413-774-4111 Ext.106
FRANKLIN COUNTY TECH 82 Industrial BLVD, Turners Falls	413-863-9561
HIGHWAY DEPARTMENT 16 West Leyden RD	highway@townofleyden.com
HISTORICAL COMMISSION	histcomm@townofleyden.com
LEYDEN EMERGENCY MANAGEMENT COMMITTEE	emergencymtg@townofleyden.com
PLANNING BOARD	planboard@townofleyden.com
PIONEER VALLEY REGIONAL 97 F Sumner Turner RD, Northfield	413-498-2931

POLICE DEPARTMENT 256 South Street, P.O. Box 194 Bernardston

- Emergency 911
- Station 413-648-9208
- 24-hour Dispatch 413-625-8200
- Animal Control/Loose Dogs 413-625-8200

PUBLIC INFORMATION OFFICER

emergencyinfo@townofleyden.com

PUBLIC SAFETY ADVISORY COMMITTEE

publicsafety@townofleyden.com

RECREATION COMMITTEE

reccom@townofleyden.com

ROBERTSON MEMORIAL LIBRARY 849 Greenfield RD

413-773-9334

library@townofleyden.com

SELECT BOARD

selectboard@townofleyden.com

TAX COLLECTOR

413-774-4111 Ext. 4

taxcollector@townofleyden.com

TOWN CLERK

413-774-4111 Ext. 3

townclerk@townofleyden.com

TOWN COORDINATOR

413-774-4111 Ext. 1

towncoord@townofleyden.com

TREASURER

413-774-4111 Ext. 1

treasurer@townofleyden.com

ZONING BOARD OF APPEALS

zba@townofleyden.com

In Memoriam



Irene D. Muka, 96, of 209 South County Road, Leyden, passed away on Monday January 22, 2024 at RegalCare-Greenfield. Irene worked for a Keene based insurance company after graduating high school. In 1951 she married Lewis R. Muka (who predeceased Irene in 2020) and moved to Leyden to start her life on a dairy farm. The change from growing up in urban Keene and working in an office environment to living on and running a successful dairy farm with her husband was daunting. She learned how to drive trucks and tractors, bale hay and harvest corn silage all while raising their two sons. She loved to grow flowers, and plant and preserve vegetables.

Charles A. Loven, 75, of Stephen Lane passed away Friday January 26, 2024 at Baystate Medical Center in Springfield. Charlie attended Needham High School, Needham, MA, graduating in 1966. He later attended UMass Amherst, where he majored in Journalism. Following High School, Charlie enlisted in the U.S. Air Force. He was stationed in the Azores and worked in Communications. With his active duty concluded, Charlie returned to Western Massachusetts and attended UMass Amherst. He then joined WHAI Radio in Greenfield, as a broadcaster, a job he thoroughly enjoyed, as many music genres were an integral and much-loved part of his life. As one of Charlie's friends put it, there was no conversation with Charlie that wouldn't benefit from the injection of a well-chosen lyric from Dylan, Prine, or Petty, just to name a few.



Mary Lou (Johnson) Barton, 74, of Leyden MA, took the Lord's hand on April 16, 2024, surrounded by her loving family at home. Mary Lou grew up having fun on the Dunklee Farm in Vernon, Vermont. She enjoyed feeding the calves, milking the cows, and playing in the haylofts with her siblings. Mary Lou married her husband, Elwin Barton, on May 7, 1971. After they were married, they moved around for a bit, before settling at the Barton Homestead in Leyden where she raised her children and took care of her in-laws and mom. Mary Lou loved caring for her family and friends. She always had her arms wide ready for a hug and an I Love You. Mimi always had the best snacks and enjoyed buying yummy food. The aroma of local maple syrup filled the air daily and was a scent very connected to Mary Lou.

