| Building Needs Study Committee Agenda |
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| Location: | [Leyden Town Office-All Committees Room]7 Brattleboro Road, Leyden, MA |
| Date: | [ Thursday Jan 11th 2024] |
| Time: | [6PM] |

# Agenda details: (Topics that the Chair person reasonably anticipates to be discussed.)

## New Business

## 6.00 -630 pm Meet with Jeff Miller and go over repair lists to see what building maintenance he can do. Submit repair list to SB,BNSC,Finance Committee, Town Coordinator for authorization for him to do the repairs.

630-640pm Review last months meeting minutes

640-700pm Discuss priority, high cost list for building maintenance for this year to get quotes submitted. Also what members would like to put in for next months agenda

700-715 pm put contractor list together for emergency repairs for town buildings to give to SB and Town Coordinator. For example rain leaking/coming in the widows during SB meeting.

ADJOURN

\*\*\* Please note—all times are for planning purposes

Posted at 7:00 PM on Wednesday, January 3, 2024 by Paul McLatchy III, Town Clerk