

Open Space and Recreation Committee Meeting Minutes
Leyden Town Office Building
January 21, 2025
5:00 pm

Committee Members Present: Bob DePalma, Pam Brown, Jim Brodeur, Janell Howard,
Others Present: Liz Kidder

Pam called the meeting to order at 5:09 pm.

Approval of Minutes

Motion: Jim moved, and Bob seconded to approve the 10-22-24 meeting, unanimously approved.

Updates from Committee Members

Jim - revised the survey.

Pam –

- reached out to the COA about presenting at their March luncheon and distributing the survey.
- Asked the select board for money to print and mail out the surveys to everyone on the list.
- Set a date to have a public town meeting to introduce the Open Space and Recreation committee and the survey _ Martha said she would be a facilitator

Janell update –

- Requested a check for stamps with Pam’s approval.
- Received a new ADA plan from FRCOG today.
- Talked to the town clerk about getting a street list.

Review/update Committee Assignments

- We need help with section 3 Community Setting from the Conservation Committee, the Planning Board and FRCOG
- Bob updated the property owners.
- Section 4 - Janell will work with the Conservation Commission
- Section 6-9 will be accomplished after the survey is set out and we have received information back from the surveys.
- Section 10 - Pam and Janell can work on it
- Section 11 - references Janell
- Working on draft questionnaire – decide when to send it out.
- Send two copies of the survey if there is more than 1 person in the household.

Finalize Community Survey

Page 1

- Third paragraph change conservation trusts to conservation restrictions.
- Strike “and reimbursement of up to 80% of the cost”.
- Change land bank to land trust.
- Remove the word municipal and add town, twice.

Question 1

- Leyden State Forest capitalized.
- Leyden Wildlife Management – capitalized.

Question 2

- No changes.

Question 3

- River needs to be capitalized.

Question 4

- Add pickleball.
- Add horseshoes.

Question 5

- Change to town/state on a. and b.

Question 6

- No changes

Question 7

- No changes

Question 8

- Add horseshoe pit/Avery Fields (capitalize Fields)
- c. change municipal to town
- Ball field/Avery Field

Question 9

- Separate line for Pickle Ball at Avery Fields

Question 10

- Add pickleball court.

Question 11

- Add a new opened ended question for question 11
- What other types of recreational activities or community events would you like to see in Leyden?

Question 11-16

- stay the same other than re-numbering the questions.

ACTION: Pam will update the survey with the changes.

Community Listening Session Planning

- Send two copies of the survey to households with multiple adults.
- Copies will be available at Town Hall, Town offices, and Library.
- Public information meeting, February?
- Discussion on when to have the listening session. Martha Hopewell is a possible moderator for the listening session except if it's held in March
- The Listening Session is to get feedback from the community. Possible dates are March 18th or 19th depending on the availability of the Moderator.
- The survey will be sent the end of February to return within 10 days.
- Drop off locations will be at the library, the town offices, and at the COA luncheon. There will also be extra surveys for people to fill out at the COA luncheon. Jerry Lund has a nice drop-off box from 14 years ago that we can use.

ACTION: Pam will talk with Jerry about getting the box.

Next Meeting

- Check in with those who are supposed to meet with their committees /assignments.

ACTION: Pam will talk to the Select Board about the number of people for the Open Space and recreation committee and the possibility of reducing the size.

ACTION: Pam will follow up with Michael and see if he is still interested in being on the committee. Pam will ask Glenn Caffrey if he is interested in joining the committee.

Motion: Pam moved, and Janell seconded to adjourn the meeting at 6:35pm, unanimously approved.

Respectfully submitted,

Janell Howard