

**Leyden Selectboard  
Pearl Rhodes Elementary School  
Regular Session Minutes  
December 23, 2019  
7:00pm**

**Selectboard Members Present:** Jeff Neipp, Lance Fritz, Bill Glabach

**Others Present:** Michele Giarusso, William Butler, Dan Galvis, Brian Pelletier, Zack Deluca  
Meeting Called to Order at 7:00 pm

**Minutes**

Selectboard members reviewed the mail, meeting minutes and signed the warrant.

**Motion:** Lance moved the December 16, 2019 minutes as printed. Unanimous.

**Discussion**

Marissa Lachance in for interview for custodian position. Lance Fritz excused himself from the room due to a conflict of interest. Jeff and Bill reviewed her resume, Melissa read job description which described expected hours per week. Jeff asked questions pertaining to the job and stated \$15.00 per hour is starting wage. Marissa stated that was acceptable.

**Motion:** Jeff moved to hire Marissa Lachance as custodian for municipal buildings. Bill seconded. Both in favor.

Lance returned to room. Michele stated Sean Berthiume had to remove himself as candidate for plowing due to health reasons. Michele also stated Erik Johnson said he could not do.

Virtual school- discussed updates to lease and that it was signed by GVS representative as acceptable.

**Motion:** Lance moved to have the chairman of the board sign the lease. Bill seconded.

Unanimous. Jeff signed the lease.

Board reviewed William Butler and Colton Stebbins application for volunteer firemen. William "Bill" present. Brian called Colton Stebbins to see if he will be present. He cannot be present due to work commitment. Brian Pelletier recommends both men for the department. They both are residents of Leyden.

**Motion:** Jeff moved to appoint both Bill and Colton to the volunteer fire department with a six month probationary period. Unanimous.

Fire and Police departments-debriefed on the car accident of December 9, 2019 on West Leyden Road. Jeff read dispatch's recorded account of who was toned out and why. Jeff stated he wanted better cooperation between the two departments on all calls. Safety should always be first on everyone's minds. It was disconcerting to have to get an accounting of the call because each department wants to be in charge. Bill stated many years ago the policy that was set or so he thought that if the call was an auto accident the police were in charge and if the call was a fire the fire chief was in charge. He did not understand what has happened since. Dan suggested there be written policies and procedures stating this. Dan also mentioned that the fire department was not supposed to respond to medical emergencies. The board years ago declared that the police were responsible for EMS only. Bill agreed that this was policy and 10 people should not be responding to a medical call. Jeff stated it is dispatch's protocol to tone out both departments for an auto accident with an injured person and he did not want to change dispatch's policies. The two departments had to have common sense as to what their duties are and realize they had to work together as a team. Jeff stated policies and procedures will be written up in January and if any calls come in before they are voted on that the selectboard expects congeniality, respect and cooperation amongst the two departments.

Sale of town property-Jeff was hoping the money from the auction could be put into a special account but the town accountant stated it had to go into the general fund.

Surplus equipment: Jeff stated the items put on the auction site brought in \$6200 for the fire truck, \$4300 for the cargo trailer \$3550 for the ATV and \$360 for the radar trailer.

**Municipal Assistant Update**

Michele stated she was getting multiple emails for Reverse 911 sign ups and did not know she was going to be involved in gathering the data. Since Dan is present she wanted to know the criteria from RAVE. Did they want in an EXCEL or ACCESS data base?

Dan stated RAVE was going to get the info. from Shelburne control for land lines. Jeff asked that a representative come in from RAVE so we know what is expected. Jeff also stated maybe Leyden Life can send out something that changes the information being sent to Michele.

Michele stated the our regional public health representative from the FRCOG wants to know if the school will be cooking and who will be the safe serve person. Board agreed no cooking will be done. Michele also asked about needing a CO2 fire extinguisher . The one we had no longer works and cannot be fixed do we need to purchase another one for \$300. Board stated since no cooking we can do with and ABC extinguisher. Brian agreed.

**Motion:** Jeff motioned to adjourn meeting at 8:15pm and wanted to wish everyone a Happy Holiday season. Unanimous.

Respectfully Submitted,  
Michele Giarusso