

**Leyden Selectboard
Pearl Rhodes Elementary School
Regular Session Minutes
January 6, 2019
7:00pm**

Selectboard Members Present: Jeff Neipp, Lance Fritz, Bill Glabach

Others Present: Michele Giarusso, Dan Galvis, John Higgins, Nicole Glabach, Zack Deluca
Meeting Called to Order at 7:00 pm

Minutes

Selectboard members reviewed the mail, meeting minutes and signed the warrant. Selectboard signed policy on paying Junior firefighters \$12.75 per hour as of January 1, 2020 as the minimum wage has increased.

Motion: Lance moved the December 23, 2019 minutes with one minor change. Unanimous.

Discussion

Town clerk Nicole Glabach present to discuss where voting will take place. Jeff stated the voting has to stay at the town hall until the next ATM. She could put a warrant article at that time to change the place for voting. Nicole stated there are four dates in 2020 for voting so this should be a good representation of how it will work having her office down the street from the voting. She also stated she will be having early voting for 2 weeks and that will be in her office. Nicole would like to update all town clerk fees as they have not been updated since 1991. Lance suggested Nicole write everything down and submit as her proposal of fees and the selectboard could then vote on them.

John Higgins asked how does a resident get appointed as an auxiliary registrar. He feels we need more people to count ballots during elections so it does not take long. Nicole will look into and recommend how many more people she needs and communicate back to the selectboard. John stated he and his wife Michele Higgins are interested in being appointed.

Reverse 911-Dan stated land lines have been loaded into RAVE. He will be the person responsible for managing the information. It will cost \$3,000 per year for the software and service. Dan only has 29 people signed up so far. Jeff stated there is no hurry we should give residents a few more months to sign up. John Higgins suggested when the census goes out in January he would volunteer to stuff envelopes with information for reverse 911. Then everyone in town would receive notice.

Dan also presented the selectboard with a report on a piece of file cabinet he sent to the state lab to be tested. There is no asbestos in the sample. Jeff asked that Michele send a copy of the report to the Assessor chair. Dan also presented a bill for the testing for the selectboard to pay.

Fire and Police department policies. Lance suggested he would be willing to go through both the police and fire policy and procedure manuals to compare them. Then both departments should be called in while the board makes suggestions on which ones to adopt.

Virtual school - had their first day nothing really to report yet.

Municipal Assistant Update

Michele asked that the selectboard sign the fire alarm, smoke detector bid through the FRCOG. We have multiple companies currently and it would be better to have one.

Motion: Lance moved to authorize Jeff as chair to sign. Unanimous. Jeff signed. Michele stated that the Franklin County Sheriff's office had no one booked so they started painting today. She has ordered paint for the building. Estimate total may be \$1700 for paint and supplies. Board agreed to proceed. Annual elevator safety inspection. John Higgins offered to test the phone with Michele. New custodian came in and signed all paper work and Michele ran the CORI, she starts this week and she will try and do some shoveling but not sure she can get here every day when needed. We will trial.

Motion: Jeff motioned to adjourn meeting at 8:30pm. Unanimous.

Respectfully Submitted,
Michele Giarusso