



## **MEETING NOTICE AND AGENDA**

### **Leyden Select Board**

**Regular In person Session**

**Town Office Building**

**September 13, 2021**

**6:00pm**

AGENDA: (Topics that the Chair reasonably anticipates to be discussed.)\*

- 6:00: Review mail, sign warrants, approve meeting minutes
- 6:10: Public Comments and other business not reasonably anticipated by the Chair 48 hours in advance of the meeting
- 6:20: Gilda Galvis, Town Clerk signing of letter to stay as one precinct
- 6:25: Police Chief monthly update including items below:
  - Police Office in Town Office fax line connected
  - Police Policies and Procedures returned to the Police Office in Town Office
  - Police officer's Personnel Records returned to the Police Office in Town Office
  - Town emails for Chief Galvis and Captain Galvis confirmed and shared with town officials
- 6:40: Clean up around propane tank for inspection
- 6:40: Approve laborer job description
- 6:45: Municipal Assistant updates-Approve wording Paul Mark's office sent back before filing legislation, one day liquor license example, surveyor for East Hill Road, joining Pioneer Valley Municipal IT Collaborative
- 7:00: Code of conduct policies

### **Old Business:**

Revised Town Hall Policy

DLS Technical Review

### **Executive Session If Required**

### **Adjourn**

\*Please note – all times are for planning purposes

Posted 9/9/21

