

**Leyden Select Board Working Session Minutes**  
**Leyden Town Office Building**  
**October 3, 2022**  
**9:00am**

**Select Board Members Present:** Bill Glabach, Glenn Caffery, Katherine DiMatteo

**Others Present:** Michele Giarusso, John Higgins

Bill called the meeting to order at 9:07 am.

**DISCUSSION**

**Tina Riddell retirement Badge-**There was much discussion on the requirements of the retirement badge. The board read the email from Town Counsel and information Chief Palmieri provided. The board then spoke via telephone to Chief Palmieri to ask specific questions and get clarification. The requirements are that the police chief for whom the person worked has to approve the retirement badge. Also that it is for full-time officers and the police force has a contract with the Massachusetts Police Chief Association.

**Motion:** Glenn moved to respond to Tina Riddell that the Select Board does not have the authority to issue a retirement badge at this time. Bill seconded. Unanimous.

**Electric Vehicle Incentive Program (EVIP) grant-**Dave Callahan from Eversource met with Michele and his opinion is to ask the state if one station can go the town hall and put the other station outside of town office building. He will do the CAD drawings for town hall and talk to Eversource. Michele stated there have been increases for the electric charging stations since she applied for the grant almost 1 year ago so the town will have expenses for these.

**Town Hall Rental policies** – The board had both the old and new policies to read over ahead of time. Some suggestions were made to clarify or change wording in policy.

**Motion:** Katherine moved to accept the new Town Hall rental policy with an effective date of October 3, 2022 except for anyone that has already inquired about the use and received a copy of the old Town Hall Rental Policy. Glenn seconded. Unanimous.

**Policy on Select Board annual appointments of committees-**Katherine had sent out a proposed policy prior to the meeting for everyone to read.

**Motion:** Glenn moved to approve the policy as written for Select Board yearly appointments. Katherine seconded. Unanimous.

**Future Meeting Agendas:**

Glenn suggested Brian Pelletier come to the October 24<sup>th</sup> meeting to present a plan for the Fire Department.

Katherine suggested that the agenda for October 17 be the personnel policies and October 31 discussion of a plan for the future, and goal setting and on November 14 a report from the Highway Department.

**Motion:** Glenn moved to adjourn at 12:00pm. Bill seconded. Unanimous.

Respectively submitted,  
Michele Giarusso  
Municipal Assistant