

Leyden Select Board Minutes
Leyden Town Office Building
Regular Session
October 11, 2022
6:00pm

Select Board Members Present: Bill Glabach, Katherine DiMatteo, Glenn Caffery

Others Present: Michele Giarusso, John Higgins, Ken Medvetz, Mary Glabach, Ginger Robinson, Liz Kidder, Liesel Nygard for the Greenfield Recorder.

Bill called the meeting to order at 6:10pm. Select Board read correspondence file and signed FY 23 warrants.

Announcement from chair that the meeting was being recorded.

Motion: Katherine moved to approve the meeting minutes of September 26, 2022, Glenn seconded with the amendment noting that Chief Palmeri's name was misspelled.

Unanimous.

Motion: Katherine moved the meeting minutes of October 3, 2022 as written. Glenn seconded. Unanimous.

Motion: Glenn moved that Leyden adopt the Leyden MVP and Hazard Mitigation plan, Katherine seconded. Unanimous. Bill signed the resolution.

REPORTS

EV Charging Stations: Michelle reported that she spoke with the State regarding the EV charging stations and the increase in cost. The State does have additional money to provide to the town for the increase. The money may have to come from another source in the State funds after the State reviews the quotes. Approximate increase of \$10,000. EV charger approved for installation at town office and town hall. Contracts will be signed when all information and agreements are confirmed.

Appointment: Bill made a motion to appoint Ken Medvetz to the Building Needs Committee. Glenn second. Approved unanimously.

Tahoe Repair Estimate: Glenn reported on the estimates for the Tahoe. Brush truck is the current emergency vehicle, but it is not working so there is not a vehicle available for rescue. Estimate for repair to Tahoe is approximately \$6,000 by McGovern Chevrolet. Estimate may be high, and the actual cost may be lower. Some repairs are necessary, and others do not need immediate attention.

Options: fix it, go out for bid to other vendors (Green River Auto and North Greenfield Auto or another), not repair and sell at auction. Liz commented that if we decide to not fix, an immediate search should begin for a used vehicle for emergency personnel. Bill prefers that if we decide to repair the Tahoe, we should do so with McGovern to get dealer parts and establish a relationship with them, and also do all the repairs in the estimate. How will this be paid? Can ARPA money be used? \$7,000 was appropriated at town meeting for EMS, as well as \$67,000 in the Fire Department appropriations. Ginger recommended to take it out of Fire Department development money.

Motion: Glenn made a motion to have McGovern Chevrolet do the repairs to the Tahoe and it would be allocated from the Fire and EMS development fund. Katherine seconded. Approved unanimously

Municipal Assistant Update:

MVP: Michele reported that with the MVP plan approval, FRCOG asked what we might apply for. Grants come out in the Spring. Andrew Smith is the regional coordinator for MVP. Preference is restoration of the bog area on West Leyden Road.

Road Projects: Coates Road - \$18 to \$20,000 to come for reimbursement. Final reconciliation has been done. Came in right on budget. East Hill project is moving along.

DLS Grants: Sean Cronin of DLS asked about human resources grant we received 2 years ago, requested all the deliverables. Michele sent the job descriptions and reported on our status. Also asked about financial management grant and recommendations. Michele reported to DLS that we are still working on it. Closing out Best Practices Grant (human resources). Can now apply for another Best Practices Grant.

Ethics: State is going to implement the ethics and conflict of interest training, certificates, contact individuals, and manage requirements. All will be done on-line. Michele recommends that Leyden sign up with the State to take over the conflict-of-interest management. SB agreed with Michele's recommendation.

Impala: Not worth repairing. Sealed bids from public or send to the munici-bid. As is, needs work, state a minimum amount for bid. Look up blue book value. Ask McGovern Chevrolet for possible trade-in or recommendations on where to send to auction. Bill would like to stay with McGovern for the work.

Municipal Energy Program: Constellation is a provider who supplies Liquid Natural Gas. Katherine expressed her concern and objection to Liquid Natural Gas. Bill asked about an energy audit. Town has had one. Glenn agrees with Katherine and does not see a need for another energy audit.

Building Needs Study Committee: met this week. Michele provided a list of recommendations. Committee and Michele will do a walk through of all the building to assess the needs. Advisory committee – will bring recommendations back to SB.

Electrician: Relay switch installed today on boilers. Electrician was called by Dave Vreeland after the Building Needs study Committee met.

Municipal Annual Meeting: January 2023. Budgeted for Michele. Katherine expressed interest in going. There is \$3,000 in Boards and Committee line item. Bill stated ok to take from there. Katherine and Michele will register.

Animal Control Contract: 3 year contract with Sheriff's office. Katherine noted some clarifications she would like Michele to ask: What are the attachments referred to in the

contract, what is the difference between section 1B and 2a, what is the difference between the charges for the first 10 days and for after the 10th day. Contract was signed and Michele will get clarification on questions.

DISCUSSION

Goals/projects for the year:

Glenn did an overview of the need to do the annual planning.

Ginger, chair of Finance Committee, presented recommendations and schedule for planning for the town budget. Also, the types of financial reports to have available to all committees and departments.

School budget sub-committee has begun their meetings. Next one on Wednesday, October 12th. Would be helpful for finance committee and SB to send someone to attend. Warwick is gone so there will be major impact on the schools and their budget. Regionalization committee will be inviting SB and Finance Committee to a joint meeting in November to provide advice on direction to take.

Glenn will share the list he has started for us to discuss when, how and who to get these done and identify where we can get funding to assist with implementing projects.

Agenda for next Monday: Personnel Policies and related items. On working meeting on October 31 will be assignments of priorities and lead person for goals/projects for the year. Katherine asked if the October 31st meeting be scheduled for 10am instead of 9am. Agreed by SB.

John Higgins asked for volunteers to judge the Trunk and Treat event: costumes and trunks.

Glenn moved that we pass over the executive session. Bill seconded. Approved unanimously

Motion: Glenn moved to adjourn at 8pm. Katherine seconded. Unanimous.

Respectively submitted,
Michele Giarusso
Municipal Assistant