

Leyden Select Board Working Session Minutes
Leyden Town Office Building
October 17, 2022
9:00am

Select Board Members Present: Bill Glabach, Glenn Caffery, Katherine DiMatteo

Others Present: Michele Giarusso

Bill called the meeting to order at 9:05 am.

DISCUSSION

The board went page by page through the draft of the Personnel Policy and Procedure Manual Don Jacobs Consulting prepared in 2021. Katherine had made some markups and suggestions for changes. Because of the size of the manual, they did not complete their work and will try and finish at the next working session.

Bill had to leave at 12n.

Katherine reminded Glenn and Michele that the next working session will start at 10am.

Motion: Glenn moved to adjourn at 1:00pm. Katherine seconded. Unanimous.

Respectively submitted,
Michele Giarusso
Municipal Assistant