

Special Permit Requirements

APPLICANT REQUIREMENTS FOR FILING SPECIAL PERMIT APPLICATION

1. Completed Application For Special Permit Form (6 copies)
2. Certified Plot Plan (2 copies) – Plan shall show at a minimum: existing and proposed structures, structure setbacks from Right-of-Way (ROW), side and back lot lines, location of travel way within ROW, locations of driveways, wells, septic system & wetlands. This same information shall also be submitted for any and all abutters within 150' of the proposed activity.
3. Abutters list (to be obtained by applicant from the Board of Assessors): Complete name and mailing address listing of all parties in interest within 300' of all applicant's property lines, including opposite sides of public or private streets or ways, AND the Planning Boards of Leyden, Bernardston, Greenfield, Colrain & Guilford, VT.
4. Established filing fee(s): \$300 per Application, plus \$8.00 per "Parties in interest" mailing, payable to the Town of Leyden.