

**Town of Leyden
Commonwealth of Massachusetts**

**Special Town Meeting
Warrant**

**Monday, January 22, 2018
7:00pm**

To a Constable in the Town of Leyden, in the County of Franklin, GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of said Town, qualified to vote in elections and in Town affairs, to meet at 7:00 in the evening on Monday, January 22, 2018 in the LEYDEN TOWN HALL on West Leyden Road, Leyden, MA, then and there to act upon the following articles:

ARTICLE 1-

To see if the Town will vote to adopt a general by-law to establish revolving funds for use by certain Town departments, boards, committees, and agencies under Massachusetts General Laws Chapter 44, Sec. 53E½, as set forth in Attachment 1, or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECTBOARD
SELECTBOARD RECOMMEND APPROVAL
FINANCE COMMITTEE RECOMMEND

ARTICLE 2-

To see if the Town will vote to transfer \$5,000.00 from Free Cash to the Building Repairs and Maintenance account, or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECTBOARD
SELECTBOARD RECOMMEND APPROVAL
FINANCE COMMITTEE RECOMMEND

ARTICLE 3-

To see if the Town will vote to accept the provisions of Chapter 44, Sec. 53F1/2 of Massachusetts General Laws establishing the operation of Leyden's Broadband Network as an Enterprise Fund, effective fiscal year 2019, or take any vote or votes in relation thereto.

SUBMITTED BY THE SELECTBOARD
SELECTBOARD RECOMMEND APPROVAL
FINANCE COMMITTEE RECOMMEND

ARTICLE 4

To see if the town will vote to transfer the sum of \$500.00 from free cash to Administration Support salary or take any action or votes in relation thereto.

SUBMITTED BY THE SELECTBOARD
SELECTBOARD RECOMMEND APPROVAL
FINANCE COMMITTEE RECOMMEND

ARTICLE 5-

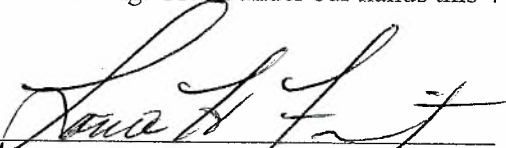
To see if the Town will vote to approve a proposed Citizens' Safety bylaw, as set forth in ATTACHMENT 2, or take any vote or votes in relation thereto.

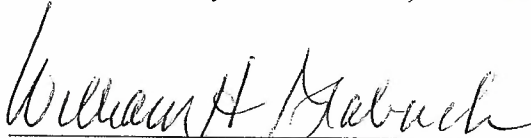
SUBMITTED BY CITIZEN PETITION

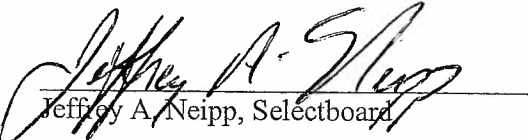
SELECTBOARD RECOMMEND DISAPPROVAL

FINANCE COMMITTEE RECOMMEND

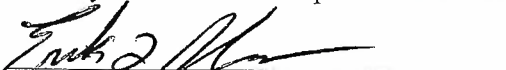
Hereof, fail not, and make due return of this Warrant, with your doing thereon, to the Town Clerk, at the time and place of said meeting. Given under our hands this 4th Day of December in the year of our Lord, Two Thousand Eighteen.


Lance H. Fritz, Selectboard Chair


William H. Glabach, Selectboard


Jeffrey A. Neipp, Selectboard

I hereby attest that I have posted said warrant at least fourteen days before said meeting.


Constable, Town of Leyden

1-3-18
Date

ATTACHMENT 1

DEPARTMENTAL REVOLVING FUNDS

1. Purpose. This by-law establishes and authorizes revolving funds for use by Town departments, boards, and committees, in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, Sec. 53E½.
2. Expenditure Limitations. A department, board, or committee head may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law without appropriation subject to the following instructions:
 - A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
 - B. No liability shall be incurred in excess of the available balance of the fund.
 - C. The total amount spent during a fiscal year shall not exceed the amount authorized by Town Meeting on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the Selectboard and the Finance Committee.
3. Interest. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the general fund.
4. Procedures and Reports. Except as provided in General Laws Chapter 44, Sec. 53E½ and this by-law, the laws, charter provisions, by-laws, rules, regulations, policies, or procedures that govern the receipt and custody of Town monies and the expenditure and payment of Town funds shall apply to the use of a revolving fund established and authorized by this by-law. The Town Accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the Town Accountant provides the department, board, or committee on appropriations made for its use.
5. Authorized Revolving Funds. Revolving funds established and authorized by this by-law shall begin on or after July 1, 2018, and shall include:

(ATTACHMENT 1)

Fund	Revenue Source	Authority to Spend Fund	Use of Fund	Spending Limit	Disposition of Fund Balance	Fiscal Years
Recreation Committee Revolving Account	Fees Collected for Recreation Committee Events	Recreation Committee	Recreation Committee Expenses	\$2,000	Balance Available for Expenditure	FY19 and Subsequent years
Animal Control Officer Revolving Account	Fees Collected for citations, licenses and registration	Animal Control Officer	Animal Control Expenses	\$5,000	Balance Available for Expenditure	FY19 and Subsequent years
Fire Safety Inspections Revolving Account	Fees Collected for Safety Inspections by the Fire Department	Fire Chief or Designee	Pay for the Safety Inspection Services	\$700	Balance Available for Expenditure	FY19 and Subsequent years
COA Shopping Service Revolving Account	Fees collected for shopping services	Council on Aging	Purchase of Groceries for Residents	\$5,000	Balance Available for Expenditure	FY19 and Subsequent years
Planning Board Revolving Account	Fees collected from applications requiring public hearings, copies of bylaws	Planning Board	Planning Board advertising expenses	\$1,000	Balance Available for Expenditure	FY19 and Subsequent years
Agricultural Commission Revolving Account	Fees collected for fines or Agricultural Commission events	Agricultural Commission	Agricultural Commission expenses	\$2,000	Balance Available for Expenditure	FY19 and Subsequent years
East Hill Cemetery Commission Revolving Account	Fees collected for burial plots or donations	Selectboard or Designee	East Hill Cemetery Expenses	\$5,000	Balance Available for Expenditure	FY19 and Subsequent years

Citizens' Safety Bylaw

Section 1. In addition to any applicable provision of state law regarding the regulation and licensing of hunting and/or firearms, no person shall fire or discharge any firearm or weapon of any kind within the limits of any park, playground or other public property of the Town, except with the consent of the Board of Selectmen, or other Town governmental body with jurisdiction over such property. Nor shall any person fire or discharge any firearm, or weapon of any kind on any private property, except with the written consent, to be in the person's possession, of the owner or legal occupant thereof.

Section 2. This bylaw shall not apply to the lawful defense of life or property, not to any law enforcement officer acting in the discharge of his duties.

Section 3. Any person violating any of the provisions of this article shall be fined \$200 for each offense, and any weapon used in the commission of said offense shall be confiscated by a law enforcement officer. This by-law shall not apply to the lawful defense of life or property or to any law enforcement officer acting in the discharge of his or her duties. The Leyden Police Department, the Massachusetts Environmental Police or any sworn police officer who has jurisdiction in the Town of Leyden may enforce this by-law. Any person in violation of this by-law may also be subject to Massachusetts laws and regulations, where applicable.