



**Department of Veteran Services**  
294 Main Street • Greenfield, MA 01301  
Phone 413-772-1571 • Fax 413-772-1401  
[www.greenfield-ma.gov](http://www.greenfield-ma.gov)

**Christopher Demars, Director**  
**Laura Thorne, Assistant**  
**Stacey Geneczko, Deputy Director**  
**Jeffrey Cochran, VSO**

## **UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT**

*Veteran Resource and Referral Center located in Greenfield, satellite locations throughout the district*

### **Member Towns**

*Ashfield*  
*Bernardston*  
*Buckland*  
*Charlemont*  
*Colrain*  
*Conway*  
*Deerfield*  
*Erving*  
*Gill*  
*Greenfield*  
*Hawley*  
*Heath*  
*Leverett*  
*Leyden*  
*Monroe*  
*Montague*  
*New Salem*  
*Northfield*  
*Plainfield*  
*Rowe*  
*Shelburne*  
*Shutesbury*  
*Sunderland*  
*Warwick*  
*Wendell*  
*Whately*

### **UPVVSD Advisory Board Meeting**

**Date: Tuesday January 6 , 2026**

**Time: 5:00 PM**

**Location: UPVVSD Office, 294 Main Street, Greenfield, MA 01301**

**Chairperson's Statement** - This meeting is not being recorded by the UPVVSD Advisory Board. If any other persons present are recording this meeting, you must notify the chairperson at this time.

**Call to Order: Chairman Dennis Brennan**

**Roll Call of Members:**

**Prior Meeting Minutes: (January 2025):** Reading of minutes, motion to approve minutes.  
October 2025 Meeting did not meet Quorum

#### **New Business:**

- Completed Annual Certifications with NAVSCO and EOVS
- Flag Request
- Hero Act (Property Taxes)
- 2027 Budget
  - New Line Item for VETRSPEC Software
  - Health Insurance jumped 19% for CY27
- Move elections to after FY27 starts

#### **Old Business:**

- 2026 budget shortfalls/credits address in new budget

**Next Meeting:**

**Adjournment:**

### **EXECUTIVE SESSION MAY BE CALLED**

*\*Please note that the list of topics was comprehensive at the time of posting, however, the public body may consider and take action on unforeseen matters not specifically named in this notice. Posted in accordance with M.G.L. c 30A § 18-25.*



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## **UPPER PIONEER VALLEY VETERANS' SERVICES DISTRICT**

*Veteran Resource and Referral Center located in Greenfield, satellite locations throughout the district*

January 7, 2025 5:00 PM UPVVSD Advisory Board Meeting Minutes

### **Member Towns**

*Ashfield*  
*Bernardston*  
*Buckland*  
*Charlemont*  
*Colrain*  
*Conway*  
*Deerfield*  
*Erving*  
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*Shelburne*  
*Shutesbury*  
*Sunderland*  
*Warwick*  
*Wendell*  
*Whately*

**Chairpersons Statement and Meeting called to order:** 5:00 PM by Chairman Denis Brennan

**Roll Call of Members:** Present - Bernardston, Colrain, Leyden, Northfield, Shelburne, Shutesbury and Director of UPVVSD Chris Demars

**-Approval of prior meeting Minutes:** (Oct 2024) motion presented by Town of Shelburne seconded by Town of Shutesbury, vote passed unanimously.

### **-New Business:**

District Budget reviewed for FY26. Motion presented by Town of Shelburne seconded by Town of Shutesbury, vote passed unanimously.

-Election of Officers and responsibilities discussed. Motion Presented by Town of Bernardston seconded by Town of Leyden, Vote passed unanimously for Dennis Brennan of Northfield as Chair, Richard LaPierre of Shelburne as Vice Chair and Michael Aldrich of Greenfield as Secretary.

-Chris Demars informed the board that the Van replacement will be put on hold and a request for the FY 2027 Capital budget to replace the Van. Advisory Board will vote on assessment to District at a future meeting.

-Chris discussed possible Chapter 115 impact to town of Leverett due to ongoing pending housing plans for the Kittredge Estate. Town of Leverett Rep not present. Leverett has no Chapter 115 recipients at this time, but it could add tens of thousands to the town's future budget.

-Office personnel attend the Annual EOVS annual training and are in compliance for the State of Massachusetts Veteran Services.

### **-Old Business:**

Need a handful of Towns to get their flag orders in. Reps from each town have the list of who is delinquent. Chris has mailed, called and emailed the towns that have not given their orders yet.

-Still need to update UPVVSD Website on all towns' websites. Chris will review again.

**-Next meeting date:** set for Oct 7, 2025 at 5pm at the UPVVSD offices

**-Motion to adjourn:** 5:30 P.M. by Shelburne, seconded by Shutesbury, meeting adjourned

# Franklin County District Credit

		Greenfield \$200,716.64	District \$157,705.93	Total \$358,423		District Credit \$ -
	EQV 2022	50%	Population	50%	Total %	
Ashfield	293,407,600	1.8%	1,695	1.8%	3.6%	\$ -
Bernardston	289,619,100	1.8%	2,102	2.3%	4.0%	\$ -
Buckland	270,428,900	1.7%	1,816	2.0%	3.6%	\$ -
Charlemont	155,406,800	0.9%	1,185	1.3%	2.2%	\$ -
Colrain	203,121,700	1.2%	1,606	1.7%	3.0%	\$ -
Conway	298,724,500	1.8%	1,761	1.9%	3.7%	\$ -
Deerfield	869,370,900	5.3%	5,090	5.5%	10.8%	\$ -
Erving	969,923,800	5.9%	1,665	1.8%	7.7%	\$ -
Gill	183,855,300	1.1%	1,551	1.7%	2.8%	\$ -
Hawley	52,571,500	0.3%	353	0.4%	0.7%	\$ -
Heath	105,196,700	0.6%	723	0.8%	1.4%	\$ -
Leverett	338,579,700	2.1%	1,865	2.0%	4.1%	\$ -
Leyden	104,479,300	0.6%	734	0.8%	1.4%	\$ -
Monroe	31,522,700	0.2%	118	0.1%	0.3%	\$ -
Montague	1,034,121,100	6.3%	8,580	9.3%	15.6%	\$ -
New Salem	134,880,400	0.8%	983	1.1%	1.9%	\$ -
Northfield	612,926,000	3.7%	2,866	3.1%	6.8%	\$ -
Plainfield	120,158,000	0.7%	633	0.7%	1.4%	\$ -
Rowe	539,813,700	3.3%	424	0.5%	3.8%	\$ -
Shelburne	315,346,600	1.9%	1,884	2.0%	4.0%	\$ -
Shutesbury	258,085,500	1.6%	1,717	1.9%	3.4%	\$ -
Sunderland	458,245,200	2.8%	3,663	4.0%	6.8%	\$ -
Warwick	91,765,300	0.6%	780	0.8%	1.4%	\$ -
Wendell	119,774,300	0.7%	924	1.0%	1.7%	\$ -
Whately	333,516,600	2.0%	1,607	1.7%	3.8%	\$ -
	8,184,841,200	50.0%	46,325	50.0%	100.0%	\$ -

A	B	C	D	E	F
Account Number	Account Discription	FY26 All District Costs	FY27 All District Cost		FY Changes
0100.543.5111.0000	Perm Sal Wages Full Time	\$ 253,178.33	\$ 265,650.37	\$	12,472.04
0100.543.5111.0000	Perm Wages, Part-Time			\$	-
0100.543.5122.0000	Temp Wages Partime			\$	-
	Indirect w/any accrual/longevity	\$ 44,927.72	\$ 65,870.37	\$	20,942.65
	Total Wages	\$ 253,178.33	\$ 265,650.37	\$	12,472.04
	Total Wages	\$ 298,106.05	\$ 331,520.74	\$	33,414.69
0100.543.5242.0000	Software		\$ 1,500.00	\$	1,500.00
0100.543.5243.0000	Repairs/maint Off Equip.	\$ 500.00	\$ 500.00	\$	-
0100.543.5343.0000	Printing	\$ 200.00	\$ 250.00	\$	50.00
0100.543.5344.0000	Postage-Veterans		\$ -	\$	-
0100.543.5453.0000	Various Paper Products	\$ 600.00	\$ 600.00	\$	-
0100.543.5711.0000	Meetings Seminars Conf Vets	\$ 2,500.00	\$ 2,500.00	\$	-
0100.543.5712.0000	Mileage Reimb Vets	\$ 250.00	\$ 250.00	\$	-
0100.543.5733.0000	Dues Memberships Vets	\$ 370.00	\$ 370.00	\$	-
				\$	-
0100.543.5270.0000	Rent per year	\$ 21,144.08	\$ 22,431.84	\$	1,287.76
				\$	-
				\$	-
	Total Office	<u>25,564.08</u>	<u>26,901.84</u>	\$	1,337.76
				\$	-
	<b><u>Total Veterans</u></b>	<u>323,670.13</u>	<u>358,422.58</u>	\$	34,752.45

Does not include Retire Health Insurance this is add seperatly on District Assessment Spreadsheet

**Veterans**

Account	Account Description	FY25 Request	FY26 Request	FY27 Request	FY Change	Percent of change	
0100.543.5111.0000	Perm Sal Wages Full Time	\$ 242,550.25	\$ 253,178.33	\$ 265,650.37	\$ 12,472.04	5%	3% calculated 9/9/2025 contract for union not done
0100.543.5112.0000	Perm Wages, Part-Time				\$ -		
0100.543.5129.0000	Longevity	\$ 918.00	\$ 1,022.00	\$ 1,126.00	\$ 104.00	10%	
	Payroll Accrual				\$ -		
	Total Wages	\$ 243,468.25	\$ 254,200.33	\$ 266,776.37	\$ 12,576.04	5%	
0100.5435242.0000	Software	\$ -	\$ -	\$ 1,500.00	\$ 1,500.00		
0100.543.5243.0000	Repairs/maint Off Equip.	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	0%	
0100.543.5270.0000	Rent - 294 Main Street	\$ 20,528.16	\$ 21,144.08	\$ 22,431.84	\$ 1,287.76	6%	
0100.543.5341.0000	Telephone				\$ -		
0100.543.5343.0000	Printing	\$ 200.00	\$ 200.00	\$ 250.00	\$ 50.00	25%	
0100.543.5344.0000	Postage-Veterans				\$ -		
0100.543.5453.0000	Various Paper Products	\$ 500.00	\$ 600.00	\$ 600.00	\$ -	0%	
0100.543.5531.0000	Police Outside Detail	\$ 2,100.00	\$ 2,520.00	\$ 3,000.00	\$ 480.00	19%	call police for FY27 rates
0100.543.5562.0000	Veterans Grave Markings	\$ 7,500.00	\$ 7,800.00	\$ 7,800.00	\$ -	0%	
0100.543.5711.0000	Meetings Seminars Conf Vets	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ -	0%	
0100.543.5712.0000	Mileage Reimb Vets	\$ 250.00	\$ 250.00	\$ 250.00	\$ -	0%	
0100.543.5733.0000	Dues Memberships Vets	\$ 370.00	\$ 370.00	\$ 370.00	\$ -	0%	
0100.543.5771.0000	Vets Bene: Ordinary Allow	\$ 200,000.00	\$ 185,000.00	\$ 185,000.00	\$ -	0%	
0100.543.5772.0000	Vets Bene: Fuel Allowance	\$ 70,000.00	\$ 72,000.00	\$ 65,000.00	\$ (7,000.00)	-10%	
0100.543.5773.0000	Vets Bene: Medical Benefits	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00	\$ -	0%	
0100.543.5774.0000	Vets Bene: Burial Allowance	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	\$ -	0%	
0100.543.5775.0000	Vets Benefits: Dental	\$ 500.00	\$ 500.00	\$ 500.00	\$ -	0%	
0100.543.5776.0000	Vets Benefits: Misc	\$ 26,000.00	\$ 24,000.00	\$ 18,000.00	\$ (6,000.00)	-25%	
0100.543.5870.0000	Vehicle Purchase				\$ -		
2541.543.5773.0000	Retire Health Insurance	\$ 7,068.00	\$ 8,326.62	\$ 10,122.36	\$ 1,795.74	22%	
					\$ -		
	Total w/out salaries	\$ 353,016.16	\$ 340,710.70	\$ 332,824.20	\$ (7,886.50)	-2%	
					\$ -		
	Total Veterans	\$ 596,484.41	\$ 594,911.03	\$ 599,600.57	\$ 4,689.54	1%	
					\$ -		
					\$ -		
		FY25 est	FY26	FY27			
		\$ 77,744.02	\$ 80,076.39	\$ 85,286.32	\$ 5,209.93	7%	
Does not include employee indirect cost		\$ 59,357.66	\$ 62,972.78	\$ 64,871.55	\$ 1,898.77	3%	
		\$ 48,470.05	\$ 51,443.10	\$ 52,989.53	\$ 1,546.43	3%	
District Cost plus wages/indirect costs		\$ 56,978.52	\$ 58,686.06	\$ 62,502.98	\$ 3,816.92	7%	
		\$ 918.00	\$ 1,022.00	\$ 1,126.00	\$ 104.00	10%	
Partial District Cost not all towns		\$ 243,468.25	\$ 254,200.33	\$ 266,776.37	\$ 12,576.04	5%	

ACCOUNT DESCRIPTION	ORIGINAL APPROP	YTD ACTUAL	AVAILABLE BUDGET
Repairs/maint Off Equip.	500	353.25	147
Rent - 294 Main Street	20,528	21,144.08	-616
Printing	200	200.00	0
Various Paper Products	500	475.57	24
Meetings & Seminars	2,200	1,805.83	394
Mileage Reimbursement	250	188.94	61
Dues & Memberships	370	400.00	-30
Software (new FY27)	0	0.00	0
	24,548	24,567.67	-20
Perm Sal Wages Full Time	242,550	245,812.22	-3,262
Longevity Pay	918	904.00	14
Unused Vacation Buy-Back	0	0.00	0
	243,468	246,716.22	-3,248
			<u>-20</u>
			-3,268
Credit to Distirct 44% FY 24			0